Appendix B

Electoral Areas Committee - October 29, 2025
2026 Preliminary Electoral Area Budget Review
Appendix B-1: Requisition Summary (JDF)

	JUAN DE FUCA Electoral Area	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.010	Legislative & General Government	256,432	63.27	240,099	59.24	16,334	6.80%	4.03	6.80%
1.10X	Facilities Management	2,983	0.74	3,034	0.75	(51)	-1.68%	(0.01)	-1.68%
1.101	G.I.S.	2,565	0.63	2,689	0.66	(124)	-4.61%	(0.03)	-4.61%
1.224	Community Health	4,935	1.22	11,157	2.75	(6,223)	-55.77%	(1.54)	-55.77%
1.280	Regional Parks	359,434	88.68	336,103	82.92	23,331	6.94%	5.76	6.94%
1.309	Climate Action and Adaptation	26,132	6.45	25,302	6.24	830	3.28%	0.20	3.28%
1.310	Land Banking & Housing	55,675	13.74	58,485	14.43	(2,811)	-4.81%	(0.69)	-4.81%
1.312	Regional Goose Management	4,589	1.13	3,881	0.96	708	18.25%	0.17	18.25%
1.315	Biodiversity & Environmental Stewardship	1,918	0.47	1,711	0.42	207	12.12%	0.05	12.12%
1.324	Regional Planning Services	11,919	2.94	23,328	5.76	(11,409)	-48.91%	(2.81)	-48.91%
1.326	Foodlands Access	5,634	1.39	4,183	1.03	1,451	34.69%	0.36	34.69%
1.329	Regional Transportation	27,812	6.86	-	-	27,812	100.00%	6.86	100.00%
1.335	Geo-Spatial Referencing System	2,854	0.70	3,071	0.76	(216)	-7.04%	(0.05)	-7.04%
1.374	Regional Emergency Program Support	2,192	0.54	2,192	0.54	-	0.00%	-	0.00%
1.375	Hazardous Material Incident Response	7,526	1.86	7,390	1.82	137	1.85%	0.03	1.85%
1.911	911 Systems	6,725	1.66	6,234	1.54	491	7.88%	0.12	7.88%
1.921	Regional CREST Contribution	26,030	6.42	24,823	6.12	1,207	4.86%	0.30	4.86%
21.ALL	Feasibility Study Reserve Fund - All	(5,194)	(1.28)	2,364	0.58	(7,559)	-319.70%	(1.86)	-319.70%
	Total Regional	**$800,160**	**$197.41**	**$756,045**	**$186.53**	**$44,115**	**5.84%**	**$10.88**	**5.84%**
1.126	Victoria Family Court Committee	244	0.06	244	0.06	-	0.00%	-	0.00%
1.230	Traffic Safety Commission	-	-	1,372	0.34	(1,372)	-100.00%	(0.34)	-100.00%
1.313	Animal Care Services	83,614	20.63	80,678	19.90	2,936	3.64%	0.72	3.64%
1.330	Regional Growth Strategy	2,688	0.66	6,142	1.52	(3,453)	-56.23%	(0.85)	-56.23%
1.913	913 Fire Dispatch	60,216	14.86	54,515	13.45	5,701	10.46%	1.41	10.46%
3.701	Millstream Remediation Service	-	-	373	0.09	(373)	-100.00%	(0.09)	-100.00%
	Total Sub-Regional	**$146,763**	**$36.21**	**$143,324**	**$35.36**	**$3,439**	**2.40%**	**$0.85**	**2.40%**
1.103	Elections	9,130	2.25	-	-	9,130	100.00%	2.25	100.00%
1.104	U.B.C.M.	3,362	0.83	3,172	0.78	190	5.99%	0.05	5.99%
1.108	Joint Electoral Area Admin	75,274	18.57	41,116	10.14	34,158	83.08%	8.43	83.08%
1.318	Building Inspection	173,133	42.72	156,657	38.65	16,476	10.52%	4.06	10.52%
1.320	Noise Control	18,871	4.66	18,173	4.48	698	3.84%	0.17	3.84%
1.322	Nuisances & Unsightly Premises	14,690	3.62	13,213	3.26	1,477	11.18%	0.36	11.18%
1.368	Electoral Area Fire Inspection & Investigation	5,874	1.45	-	-	5,874	100.00%	1.45	100.00%
1.372	Electoral Area Emergency Program	51,407	12.68	42,137	10.40	9,271	22.00%	2.29	22.00%
	Total Joint Electoral Area	**$351,741**	**$86.78**	**$274,468**	**$67.72**	**$77,274**	**28.15%**	**$19.06**	**28.15%**
1.109	Electoral Area Admin Exp - JDF	89,434	22.07	74,517	18.38	14,917	20.02%	3.68	20.02%
1.114	Grant-in-Aid - Juan de Fuca	11,476	2.83	11,476	2.83	-	0.00%	-	0.00%
1.317	JDF Building Numbering	14,431	3.56	14,169	3.50	262	1.85%	0.06	1.85%
1.319	Soil Deposit Removal	11,270	2.78	11,069	2.73	201	1.82%	0.05	1.82%
1.325	Electoral Area Services - Planning	841,422	207.59	816,916	201.55	24,506	3.00%	6.05	3.00%
1.340	JDF Livestock Injury Compensation	-	-	13	0.00	(13)	-100.00%	(0.00)	-100.00%
1.370	Juan de Fuca Emergency Program	115,251	28.43	109,138	26.93	6,113	5.60%	1.51	5.60%
1.377	JDF Search and Rescue	73,350	18.10	72,050	17.78	1,300	1.80%	0.32	1.80%
1.405	JDF EA - Community Parks	372,570	91.92	255,374	63.01	117,196	45.89%	28.91	45.89%
1.924	Emergency Comm - CREST - JDF	155,559	38.38	129,704	32.00	25,855	19.93%	6.38	19.93%
	Total JDF Electoral Area	**$1,684,763**	**$415.66**	**$1,494,426**	**$368.70**	**$190,337**	**12.74%**	**$46.96**	**12.74%**
	Total Capital Regional District	**$2,983,428**	**$736.07**	**$2,668,262**	**$658.31**	**$315,165**	**11.81%**	**$77.76**	**11.81%**
CRHD	Capital Regional Hospital District	472,082	116.47	471,930	116.43	152	0.03%	0.04	0.03%
	Total CRD and CRHD	**$3,455,510**	**$852.54**	**$3,140,193**	**$774.74**	**$315,317**	**10.04%**	**$77.79**	**10.04%**

Average residential assessment - 2025 **$942,528**

Major Impacts (Changes in $/Avg HH >+/-$1.00)

	Change in Requisition $	%	Change in Cost / Avg HH $	%
REGIONAL				
Legislative & General Government	16,334	0.52%	4.03	0.52%
Community Health	(6,223)	-0.20%	(1.54)	-0.20%
Regional Parks	23,331	0.74%	5.76	0.74%
Regional Planning Services	(11,409)	-0.36%	(2.81)	-0.36%
Regional Transportation	27,812	0.89%	6.86	0.89%
Feasibility Study Reserve Fund - All	(7,559)	-0.24%	(1.86)	-0.24%
SUB-REGIONAL				
913 Fire Dispatch	5,701	0.18%	1.41	0.18%
JOINT EA				
Elections	9,130	0.29%	2.25	0.29%
Joint Electoral Area Admin	34,158	1.09%	8.43	1.09%
Building Inspection	16,476	0.52%	4.06	0.52%
Electoral Area Fire Inspection & Investigation	5,874	0.19%	1.45	0.19%
Electoral Area Emergency Program	9,271	0.30%	2.29	0.30%
JDF EA				
Electoral Area Admin Exp - JDF	14,917	0.48%	3.68	0.48%
Electoral Area Services - Planning	24,506	0.78%	6.05	0.78%
Juan de Fuca Emergency Program	6,113	0.19%	1.51	0.19%
JDF EA - Community Parks	117,196	3.73%	28.91	3.73%
Emergency Comm - CREST - JDF	25,855	0.82%	6.38	0.82%
Capital Regional Hospital District	152	0.00%	0.04	0.00%
Other	3,683	0.12%	0.91	0.12%
TOTAL CRD & CRHD	**315,317**	**10.04%**	**$77.79**	**10.04%**

	JUAN DE FUCA Local/Specified/Defined Services	2026	Cost per Avg. Residential Assessment	2025	Cost per Avg. Residential Assessment	Difference Increase/(Decrease) $	%	Change in Cost per Avg. Household $	%
1.119	Vancouver Island Regional Library	433,740	121.71	425,189	119.31	8,551	2.01%	2.40	2.01%
1.121	Sooke Regional Museum	108,946	30.57	106,545	29.90	2,401	2.25%	0.67	2.25%
1.128	Greater Victoria Police Victim Services	952	1.95	935	1.92	17	1.79%	0.03	1.79%
1.133	Langford E.A. - Greater Victoria Public Library	34,963	71.75	33,860	69.48	1,103	3.26%	2.26	3.26%
1.232	Port Renfrew Street Lighting	4,220	47.95	4,148	47.14	72	1.74%	0.82	1.74%
1.350	Willis Point Fire Protect & Recreation	198,311	826.39	178,550	744.04	19,761	11.07%	82.35	11.07%
1.353	Otter Point Fire Protection	835,302	709.27	804,055	682.74	31,247	3.89%	26.53	3.89%
1.354	Malahat Fire Protection	83,072	869.30	72,762	761.41	10,310	14.17%	107.89	14.17%
1.355	Durrance Road Fire Protection	3,827	425.22	3,665	407.18	162	4.43%	18.04	4.43%
1.357	East Sooke Fire Protection	716,932	805.71	672,797	756.11	44,134	6.56%	49.60	6.56%
1.358	Port Renfrew Fire Protection	164,205	430.49	147,570	386.88	16,634	11.27%	43.61	11.27%
1.360	Shirley Fire Protection	263,244	757.00	253,584	729.22	9,660	3.81%	27.78	3.81%
1.40X	SEAPARC	856,431	267.05	797,151	248.57	59,280	7.44%	18.48	7.44%
1.408	JDF EA - Community Recreation	43,161	12.11	72,750	20.41	(29,589)	-40.67%	(8.30)	-40.67%
1.523	Port Renfrew Refuse Disposal	63,473	164.27	62,346	161.35	1,127	1.81%	2.92	1.81%
2.650	Port Renfrew Water	92,477	359.83	87,329	339.80	5,148	5.89%	20.03	5.89%
2.682	Seagirt Water System Debt	114,767	1,334.50	114,767	1,334.50	-	0.00%	-	0.00%
2.691	Wilderness Mountain Water Service	82,920	1,023.70	78,970	974.94	3,950	5.00%	48.77	5.00%
3.755	Regional Source Control	738	8.12	717	7.88	21	3.00%	0.24	3.00%
3.850	Port Renfrew Sewer	73,890	839.66	70,369	799.65	3,521	5.00%	40.01	5.00%
	Total Local/Specified/Defined Services	**4,175,570**		**3,988,058**		**$187,511**			

Average residential assessment - 2025 **$942,528**

Appendix B-2

Juan De Fuca - Operating Budget Highlights - Gross Expenditure (+/- 1.8% and +/- $20,000)

JDF Services +/- 1.8% and +/- $20,000	Gross Expenditure 2026	Gross Expenditure 2025	Changes $	Changes %	Main Budget Driver
1.405 - JDF EA Community Parks	377,194	256,379	120,815	47.1%	• Increased salaries and wages, including auxiliary staff $112k. Costs reallocated between 1.408 JDF Rec from 70% to 95% • Increased reserve transfers $3k • Increased operating costs to align with the expected future expenses $6k
Total Juan De Fuca Electoral Area	**377,194**	**256,379**	**120,815**	**47.1%**	
1.350 - Willis Point Fire Protection & Recreation	222,440	195,629	26,811	13.7%	• Increased contract for services $14k; new ongoing Fire Association allowance $6k • Increased vehicle maintenance costs $4k
1.357 - East Sooke Fire Protection	783,800	721,891	61,909	8.6%	• Increased wages and honorariums $48k • Increased operating costs and fuel to align with the expected future expenses $7k; Allocations $5k
1.358 - Port Renfrew Fire Protection	259,476	228,171	31,305	13.7%	• Increased honorariums $2k and vehicle maintenance costs $5k • Increased reserve transfers $20k
1.408 - JDF EA - Community Recreation	66,191	95,380	(29,189)	-30.6%	• Decreased salaries and wages, including auxiliary staff ($40k). Costs reallocated between 1.405 JDF Parks from 30% to 5% • Increased reserve transfers $10k
Total Local/Specified/Defined Area	**1,331,907**	**1,241,071**	**90,836**	**7.3%**	
Other (Services not meeting criteria above)	4,507,500	4,385,735	121,766	2.8%	
Total Juan De Fuca	**6,216,601**	**5,883,185**	**333,417**	**5.7%**	

Juan De Fuca - Operating Budget by Expenditure Type (in $ thousands)

Expenditure Type	Provisional Plan 2026 ($'000)	Financial Plan* 2025 ($'000)	Change $'000	Change %
Operations	4,810	4,543	266	5.9%
Capital Funding	25	39	(14)	-36.7%
Debt Servicing	637	637	-	0.0%
Transfer to Reserves	745	664	81	12.2%
Total Juan De Fuca	**6,217**	**5,883**	**333**	**5.7%**

*Based on Amendment Financial Plan (Bylaw No. 4710)

Appendix B-3

CAPITAL REGIONAL DISTRICT - CAPITAL EXPENDITURE PLAN - JDF 2026

		CAPITAL EXPENDITURE						SOURCE OF FUNDING						
Service #	Service Name	Equipment	Vehicles	Buildings	Engineered Structures	Land	TOTAL	Capital Funds on Hand	Debenture Debt	Equipment Repl Fund	Grants	Capital Reserves	Other	TOTAL
1.109	JDF Admin. Expenditures	2,000					2,000			2,000				2,000
1.325	Community Planning	65,000			350,000		415,000			65,000	350,000			415,000
1.350	Willis Point Fire	16,000		20,000			36,000			16,000		20,000		36,000
1.353	Otter Point Fire	25,000	300,000	55,000			380,000	45,000		325,000		10,000		380,000
1.357	East Sooke Fire	40,660	230,000				270,660	3,300		251,360		16,000		270,660
1.358	Port Renfrew Fire	115,000		10,000			125,000	15,000		100,000		10,000		125,000
1.360	Shirley Fire Department	12,380					12,380			12,380				12,380
1.405	JDF EA Community Parks	20,000			507,500	275,000	802,500	392,500			320,000	90,000		802,500
1.408	JDF EA Community Recreation			1,100,000	68,000		1,168,000	68,000			1,100,000			1,168,000
1.523	Port Renfrew Refuse Disposal				189,500		189,500	150,000				39,500		189,500
2.650	Port Renfrew Water				95,000		95,000	50,000				45,000		95,000
2.691	Wilderness Mountain Water Service	10,000			45,000		55,000	10,000			20,000	25,000		55,000
3.850	Port Renfrew Sewer				70,000		70,000	50,000				20,000		70,000
TOTAL		**306,040**	**530,000**	**1,185,000**	**1,325,000**	**275,000**	**3,621,040**	**783,800**		**771,740**	**1,790,000**	**275,500**		**3,621,040**

Appendix B-4
Juan de Fuca 2026 Major Capital Projects ≥ $100,000

SERVICE AREA	$('000)	FUNDING SOURCE
Protective Services		
1.325 Community Planning		
Malahat Official Community Plan Review	150	Grant
1.353 Otter Point Fire Protection		
Replace E23	300	Reserve
1.357 East Sooke Fire		
Replace Engine 2	200	Reserve
Recreation & Cultural Services		
1.405 JDF EA Community Parks & Recreation		
Wieland Trail	200	Grant
Port Renfrew Playground Equipment	120	Capital on Hand
Fish Boat Bay Improvements	126	Capital on Hand
Cedar Coast Road, gravel parking development	100	Grant
1.408 JDF EA Community Recreation		
Otter Point Community Hall Development	100	Grant
Otter Point Community Hall Construction	1,000	Grant
Stormwater		
1.523 Port Renfrew Refuse Disposal		
Site efficiency upgrades	178	Capital on Hand/Reserve

Total Projects ≥ $100K	2,473
Total Projects < $100K	1,148
Total 2026 Capital Projects	3,621

Appendix B-5: JDF Service Budgets

JUAN DE FUCA (JDF) - EA WIDE

LOCAL/SPECIFIED/DEFINED SERVICES

Appendix B-5:JDF Service Budgets

CAPITAL REGIONAL DISTRICT

2026 Budget

Admin. Expenditures (JDF)

EAC Review

OCTOBER 2025

Service: **1.109** **JDF Admin. Expenditures** **Committee: Electoral Area**

DEFINITION:

To establish, according to Section 800 of the Local Government Act, a service to provide funding for electoral area administrative expenditures.

SERVICE DESCRIPTION:

Electoral area administration funding pays for part of EA director remuneration (amount that exceeds Municipal Director amount included in Board expense) and alternate, Corporate services administration, telecommunications, travel, electoral area office space and other contractual support costs as needed by director.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

None Stated

FUNDING:

Requisition

1.109 - Admin. Expenditures (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Director's Remuneration	50,825	50,825	51,740	-	-	51,740	52,770	53,830	54,910	56,010
Travel	5,000	4,000	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Allocations	14,292	14,292	14,541	-	-	14,541	24,825	25,320	25,827	26,345
Other Operating Expenses	3,660	14,880	7,190	-	5,000	12,190	7,341	7,492	7,643	7,794
TOTAL OPERATING COSTS	**73,777**	**83,997**	**75,971**	**-**	**5,000**	**80,971**	**87,486**	**89,242**	**91,030**	**92,849**
*Percentage Increase over prior year			3.0%		6.8%	9.8%	8.0%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	1,000	-	1,020	-	-	1,020	4,000	4,080	4,160	4,240
TOTAL CAPITAL / RESERVE	**1,000**	**-**	**1,020**	**-**	**-**	**1,020**	**4,000**	**4,080**	**4,160**	**4,240**
TOTAL COSTS	**74,777**	**83,997**	**76,991**	**-**	**5,000**	**81,991**	**91,486**	**93,322**	**95,190**	**97,089**
*Percentage Increase over prior year			3.0%		6.7%	9.6%	11.6%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	(7,703)	-	-	7,703	7,703	-	-	-	-
Transfer from Operating Reserve Fund	-	(1,500)	-	-	-	-	-	-	-	-
Revenue - Other	(260)	(277)	(260)	-	-	(260)	(260)	(260)	(260)	(260)
TOTAL REVENUE	**(260)**	**(9,480)**	**(260)**	**-**	**7,703**	**7,443**	**(260)**	**(260)**	**(260)**	**(260)**
REQUISITION	**(74,517)**	**(74,517)**	**(76,731)**	**-**	**(12,703)**	**(89,434)**	**(91,226)**	**(93,062)**	**(94,930)**	**(96,829)**
*Percentage increase over prior year Requisition			3.0%		17.0%	20.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.109 JDF Admin. Expenditures	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$2,000	$0	$0	$0	$0	$2,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$2,000**	**$0**	**$0**	**$0**	**$0**	**$2,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$2,000	$0	$0	$0	$0	$2,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$2,000**	**$0**	**$0**	**$0**	**$0**	**$2,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.109

Service Name: JDF Admin. Expenditures

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
26-01	Replacement	Computer Replacement	Computer Replacement	$ 2,000	E	ERF	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ 2,000
													$ -
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			Grand Total	**$ 2,000**				**$ 2,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000**

Service:	**1.109**	**JDF Admin. Expenditures**

Project Number	26-01	**Capital Project Title**	Computer Replacement	**Capital Project Description**	Computer Replacement
Project Rationale	Computer replacement in keeping with CRD corporate schedule.				

Admin. Expenditures (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	15,536	13,536	13,536	13,536	13,536	13,536
Operating Reserve Fund	425	1,445	5,445	9,525	13,685	17,925
Total	**15,961**	**14,981**	**18,981**	**23,061**	**27,221**	**31,461**

Reserve Schedule

Reserve Fund: 1.109 Admin Expenditures (JDF) - Equipment Replacement Fund

ERF Group: JDFADMIN.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 101839	2025	2026	2027	2028	2029	2030
Beginning Balance	15,536	15,536	13,536	13,536	13,536	13,536
Transfer from Ops Budget	-	-	-	-	-	-
Planned Purchase		(2,000)	-	-	-	-
Interest Income	-					
Ending Balance $	**15,536**	**13,536**	**13,536**	**13,536**	**13,536**	**13,536**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.109 Admin Expenditures (JDF) - Operating Reserve Fund

Bylaw No. 4584

Reserve Cash Flow

Fund: 1500	**Estimated**	**Budget**				
Fund Centre: 105556	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,848	425	1,445	5,445	9,525	13,685
Transfer from Ops Budget	-	1,020	4,000	4,080	4,160	4,240
Transfer to Ops Budget	-	-	-	-	-	-
Deficit Recovery	(1,500)					
Interest Income*	77					
Ending Balance $	**425**	**1,445**	**5,445**	**9,525**	**13,685**	**17,925**

Assumptions/Background:

For unforeseen legal and operating expenses;

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Grants in Aid

EAC Review

OCTOBER 2025

Service: 1.114 JDF Grants in Aid **Committee: Electoral Area**

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area (Letters Patent - March 24, 1977; April 17, 1985).
* (District of Sooke incorporated from Sooke Electoral Area and Juan de Fuca Electoral Area created from the remainder along with addition of Langford Electoral Area).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services in an electoral area. Each electoral area budgets their anticipated requirements separately.

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Greater of $65,484 or $0.05 / $1,000 on basis of converted hospital assessed value of land and improvements.

COMMITTEE:

Electoral Areas Committee

FUNDING:

Requisition

1.114 - JDF Grants in Aid

	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Grants in Aid	28,806	14,228	10,262	-	14,738	25,000	25,000	25,000	25,000	25,000
Allocations	1,476	1,476	1,514	-	-	1,514	1,541	1,572	1,604	1,636
Other Operating Expenses	-	187,000	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**30,282**	**202,704**	**11,776**	**-**	**14,738**	**26,514**	**26,541**	**26,572**	**26,604**	**26,636**
*Percentage Increase over prior year			-61.1%		48.7%	-12.4%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	14,738	-	-	(14,738)	(14,738)	-	-	-	-
Balance c/fwd from 2024 to 2025	(18,516)	(18,516)	-	-	-	-	-	-	-	-
Other Income	(290)	(187,450)	(300)	-	-	(300)	(310)	(320)	(330)	(340)
TOTAL REVENUE	**(18,806)**	**(191,228)**	**(300)**	**-**	**(14,738)**	**(15,038)**	**(310)**	**(320)**	**(330)**	**(340)**
REQUISITION	**(11,476)**	**(11,476)**	**(11,476)**	**-**	**-**	**(11,476)**	**(26,231)**	**(26,252)**	**(26,274)**	**(26,296)**
*Requisition increase over prior year			0.0%			0.0%	128.6%	0.1%	0.1%	0.1%

CAPITAL REGIONAL DISTRICT

2026 Budget

Vancouver Island Regional Library

EAC Review

OCTOBER 2025

Service: 1.119 Vancouver Island Regional Library **Committee: Electoral Area**

DEFINITION:

A local service within the Juan de Fuca Electoral Area under Part 3 of the Library Act.
Bylaw No. 2248 (November 23, 1994). Amended by Bylaw No. 2346 (February 12, 1997).

SERVICE DESCRIPTION:

This service provides the services of the Vancouver Island Regional Library (VIRL) to the westerly portion of Juan de Fuca Electoral Area (JDFEA). The VIRL delivers service to the JDFEA through its Sooke and Port Renfrew Branches. Under the Library Act, S.B.C. 1994, the CRD was required to take over the library responsibilities belonging to School District No. 62 (Sooke) to participate in the regional library district. The library district is the Vancouver Island Regional Library District (VIRL), headquartered in Nanaimo. The CRD provides the service by funding a budget set by the VIRL and appointing a member to the library board. Service began in 1994.

PARTICIPATION:

Westerly portion of Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.119 - Vancouver Island Regional Library	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Payments to Vancouver Island Regional Library	417,150	417,150	424,660	-	-	424,660	433,150	441,810	450,650	459,660
Allocations	8,054	8,054	8,530	-	-	8,530	8,683	8,857	9,034	9,215
Other Operating Expenses	1,290	1,290	1,310	-	-	1,310	1,340	1,370	1,400	1,430
TOTAL COSTS	**426,494**	**426,494**	**434,500**	**-**	**-**	**434,500**	**443,173**	**452,037**	**461,084**	**470,305**
*Percentage Increase over prior year			1.9%			1.9%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(563)	(563)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(432)	(432)	(440)	-	-	(440)	(450)	(460)	(470)	(480)
Other Revenue	(310)	(310)	(320)	-	-	(320)	(330)	(340)	(350)	(360)
TOTAL REVENUE	**(1,305)**	**(1,305)**	**(760)**	**-**	**-**	**(760)**	**(780)**	**(800)**	**(820)**	**(840)**
REQUISITION	**(425,189)**	**(425,189)**	**(433,740)**	**-**	**-**	**(433,740)**	**(442,393)**	**(451,237)**	**(460,264)**	**(469,465)**
*Percentage increase over prior year Requisition			2.0%			2.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Vancouver Island Regional Library-Debt

EAC Review

OCTOBER 2025

1.129 - Vancouver Island Regional Library-Debt	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
<u>DEBT</u>										
MFA Debt Reserve Fund	1,900	1,900	2,190	-	-	2,190	2,190	2,190	2,190	2,190
MFA Debt Principal	136,666	136,666	136,666	-	-	136,666	136,666	136,666	136,666	136,666
MFA Debt Interest	201,600	201,600	201,600	-	-	201,600	201,600	201,600	201,600	201,600
TOTAL DEBT	**340,166**	**340,166**	**340,456**	**-**	**-**	**340,456**	**340,456**	**340,456**	**340,456**	**340,456**
*Percentage Increase over prior year			0.1%			0.1%	0.0%	0.0%	0.0%	0.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Payment from VIRL	(340,166)	(340,166)	(340,456)	-	-	(340,456)	(340,456)	(340,456)	(340,456)	(340,456)
TOTAL REVENUE	**(340,166)**	**(340,166)**	**(340,456)**	**-**	**-**	**(340,456)**	**(340,456)**	**(340,456)**	**(340,456)**	**(340,456)**
REQUISITION	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

CAPITAL REGIONAL DISTRICT

2026 Budget

Langford EA - GVPL

EAC Review

OCTOBER 2025

Service: 1.133 **Langford EA - GVPL** **Committee: Electoral Area**

DEFINITION:

To establish a local service for the purpose of contributing to the cost of library services that are provided within the service area by the Greater Victoria Public Library District. Bylaw No. 2357 adopted February 1997.

SERVICE DESCRIPTION:

This service, established in 1997, provides the services of the Greater Victoria Public Library Board (GVPLB) to the Willis Point and Malahat areas within the Juan de Fuca Electoral Area. The service is on a contract basis because the service area is so small. The contract is annually renewed. Payment to the GVPLB is made in the form of a contribution to the GVLPB's budget. This service is one a number of services in which the CRD makes an annual contribution to a public library service.

PARTICIPATION:

A portion of the Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

Greater of $17,850 or $0.33 / $1,000 of actual assessed value of land and improvements.

FUNDING:

Requsition

1.133 - Langford EA - GVPL	2025		BUDGET REQUEST 2026				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Payments to Greater Victoria Public Library	34,000	34,000	34,610	-	-	34,610	35,300	36,010	36,730	37,460
Allocations	673	673	694	-	-	694	706	720	735	749
Other Operating Expenses	10	10	10	-	-	10	10	10	10	10
TOTAL OPERATING COSTS	**34,683**	**34,683**	**35,314**	**-**	**-**	**35,314**	**36,016**	**36,740**	**37,475**	**38,219**
*Percentage Increase over prior year			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	251	(251)	-	-	(251)	-	-	-	-
Balance c/fwd from 2024 to 2025	(723)	(723)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(100)	(101)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
Interest Income	-	(250)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(823)**	**(823)**	**(351)**	**-**	**-**	**(351)**	**(100)**	**(100)**	**(100)**	**(100)**
REQUISITION	**(33,860)**	**(33,860)**	**(34,963)**	**-**	**-**	**(34,963)**	**(35,916)**	**(36,640)**	**(37,375)**	**(38,119)**
*Percentage increase over prior year Requisition			3.3%			3.3%	2.7%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Street Lighting

EAC Review

OCTOBER 2025

Service: 1.232 Port Renfrew Street Lighting **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain street lighting for the Port Renfrew Street Lighting Local Service Area.
Bylaw No. 1746, November 8, 1989; Bylaw No. 1986, January 29, 1992; Bylaw No. 3861, January 9, 2013.

PARTICIPATION:

Port Renfrew Local Service Area # 4, D-762.

MAXIMUM LEVY:

Greater of $7,500 or $3.42 / $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Port Renfrew Street Lighting Commission established by Bylaw No. 1770 in 1989.
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

USER CHARGE:

50% of operating cost to be imposed as an annual user fee to each connected property.

PARCEL TAX:

50% of operating costs are collected as a parcel tax to be charged to every parcel within the Local Service Area.

1.232 - Port Renfrew Street Lighting	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Electricity	7,810	7,800	8,100	-	-	8,100	8,260	8,430	8,600	8,770
Allocations	460	460	555	-	-	555	565	576	587	599
Contingency	2,722	-	1,110	-	1,712	2,822	1,130	1,150	1,170	1,190
Other Operating Expenses	100	100	100	-	-	100	100	100	100	100
TOTAL COSTS	**11,092**	**8,360**	**9,865**	**-**	**1,712**	**11,577**	**10,055**	**10,256**	**10,457**	**10,659**
*Percentage Increase over prior year			-11.1%		15.4%	4.4%	-13.1%	2.0%	2.0%	1.9%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	2,607	(895)	-	(1,712)	(2,607)	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,274)	(2,274)	-	-	-	-	-	-	-	-
User Charges	(4,310)	(4,310)	(4,390)	-	-	(4,390)	(4,480)	(4,570)	(4,660)	(4,750)
Grants in Lieu of Taxes	(80)	(80)	(80)	-	-	(80)	(80)	(80)	(80)	(80)
Revenue - Other	(280)	(155)	(280)	-	-	(280)	(290)	(300)	(310)	(320)
TOTAL REVENUE	**(6,944)**	**(4,212)**	**(5,645)**	**-**	**(1,712)**	**(7,357)**	**(4,850)**	**(4,950)**	**(5,050)**	**(5,150)**
REQUISITION - PARCEL TAX	**(4,148)**	**(4,148)**	**(4,220)**	**-**	**-**	**(4,220)**	**(5,205)**	**(5,306)**	**(5,407)**	**(5,509)**
*Percentage increase over prior year										
User Fee			1.9%			1.9%	2.1%	2.0%	2.0%	1.9%
Requisition			1.7%			1.7%	23.3%	1.9%	1.9%	1.9%
Combined			**1.8%**			**1.8%**	**12.5%**	**2.0%**	**1.9%**	**1.9%**

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Building Numbering

EAC Review

OCTOBER 2025

Service: 1.317 JDF Building Numbering **Committee: Electoral Area**

DEFINITION:

To provide the extended service of implementing a civic addressing system for the Juan de Fuca Electoral Area. Establishment Bylaw No. 2010, adopted September 1992. Amendment Bylaw No. 2093 (February 1993).

SERVICE DESCRIPTION:

Implementation and maintenance of a building numbering system with corresponding notification and mapped integration with departmental operations and emergency services.

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.317 - JDF Building Numbering	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Building Inspection	13,211	13,211	13,450	-	-	13,450	13,720	13,990	14,270	14,560
Allocations	694	694	714	-	-	714	726	741	756	771
Other Operating Expenses	365	305	370	-	-	370	380	390	400	410
TOTAL COSTS	**14,270**	**14,210**	**14,534**	**-**	**-**	**14,534**	**14,826**	**15,121**	**15,426**	**15,741**
*Percentage Increase over prior year			1.9%			1.9%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	53	(53)	-	-	(53)	-	-	-	-
Balance c/fwd from 2024 to 2025	(52)	(52)	-	-	-	-	-	-	-	-
Other Income	(49)	(42)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(101)**	**(41)**	**(103)**	**-**	**-**	**(103)**	**(50)**	**(50)**	**(50)**	**(50)**
REQUISITION	**(14,169)**	**(14,169)**	**(14,431)**	**-**	**-**	**(14,431)**	**(14,776)**	**(15,071)**	**(15,376)**	**(15,691)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.4%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Soil Deposit and Removal

EAC Review

OCTOBER 2025

Service: 1.319 **Soil Deposit and Removal** **Committee: Electoral Area**

DEFINITION:

The regulation of the deposit or removal of soil, sand, gravel, rock or other material on land in the municipality or in any area in the municipality (see 930(d)(e) of the Municipal Act). Authority received under SLP issued February 12, 1973, and as amended by SLP August 25, 1986. This function is performed by CRD Bylaw Officers , who ensure that permits are purchased by any person who deposits or removes said materials.

SERVICE DESCRIPTION:

Administration and enforcement of the Soil Deposit and Removal Bylaw for the Juan de Fuca Electoral Area (JdF EA).

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Net cost of this function not to exceed $50,000.

FUNDING:

Requisition

1.319 - Soil Deposit and Removal	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Allocations	1,347	1,347	2,629	-	-	2,629	2,677	2,730	2,785	2,841
Bylaw Enforcement Charges	24,837	24,837	26,079	-	2,500	28,579	26,600	27,930	28,490	29,060
Other Operating Expenses	110	110	130	-	-	130	132	134	136	138
TOTAL OPERATING COSTS	**26,294**	**26,294**	**28,838**	**-**	**2,500**	**31,338**	**29,409**	**30,794**	**31,411**	**32,039**
*Percentage Increase over prior year			9.7%		10%	19.2%	-6.2%	4.7%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(15,185)	(15,185)	(17,528)	10,000	(2,500)	(10,028)	(7,669)	(8,624)	(8,801)	(8,979)
Processing Fee Revenue	-	-	-	(10,000)	-	(10,000)	(10,200)	(10,400)	(10,610)	(10,820)
Interest Income	(40)	(40)	(40)	-	-	(40)	(40)	(40)	(40)	(40)
TOTAL REVENUE	**(15,225)**	**(15,225)**	**(17,568)**	**-**	**(2,500)**	**(20,068)**	**(17,909)**	**(19,064)**	**(19,451)**	**(19,839)**
REQUISITION	**(11,069)**	**(11,069)**	**(11,270)**	**-**	**-**	**(11,270)**	**(11,500)**	**(11,730)**	**(11,960)**	**(12,200)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.319 Soil Deposit and Removal - Operating Reserve Fund

Reserve Cash Flow

Fund: 1500	Estimated	Budget				
Fund Centre: 105405	2025	2026	2027	2028	2029	2030
Beginning Balance	61,109	48,058	38,030	30,361	21,737	12,936
Transfer from Ops Budget	-	-	-	-	-	-
Transfer to Ops Budget	(15,185)	(10,028)	(7,669)	(8,624)	(8,801)	(8,979)
Interest Income*	2,134					
Ending Balance $	**48,058**	**38,030**	**30,361**	**21,737**	**12,936**	**3,957**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Community Planning (JDF)

EAC Review

OCTOBER 2025

Service: 1.325 **Community Planning** **Committee: Electoral Area**

DEFINITION:

To provide land use planning services at the community level for the JDF electoral area (Supplementary Letters Patent - January 1, 1970).

SERVICE DESCRIPTION:

Community Planning service involves preparation, review and amendment of five official community plans and two comprehensive community development plans.

Development Services involves preparation and administration of Land Use Bylaws, subdivision Bylaw, and process zoning amendments, development permits, development variance permits, soil deposit/removal permits, and review land and water referrals, subdivisions referrals, and ALR exclusions.

Administrative Services involves preparation of agendas, minutes and providing administrative support for the Juan de Fuca (JdF) Land Use Committee (LUC), six advisory planning commissions (APC), three board of variances, the Agricultural Advisory Planning Commission (AAPC), and the Economic Development Commission (EDC).

PARTICIPATION:

JDF Electoral Area on the basis of converted hospital assessments.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition and user fees.

1.325 - Community Planning (JDF)

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	565,900	565,900	603,105	-	-	603,105	669,005	688,143	704,627	721,494
Consultants	5,590	5,590	5,690	-	-	5,690	5,810	5,930	6,050	6,170
Legal Expenses	8,000	8,000	8,140	-	-	8,140	8,300	8,470	8,640	8,810
LIDAR Photography	17,000	10,500	-	-	-	-	-	18,000	-	20,000
Supplies	6,000	5,500	6,050	-	-	6,050	6,170	6,290	6,410	6,530
Land Use and Advisory Planning Cttees	17,160	11,690	17,520	-	10,000	27,520	17,880	18,240	18,610	29,804
Allocations	180,773	180,773	160,135	-	3,604	163,739	166,999	170,415	172,353	175,592
Bylaw & Real Estate Labour Charges	44,470	44,995	46,253	-	2,500	48,753	47,177	49,110	50,090	51,090
Other Operating Expenses	61,340	49,640	62,430	-	-	62,430	63,727	65,038	66,402	67,800
TOTAL OPERATING COSTS	**906,233**	**882,588**	**909,323**	**-**	**16,104**	**925,427**	**985,068**	**1,029,636**	**1,033,182**	**1,087,290**
*Percentage Increase over prior year			0.3%		1.8%	2.1%	6.4%	4.5%	0.3%	5.2%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	17,145	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**-**	**17,145**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Building Borrowing Repayment to Facilities Reserve	70,770	70,770	72,040	-	-	72,040	73,480	74,950	76,450	77,980
TOTAL COSTS	**977,003**	**970,503**	**981,363**	**-**	**16,104**	**997,467**	**1,058,548**	**1,104,586**	**1,109,632**	**1,165,270**
Internal Recoveries	(34,176)	(34,176)	(34,791)	-	-	(34,791)	(45,487)	(46,400)	(47,330)	(48,280)
OPERATING COSTS LESS INTERNAL RECOVERIES	**942,827**	**936,327**	**946,572**	**-**	**16,104**	**962,676**	**1,013,061**	**1,058,186**	**1,062,302**	**1,116,990**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(77,274)	(70,774)	(55,640)	-	(16,104)	(71,744)	(53,830)	(52,515)	(17,430)	(31,369)
Processing Fee Revenue	(46,350)	(46,350)	(47,180)	-	-	(47,180)	(48,120)	(49,080)	(50,060)	(51,060)
Grants in Lieu of Taxes	(1,197)	(1,197)	(1,220)	-	-	(1,220)	(1,240)	(1,260)	(1,290)	(1,320)
Revenue - Other	(1,090)	(1,090)	(1,110)	-	-	(1,110)	(1,130)	(1,150)	(1,170)	(1,190)
TOTAL REVENUE	**(125,911)**	**(119,411)**	**(105,150)**	**-**	**(16,104)**	**(121,254)**	**(104,320)**	**(104,005)**	**(69,950)**	**(84,939)**
REQUISITION	**(816,916)**	**(816,916)**	**(841,422)**	**-**	**-**	**(841,422)**	**(908,741)**	**(954,181)**	**(992,352)**	**(1,032,051)**
*Percentage increase over prior year Requisition			3.0%			3.0%	8.0%	5.0%	4.0%	4.0%
AUTHORIZED POSITIONS										
Salaried	3.7	3.7	3.7			3.7	3.7	3.7	3.7	3.7

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.325 Community Planning	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$40,000	$65,000	$2,700	$0	$0	$0	$67,700
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$350,000	$350,000	$0	$0	$0	$0	$350,000
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$390,000	**$415,000**	**$2,700**	**$0**	**$0**	**$0**	**$417,700**
SOURCE OF FUNDS							
Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$40,000	$65,000	$2,700	$0	$0	$0	$67,700
Grants (Federal, Provincial)	$350,000	$350,000	$0	$0	$0	$0	$350,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$0	$0	$0	$0	$0	$0
	$390,000	**$415,000**	**$2,700**	**$0**	**$0**	**$0**	**$417,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.325

Service Nar Community Planning

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
20-01	Replacement	Computer Equipment	Computer Replacement	$ 15,845	E	ERF	$ -	$ 5,000	$ 2,700	$ -	$ -	$ -	$ 7,700
22-01	Replacement	Vehicle	Vehicle Replacement	$ 60,000	E	ERF	$ 40,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
22-02	Study	Groundwater Study	Study of ground water availability to aid in land use decision making and support OCP policy	$ 100,000	S	Grant	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
24-01	Study	Willis Point OCP	Willis Point Official Community Plan Review and Update	$ 150,000	S	Grant	$ 75,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
25-01	Study	Malahat OCP	Malahat Official Community Plan Review and Update	$ 150,000	S	Grant	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
25-02	Study	JdF OCP Consolidation	Consolidate JdF EA OCPs	$ 150,000	S	Grant	$ 75,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 625,845**				**$ 415,000**	**$ 2,700**	**$ -**	**$ -**	**$ -**	**$ 417,700**

Service: 1.325 **Community Planning**

Project Number	20-01	**Capital Project Title**	Computer Equipment	**Capital Project Description**	Computer Replacement
Project Rationale	Computer replacement in keeping with CRD corporate schedule. Replace large monitor and peripheral equipment for video conferencing in 2026.				

Project Number	24-01	**Capital Project Title**	Willis Point OCP	**Capital Project Description**	Willis Point Official Community Plan Review and Update
Project Rationale	Willis Point OCP requires review and update to address emerging community needs.				

Project Number	25-01	**Capital Project Title**	Malahat OCP	**Capital Project Description**	Malahat Official Community Plan Review and Update
Project Rationale	Malahat OCP requires review and update to address emerging community needs.				

Project Number	25-02	**Capital Project Title**	JdF OCP Consolidation	**Capital Project Description**	Consolidate JdF EA OCPs
Project Rationale	Single OCP allows for more efficient and accurate administration and is more responsive to changes in Provincial legislation.				

Service: 1.325 **Community Planning**

Project Number	22-01	**Capital Project Title**	Vehicle	**Capital Project Description**	Vehicle Replacement
Project Rationale	Replacement of aging vehicle with EV of similar spec.				

Project Number	22-02	**Capital Project Title**	Groundwater Study	**Capital Project Description**	Study of ground water availability to aid in land use decision making and support OCP policy
Project Rationale	Identified as a community concern and supported by the EA Director.				

Community Planning (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	331,451	259,707	205,877	153,362	135,932	104,563
Equipment Replacement Fund	153,836	88,836	86,136	86,136	86,136	86,136
Total	**485,287**	**348,543**	**292,013**	**239,498**	**222,068**	**190,699**

Reserve Schedule

Reserve Fund: 1.325 Community Planning - Operating Reserve Fund

Reserve Cash Flow

Fund: 1500	Estimated	Budget				
Fund Centre: 105408	2025	2026	2027	2028	2029	2030
Beginning Balance	392,411	331,451	259,707	205,877	153,362	135,932
Transfer from Ops Budget	-	-	-	-	-	-
Transfer to Ops Budget - Core	(60,274)	(61,744)	(53,830)	(34,515)	(17,430)	(545)
Transfer to Ops Budget - Orthophotos	(17,000)	-	-	(18,000)	-	(20,000)
Transfer to Ops Budget - Polling		(10,000)	-	-	-	(10,824)
Interest Income*	16,314					
Ending Balance $	**331,451**	**259,707**	**205,877**	**153,362**	**135,932**	**104,563**

Assumptions/Background:

For unforeseen legal expenses; ongoing air photo updates; election expenses

*Interest in planning years nets against inlfation which is not included.

Reserve Schedule

Reserve Fund: 1.325 Community Planning - Equipment Replacement Fund

ERF Group: CMPLAN.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 101428	2025	2026	2027	2028	2029	2030
Beginning Balance	197,126	153,836	88,836	86,136	86,136	86,136
Transfer from Ops Budget	-	-	-	-	-	-
Planned Purchase	(43,290)	(65,000)	(2,700)	-	-	-
Interest Income	-					
Ending Balance $	**153,836**	**88,836**	**86,136**	**86,136**	**86,136**	**86,136**

Assumptions/Background:
Maintain balance sufficient to fund required asset replacements

CAPITAL REGIONAL DISTRICT

2026 Budget

JDF Livestock Injury Compensation

EAC Review

OCTOBER 2025

Service: 1.340 JDF Livestock Injury Compensation **Committee: Electoral Area**

DEFINITION:

The service is established for payment of claims of the owners of livestock killed or injured by a dog over the age of four months, the owner of which is unknown and, after diligent inquiry, cannot be found, as permitted by the *Local Government Act.*
(Livestock Injury Compensation Service (Juan de Fuca) Bylaw 4417, No. 1, 2021)

PARTICIPATION:

Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.340 - JDF Livestock Injury Compensation	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Allocations	158	158	158	-	-	158	161	164	167	171
Compensation Claim Payments	3,000	-	3,000	-	-	3,000	3,000	3,000	3,000	3,000
TOTAL COSTS	**3,158**	**158**	**3,158**	**-**	**-**	**3,158**	**3,161**	**3,164**	**3,167**	**3,171**
*Percentage Increase over prior year						0.0%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	3,120	(3,120)	-	-	(3,120)	-	-	-	-
Balance c/fwd from 2024 to 2025	(3,104)	(3,104)	-	-	-	-	-	-	-	-
Other Income	(41)	(161)	(38)	-	-	(38)	(41)	(44)	(47)	(51)
TOTAL REVENUE	**(3,145)**	**(145)**	**(3,158)**	**-**	**-**	**(3,158)**	**(41)**	**(44)**	**(47)**	**(51)**
REQUISITION	**(13)**	**(13)**	**-**	**-**	**-**	**-**	**(3,120)**	**(3,120)**	**(3,120)**	**(3,120)**
*Percentage increase over prior year Requisition						NA	NA	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Willis Point Fire Protection & Recreation

EAC Review

OCTOBER 2025

Service: **1.350** **Willis Point Fire** **Committee: Electoral Area**

DEFINITION:

A service area for the purposes of constructing a fire hall/community centre and to provide fire protection and emergency response services and recreational facilities in the Willis Point Section of the Juan de Fuca Electoral Area.
Local Service Establishment Bylaw No. 1951 (January 15, 1992). Amended by Bylaw 2296 (1995) & 3214 (2004).

PARTICIPATION:

Based on converted hospital assessments - Willis Point Local Service Area #15 - A(763).

COMMISSION:

Wills Point Fire Protection and Recreation Facilities Commission established by Bylaw to oversee this function (Bylaw No. 3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010).

MAXIMUM LEVY:

Greater of $41,000 or $1.71 / $1,000.

FUNDING:

Requisition

1.350 - Willis Point Fire Protection & Recreation

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Fire Protection Costs										
Travel - Vehicles	15,140	17,670	19,410	-	-	19,410	19,760	20,120	20,480	20,890
Insurance	10,582	10,582	10,493	-	-	10,493	10,879	11,279	11,694	12,136
Utilities	8,680	8,680	9,010	-	-	9,010	9,190	9,370	9,560	9,750
Staff Development	25,950	25,950	26,410	-	-	26,410	26,890	27,370	27,860	28,420
Allocations	6,982	7,022	6,487	-	-	6,487	6,603	6,735	6,870	7,008
Operating - Other	43,100	41,809	44,100	19,800	-	63,900	65,060	66,240	67,440	68,790
TOTAL FIRE PROTECTION COSTS	**110,434**	**111,713**	**115,910**	**19,800**	**-**	**135,710**	**138,382**	**141,114**	**143,904**	**146,994**
Recreation Costs										
Recreation Expenses	19,298	23,113	19,650	-	-	19,650	20,010	20,380	20,750	21,160
TOTAL OPERATING COSTS	**129,732**	**134,826**	**135,560**	**19,800**	**-**	**155,360**	**158,392**	**161,494**	**164,654**	**168,154**
*Percentage Increase over prior year			4.5%	15.3%		19.8%	2.0%	2.0%	2.0%	2.1%
CAPITAL / RESERVES / DEBT										
Capital Equipment Purchases	6,720	6,720	6,840	-	-	6,840	6,960	7,090	7,220	7,360
Transfer to Equipment Replacement Fund	59,177	44,177	60,240	-	-	60,240	71,320	72,600	73,910	75,390
Transfer to Capital Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES / DEBT	**65,897**	**50,897**	**67,080**	**-**	**-**	**67,080**	**78,280**	**79,690**	**81,130**	**82,750**
TOTAL COSTS	**195,629**	**185,723**	**202,640**	**19,800**	**-**	**222,440**	**236,672**	**241,184**	**245,784**	**250,904**
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	10,906	-	-	(10,906)	(10,906)	-	-	-	-
Rental Revenue	(35,000)	(35,000)	(35,630)	-	-	(35,630)	(36,270)	(36,930)	(37,600)	(38,350)
Other Revenue	-	(1,000)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(35,000)**	**(25,094)**	**(35,630)**	**-**	**(10,906)**	**(46,536)**	**(36,270)**	**(36,930)**	**(37,600)**	**(38,350)**
REQUISITION	**(160,629)**	**(160,629)**	**(167,010)**	**(19,800)**	**10,906**	**(175,904)**	**(200,402)**	**(204,254)**	**(208,184)**	**(212,554)**
*Percentage increase over prior year Requisition			4.0%	12.3%	-6.8%	9.5%	13.9%	1.9%	1.9%	2.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.350 Willis Point Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$20,000	$20,000	$0	$0	$0	$0	$20,000
	Equipment	$47,250	$16,000	$43,250	$6,000	$10,000	$0	$75,250
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$67,250	**$36,000**	**$43,250**	**$6,000**	**$10,000**	**$0**	**$95,250**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$15,250	$0	$15,250	$0	$0	$0	$15,250
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$10,000	$16,000	$6,000	$6,000	$10,000	$0	$38,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$42,000	$20,000	$22,000	$0	$0	$0	$42,000
		$67,250	**$36,000**	**$43,250**	**$6,000**	**$10,000**	**$0**	**$95,250**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.350

Service Name: Willis Point Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
21-01	Replacement	Turn Out Gear	Replace 10 sets every 5 years. Life span of 10 years. Total 20 sets budgeted for.	$ 36,000	E	ERF	$ 6,000	$ 12,000	$ 6,000	$ 6,000	$ 6,000	$ -	$ 30,000
22-03	Renewal	Paving entrance for hall	Paving apron in front of hall	$ 40,000	E	Res	$ 22,000	$ -	$ 22,000	$ -	$ -	$ -	$ 22,000
22-03	Renewal	Paving entrance for hall	Paving apron in front of hall		E	Cap	$ 15,250	$ -	$ 15,250	$ -	$ -	$ -	$ 15,250
24-01	Renewal	Washroom refresh	Washroom refresh	$ 20,000	B	Res	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
24-04	Replacement	Computer	Replace 2 computers	$ 8,000	E	ERF	$ 4,000	$ 4,000	$ -	$ -	$ 4,000	$ -	$ 8,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			GRAND TOTAL	**$ 104,000**				**$ 36,000**	**$ 43,250**	**$ 6,000**	**$ 10,000**	**$ -**	**$ 95,250**

Service: **1.350** **Willis Point Fire**

Project Number	21-01	**Capital Project Title**	Turn Out Gear	**Capital Project Description**	Replace 10 sets every 5 years. Life span of 10 years. Total 20 sets budgeted for.
Project Rationale					

Project Number	22-03	**Capital Project Title**	Paving entrance for hall	**Capital Project Description**	Paving apron in front of hall
Project Rationale					

Project Number	24-01	**Capital Project Title**	Washroom refresh	**Capital Project Description**	Washroom refresh
Project Rationale					

Project Number	24-04	**Capital Project Title**	Computer	**Capital Project Description**	Replace 2 computers
Project Rationale					

Willis Point Fire Protection & Recreation
Reserves Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	157,654	137,654	115,654	115,654	115,654	115,654
Equipment Replacement Fund	128,842	173,082	238,402	305,002	368,912	444,302
Total	**286,496**	**310,736**	**354,056**	**420,656**	**484,566**	**559,956**

Reserve Schedule

Reserve Fund: 1.350 Willis Point Fire Protection & Creation - Capital Reserve Fund - Bylaw 2189

Surplus money from the operation of the fire protection service and recreational facilities may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: 1014	Estimated	Budget				
Fund Centre: 101358	2025	2026	2027	2028	2029	2030
Beginning Balance	121,693	157,654	137,654	115,654	115,654	115,654
Transfer from Ops Budget	-	-	-	-	-	-
Transfer from Cap Fund	-					
Transfer from ERF	30,703					
Transfer to Cap Fund	-	(20,000)	(22,000)	-	-	-
Interest Income*	5,258					
Ending Balance $	**157,654**	**137,654**	**115,654**	**115,654**	**115,654**	**115,654**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.350 Willis Point Fire Protection & Creation - Equipment Replacement Fund

For replacement of firefighting equipment, fire trucks, tenders and pumpers.
ERF Group: WILLISPT.ERF

Reserve Cash Flow

Fund:	1022	Estimated	Budget				
Fund Centre:	101429	2025	2026	2027	2028	2029	2030
Beginning Balance		185,368	128,842	173,082	238,402	305,002	368,912
Transfer from Ops Budget		44,177	60,240	71,320	72,600	73,910	75,390
Proceeds of Disposal		-					
Transfer to CRF		(30,703)					
Expenditures		(70,000)	(16,000)	(6,000)	(6,000)	(10,000)	-
Interest Income		-					
Ending Balance $		**128,842**	**173,082**	**238,402**	**305,002**	**368,912**	**444,302**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Otter Point Fire

EAC Review

OCTOBER 2025

Service: 1.353 Otter Point Fire	Committee: Electoral Area

DEFINITION:

A service area established to provide fire protection and emergency response on a volunteer basis in the Otter Point district of the Juan de Fuca Electoral Area. Fire department is operated by a Commission. Local Service Bylaw No. 2042 (September 9, 1992). Amended by Bylaws 2720, 3171 and 3215.

PARTICIPATION:

On taxable school assessments, excluding property that is taxable for school purposes only by Special Act.
Local Service Area #17 - G (762).

COMMISION:

Otter Point Fire Protection and Emergency Response Service Commission established to oversee this function (Bylaw No.3654 -April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM LEVY:

Greater of $125,000 or $2.50 / $1,000.

FUNDING:

Requisition

1.353 - Otter Point Fire	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Fire Chief Salary and Honorariums	304,560	300,500	299,815	-	-	299,815	308,433	317,293	324,850	332,580
Travel & Vehicles	26,340	29,220	36,240	-	-	36,240	36,960	37,700	38,460	39,230
Contract for Services	35,000	35,000	42,000	-	-	42,000	42,840	43,700	44,570	45,460
Insurance	14,452	14,452	8,283	-	-	8,283	8,695	9,127	9,581	10,057
Staff Training & Program Development	33,620	34,620	36,030	-	-	36,030	36,750	37,490	38,240	39,010
Recruiting and Retention	16,640	17,000	16,940	-	-	16,940	17,280	17,630	17,980	18,340
Maintenance	21,770	21,770	22,160	-	-	22,160	22,610	23,060	23,520	23,990
Internal Allocations	24,920	24,920	26,585	-	-	26,585	27,063	27,604	28,156	28,720
Operating - Supplies	23,960	23,600	24,390	-	-	24,390	24,880	25,380	25,880	26,390
Operating - Other	30,430	28,280	31,200	-	-	31,200	31,830	32,460	33,110	33,760
TOTAL OPERATING COSTS	**531,692**	**529,362**	**543,643**	**-**	**-**	**543,643**	**557,341**	**571,444**	**584,347**	**597,537**
*Percentage Increase over prior year			2.2%			2.2%	2.5%	2.5%	2.3%	2.3%
CAPITAL / RESERVES										
Capital Equipment Purchases	14,147	6,000	6,160	-	-	6,160	6,280	6,410	6,540	6,670
Transfer to Capital Reserve Fund	43,260	43,260	44,040	-	-	44,040	44,920	45,820	46,740	47,670
Transfer to Equipment Replacement Fund	161,460	172,587	164,370	-	-	164,370	167,660	171,010	174,430	177,920
TOTAL CAPITAL / RESERVES	**218,867**	**221,847**	**214,570**	**-**	**-**	**214,570**	**218,860**	**223,240**	**227,710**	**232,260**
TOTAL COSTS	**750,559**	**751,209**	**758,213**	**-**	**-**	**758,213**	**776,201**	**794,684**	**812,057**	**829,797**
*Percentage Increase over prior year			1.0%			1.0%	2.4%	2.4%	2.2%	2.2%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(8,097)	(8,097)	-	-	-	-	-	-	-	-
Revenue - Other	(350)	(1,000)	(360)	-	-	(360)	(370)	(380)	(390)	(400)
TOTAL REVENUE	**(8,447)**	**(9,097)**	**(360)**	**-**	**-**	**(360)**	**(370)**	**(380)**	**(390)**	**(400)**
REQUISITION	**(742,112)**	**(742,112)**	**(757,853)**	**-**	**-**	**(757,853)**	**(775,831)**	**(794,304)**	**(811,667)**	**(829,397)**
*Percentage increase over prior year Requisition			2.1%			2.1%	2.4%	2.4%	2.2%	2.2%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.353 Otter Point Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$55,000	$50,000	$50,000	$0	$0	$155,000
	Equipment	$0	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$300,000	$0	$600,000	$0	$0	$900,000
		$0	**$380,000**	**$75,000**	**$675,000**	**$25,000**	**$25,000**	**$1,180,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$45,000	$0	$0	$0	$0	$45,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$325,000	$25,000	$625,000	$25,000	$25,000	$1,025,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$10,000	$50,000	$50,000	$0	$0	$110,000
		$0	**$380,000**	**$75,000**	**$675,000**	**$25,000**	**$25,000**	**$1,180,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.353

Service Name: Otter Point Fire

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
				PROJECT BUDGET & SCHEDULE									
20-01	Replacement	Replace roof	Replace roof	$ 50,000	B	Res	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
22-02	New	Building expansion	Building expansion for the back office	$ 60,000	B	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
22-02	New	Building expansion	Building expansion for the back office		B	Cap	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000
26-01	Replacement	Replace driveway pavement	Replace driveway pavement	$ 50,000	B	Res	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000
26-02	Replacement	Replace E23	Replace E23 - triple combination engine pumper truck	$ 900,000	V	ERF	$ -	$ 300,000	$ -	$ 600,000	$ -	$ -	$ 900,000
26-03	Replacement	Fire Equipment	Protective Clothing, Pagers, Fire Hose and Nozzles	$ 125,000	E	ERF	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 125,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 1,185,000**				**$ 380,000**	**$ 75,000**	**$ 675,000**	**$ 25,000**	**$ 25,000**	**$ 1,180,000**

Service: **1.353** **Otter Point Fire**

Project Number	20-01	**Capital Project Title**	Replace roof	**Capital Project Description**	Replace roof
Project Rationale					

Project Number	22-02	**Capital Project Title**	Building expansion	**Capital Project Description**	Building expansion for the back office
Project Rationale					

Project Number	26-01	**Capital Project Title**	Replace driveway pavement	**Capital Project Description**	Replace driveway pavement
Project Rationale					

Project Number	26-02	**Capital Project Title**	Replace E23	**Capital Project Description**	Replace E23 - triple combination engine pumper truck
Project Rationale					

Service:	**1.353**	**Otter Point Fire**

Project Number	26-03	**Capital Project Title**	Fire Equipment	**Capital Project Description**	Protective Clothing, Pagers, Fire Hose and Nozzles
Project Rationale					

Otter Point Fire
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	76,165	110,205	105,125	100,945	147,685	195,355
Equipment Replacement Fund	484,910	324,280	466,940	12,950	162,380	315,300
Total	**561,075**	**434,485**	**572,065**	**113,895**	**310,065**	**510,655**

Reserve Schedule

Reserve Fund: 1.353 Otter Point Fire Protection - Capital Reserve Fund - Bylaw 3995

For improvements, repairs and replacement of Firehall and training centre

Reserve Cash Flow

Fund: 1090	**Estimated**	**Budget**				
Fund Centre: 102164	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	79,595	76,165	110,205	105,125	100,945	147,685
Transfer from Ops Budget	43,260	44,040	44,920	45,820	46,740	47,670
Transfer from Cap Fund	-					
Transfer to Cap Fund	(50,000)	(10,000)	(50,000)	(50,000)	-	-
Interest Income*	3,310					
Ending Balance $	**76,165**	**110,205**	**105,125**	**100,945**	**147,685**	**195,355**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.353 Otter Point Fire Protection - Equipment Replacement Fund

ERF Group: OTTERFIRE.ERF

Reserve Cash Flow

Fund: 1022	**Estimated**	**Budget**				
Fund Centre: 101432	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	338,450	484,910	324,280	466,940	12,950	162,380
Transfer from Ops Budget	161,460	164,370	167,660	171,010	174,430	177,920
Expenditures	(15,000)	(325,000)	(25,000)	(625,000)	(25,000)	(25,000)
Interest Income	-					
Ending Balance $	**484,910**	**324,280**	**466,940**	**12,950**	**162,380**	**315,300**

Assumptions/Background:

Transfer as much of operating budget will allow in order to provide sufficient funding for vehicles.

CAPITAL REGIONAL DISTRICT

2026 Budget

Malahat Fire Protection

EAC Review

OCTOBER 2025

Service: 1.354 Malahat Fire **Committee: Electoral Area**

DEFINITION:

A specified area established to provide fire protection and emergency response in the Malahat district of the Juan de Fuca Electoral Area through an agreement with the Cowichan Valley Regional District:

Bylaw No. 1368 (July 24, 1985) (Repealed). Amended Bylaw No. 1375 (September 23, 1985) (Repealed)
Bylaw No. 2731 (November 24, 1999) as amended by Bylaw No. 3226.

ANNUAL LEVY:

On all lands and improvements on the basis of Section 794 of the Municipal Act within the Specified Area # 23 (F-762).

MAXIMUM LEVY:

Greater of $22,400 or $1.28 / $1,000.

FUNDING:

Requisition

1.354 - Malahat Fire Protection	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Payment to Cowichan Valley Regional District	65,315	65,315	66,490	-	-	66,490	67,820	69,180	70,560	71,970
Other Operating Expenses	3,694	3,704	3,460	5,000	-	8,460	8,623	8,793	8,964	9,148
TOTAL COSTS	**69,009**	**69,019**	**69,950**	**5,000**	**-**	**74,950**	**76,443**	**77,973**	**79,524**	**81,118**
*Percentage Increase over prior year			1.4%	7.2%		8.6%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	40	(40)	-	-	(40)	-	-	-	-
Balance c/fwd from 2024 to 2025	(2,775)	(2,775)	-	-	-	-	-	-	-	-
Other Revenue	-	(50)	-	-	-	-	-	-	-	-
TOTAL REVENUE	**(2,775)**	**(2,785)**	**(40)**	**-**	**-**	**(40)**	**-**	**-**	**-**	**-**
REQUISITION	**(66,234)**	**(66,234)**	**(69,910)**	**(5,000)**	**-**	**(74,910)**	**(76,443)**	**(77,973)**	**(79,524)**	**(81,118)**
*Percentage increase over prior year Requisition			5.6%	7.5%		13.1%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Durrance Road Fire Protection

EAC Review

OCTOBER 2025

Service: 1.355 Durrance Road Fire **Committee: Electoral Area**

DEFINITION:

A local service area established by Bylaw No. 2506 (July 9, 1997) to provide fire protection and emergency response to Durrance Road Fire Protection Area. Amended by Bylaw No. 3033 (2002) to increase rate and Bylaw No. 3216 (2004).

MAXIMUM LEVY:

Greater of $1,350 or $0.70 / $1,000.

FUNDING:

Parcel Tax

1.355 - Durrance Road Fire Protection	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Payment to District of Saanich	2,500	2,500	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Other Operating Expenses	216	161	216	-	-	216	218	221	224	227
TOTAL OPERATING COSTS	**2,716**	**2,661**	**2,716**	**-**	**-**	**2,716**	**2,718**	**2,721**	**2,724**	**2,727**
*Percentage Increase over prior year			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%
CAPITAL / RESERVE										
Transfer to Operating Reserve	300	355	300	-	-	300	300	300	300	300
TOTAL COSTS	**3,016**	**3,016**	**3,016**	**-**	**-**	**3,016**	**3,018**	**3,021**	**3,024**	**3,027**
*Percentage Increase over prior year			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%
FUNDING SOURCES (REVENUE)										
REQUISITION - PARCEL TAX	**(3,016)**	**(3,016)**	**(3,016)**	**-**	**-**	**(3,016)**	**(3,018)**	**(3,021)**	**(3,024)**	**(3,027)**
*Percentage increase over prior year Requisition			0.0%			0.0%	0.1%	0.1%	0.1%	0.1%

Reserve Schedule

Reserve Fund: 1.355 Durrance road Fire Protection - Operating Reserve Fund - Bylaw 4146

Reserve established to help offset fluctuations in operating revenues, special projects and cover operational expenditures as required.

Reserve Cash Flow

Fund: **1500**	**Estimated**	**Budget**				
Fund Centre: **105400**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	3,972	4,438	4,738	5,038	5,338	5,638
Transfer from Op Budget	300	300	300	300	300	300
Planned Payments	-	-	-	-	-	-
Interest Income*	166					
Ending Balance $	**4,438**	**4,738**	**5,038**	**5,338**	**5,638**	**5,938**

Assumptions/Background:

To set aside funds for reimbursing District of Saanich for incident response, as per agreement between the CRD and Saanich

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

East Sooke Fire Protection

EAC Review

OCTOBER 2025

Service:	1.357	East Sooke Fire	Committee: Electoral Area

DEFINITION:

A service area established by Bylaw No. 3390 (January 10, 2007) to provide fire protection and emergency response on a volunteer basis in the East Sooke district of the Juan de Fuca Electoral Area. Fire department is operated by a committee.
Amended by Bylaw No. 3862.

PARTICIPATION:

On net taxable value of land and improvements on the basis of hospital district assessments.

MAXIMUM LEVY:

"Greater of $550,000 or $1.310 / $1,000" of actual assessments.

COMMISSION:

East Sooke Fire Protection and Emergency Response Services Commission established to oversee this function
(Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM CAPITAL DEBT:

Maximum Authorized: (Bylaw 3863)	$ 2,120,000
Borrowed: 2014, 3.0%	$ 1,800,000
Borrowed: 2016, 2.1%	$ 150,000
Remaining Expired	$ 170,000

Change in Budget 2025 to 2026
Service: 1.357 East Sooke Fire Protection

	Total Expenditure	Comments
2025 Budget	**721,891**	
Change in Salaries:		
Base salary and benefit change	52,500	IBC 2026 16g-3.3 EA Fire Chief Conversion. Fire Chief increase of 0.4 FTE and benefits starting in Q2
Honorariums	60,000	Increase volunteer honorarium hours
Other	2,770	
Total Change in Salaries	115,270	
Other Changes:		
Standard Overhead Allocation	4,969	Increase in 2025 operating costs
Building Maintenance	8,650	Realignment of budget with expected future expenses
Fuel-Diesel	5,010	Realignment of budget with expected future expenses
Operating Supplies	2,204	Realignment of budget with expected future expenses
Contingency	(68,930)	One-time 2025 contingency for potential service level increases. Incorporated into 2026 core budget expenditure categories
Transfer to Equipment Replacement Fund	1,960	Ongoing increase in transfer to equipment replacement fund
Community Hall operating costs	(8,115)	Reduction in community hall maintenance costs
Other Costs	891	
Total Other Changes	(53,361)	
2026 Budget	**783,800**	

Summary of % Expense Increase

2026 salary and wages change	16.0%	
Building Maintenance	1.2%	
Contingency	-9.5%	
Balance of Increase	1.0%	
% expense increase from 2025:	***8.6%***	
% Requisition increase from 2025 (if applicable):	***4.7%***	*Requisition funding is 81.9% of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

There is an estimated one-time favourable variance of $52,183 (7.2%) due to higher service contract revenue from SilverSpray ($38,817) and unspent contingency funds for potential service level increases ($17,450). The surplus will be transferred to the Equipment Replacement Fund ($47,333) and Capital Reserve ($4,850) which have expected year end balances of $788,439 and $44,468 before this transfer.

1.357 - East Sooke Fire Protection	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	92,530	92,580	95,300	112,500	-	207,800	231,487	237,311	242,592	247,990
Travel - Vehicles	39,140	38,000	39,850	-	-	39,850	40,650	41,460	42,290	43,140
Insurance	13,002	9,602	9,453	-	-	9,453	9,926	10,421	10,941	11,487
Contract for Service/Legal Expenses	12,770	11,350	13,000	-	-	13,000	13,260	13,530	13,800	14,080
Maintenance	17,500	19,000	26,310	-	-	26,310	26,830	27,370	27,920	28,470
Staff Training	28,620	35,000	29,140	-	-	29,140	29,720	30,310	30,920	31,540
Internal Allocations	16,504	16,504	21,473	-	-	21,473	21,860	22,297	22,743	23,198
Operating - Supplies	38,646	38,700	40,850	-	-	40,850	41,670	42,500	43,350	44,210
Contingency	82,450	65,000	83,930	(68,930)	-	15,000	15,300	15,610	15,920	16,240
Operating - Other	51,600	54,570	57,740	-	-	57,740	58,890	60,060	61,250	62,480
TOTAL FIRE DEP OPERATING COSTS	**392,762**	**380,306**	**417,046**	**43,570**	**-**	**460,616**	**489,593**	**500,869**	**511,726**	**522,835**
*Percentage Increase over prior year			6.2%	11.1%		17.3%	6.3%	2.3%	2.2%	2.2%
TOTAL COMMUNITY HALL OPERATING COSTS	35,985	35,985	27,870	-	-	27,870	28,558	29,260	29,980	30,720
TOTAL OPERATING COSTS	**428,747**	**416,291**	**444,916**	**43,570**	**-**	**488,486**	**518,151**	**530,129**	**541,706**	**553,555**
Percentage Increase over prior year			3.8%	10%		13.9%	6.1%	2.3%	2.2%	2.2%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	5,150	10,000	5,240	-	-	5,240	5,340	5,450	5,560	5,670
Transfer to Equipment Replacement Fund	109,000	156,333	110,960	-	-	110,960	113,180	115,440	117,750	120,110
TOTAL CAPITAL / RESERVES	**114,150**	**166,333**	**116,200**	**-**	**-**	**116,200**	**118,520**	**120,890**	**123,310**	**125,780**
DEBT SERVICING										
MFA Debt Reserve Fund	720	720	840	-	-	840	840	840	840	60
Principal Payment	101,324	101,324	101,324	-	-	101,324	101,324	101,324	101,324	8,065
Interest Payment	76,950	76,950	76,950	-	-	76,950	76,950	76,950	76,950	3,150
TOTAL DEBT SERVICING	**178,994**	**178,994**	**179,114**	**-**	**-**	**179,114**	**179,114**	**179,114**	**179,114**	**11,275**
TOTAL COSTS	**721,891**	**761,618**	**740,230**	**43,570**	**-**	**783,800**	**815,785**	**830,133**	**844,130**	**690,610**
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	(8,781)	(8,781)	-	-	-	-	-	-	-	-
District of Sooke (for Silver Spray)	(71,430)	(110,247)	(72,720)	(39,512)	-	(112,232)	(114,480)	(116,770)	(119,110)	(121,490)
MFA Debt Reserve Fund Earning	(720)	(720)	(840)	-	-	(840)	(840)	(840)	(840)	(60)
Rental Revenue	(26,994)	(26,994)	(27,660)	-	-	(27,660)	(28,348)	(29,050)	(29,770)	(30,510)
Other Income	(1,300)	(2,210)	(1,320)	-	-	(1,320)	(1,340)	(1,360)	(1,380)	(1,400)
TOTAL REVENUE	**(109,225)**	**(148,952)**	**(102,540)**	**(39,512)**	**-**	**(142,052)**	**(145,008)**	**(148,020)**	**(151,100)**	**(153,460)**
REQUISITION	**(612,666)**	**(612,666)**	**(637,690)**	**(4,058)**	**-**	**(641,748)**	**(670,777)**	**(682,113)**	**(693,030)**	**(537,150)**
*Percentage increase over prior year Requisition			4.1%	0.7%		4.7%	4.5%	1.7%	1.6%	-22.5%
FTE	0.6		0.6	0.4		1.0	1.0	1.0	1.0	1.0

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.357 East Sooke Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$40,660	$21,727	$22,102	$19,484	$19,873	$123,846
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$230,000	$0	$800,000	$0	$0	$1,030,000
		$0	**$270,660**	**$21,727**	**$822,102**	**$19,484**	**$19,873**	**$1,153,846**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$3,300	$0	$0	$0	$0	$3,300
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$251,360	$21,727	$822,102	$19,484	$19,873	$1,134,546
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$16,000	$0	$0	$0	$0	$16,000
		$0	**$270,660**	**$21,727**	**$822,102**	**$19,484**	**$19,873**	**$1,153,846**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.357

Service Name: East Sooke Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	New	Tablet trial	Equip trucks with tablets	$ 5,000	E	Cap	$ -	$ 3,300	$ -	$ -	$ -	$ -	$ 3,300
26-01	Replacement	Turn out Gear	Turn out Gear	$ 95,546	E	ERF	$ -	$ 18,360	$ 18,727	$ 19,102	$ 19,484	$ 19,873	$ 95,546
26-02	Replacement	Small Equipment	Saws, Fan, Thermal Imaging	$ 30,000	V	ERF	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
26-03	Replacement	Engine 2	Engine 2 Replacement	$ 1,000,000	V	ERF	$ -	$ 200,000	$ -	$ 800,000	$ -	$ -	$ 1,000,000
26-04	Replacement	Pagers	Replacement of Pagers	$ 9,000	E	ERF	$ -	$ 3,000	$ 3,000	$ 3,000	$ -	$ -	$ 9,000
24-02	New	Training Center	Completion of training center.	$ 26,000	E	Res	$ -	$ 16,000	$ -	$ -	$ -	$ -	$ 16,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 1,165,546**				**$ 270,660**	**$ 21,727**	**$ 822,102**	**$ 19,484**	**$ 19,873**	**$ 1,153,846**

Service: **1.357** **East Sooke Fire**

Project Number	26-01	**Capital Project Title**	Turn out Gear	**Capital Project Description**	Turn out Gear
Project Rationale	Replacement of 4 sets of turnout gear. Turnout gear expires after 10 years.				

Project Number	26-02	**Capital Project Title**	Small Equipment	**Capital Project Description**	Saws, Fan, Thermal Imaging
Project Rationale	Replacement for our 1998 Tender 2 . The plan is to replace the vehicle with a used 10-year old truck.				

Project Number	26-03	**Capital Project Title**	Engine 2	**Capital Project Description**	Engine 2 Replacement
Project Rationale	Replacement of extrication gear (jaws of life)				

Project Number	26-04	**Capital Project Title**	Pagers	**Capital Project Description**	Replacement of Pagers
Project Rationale	Replacement of Roof seals (recommended every 5 years)				

Service:	**1.357**	**East Sooke Fire**

Project Number	23-01	**Capital Project Title**	Tablet trial	**Capital Project Description**	Equip trucks with tablets
Project Rationale					

Project Number	24-02	**Capital Project Title**	Training Center	**Capital Project Description**	Completion of training center.
Project Rationale					

East Sooke Fire Protection
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund-Fire Dep	44,468	33,708	39,048	44,498	50,058	55,728
Capital Reserve Fund-Comm Hall	14,085	14,085	14,085	14,085	14,085	14,085
Equipment Replacement Fund	788,439	648,039	739,492	32,830	131,096	231,333
Total	**846,992**	**695,832**	**792,625**	**91,413**	**195,239**	**301,146**

Reserve Schedule

Reserve Fund: 1.357 East Sooke Fire Protection - Capital Reserve Fund - Bylaw 3400

Reserve established for expenditures for or in respect of capital projects, construction, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or payment of debt.

Reserve Cash Flow

Fund: 1079		Estimated	Budget				
Fund Centre:	101309	2025	2026	2027	2028	2029	2030
Beginning Balance		37,748	44,468	33,708	39,048	44,498	50,058
Transfer from Ops Budget		5,150	5,240	5,340	5,450	5,560	5,670
Transfer to Cap Fund		-	(16,000)	-	-	-	-
Interest Income*		1,570					
Ending Balance $		**44,468**	**33,708**	**39,048**	**44,498**	**50,058**	**55,728**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.357 East Sooke Community Hall - Capital Reserve Fund - Bylaw 3400

Reserve established for expenditures for or in respect of capital projects, construction, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or payment of debt.

Reserve Cash Flow

Fund: 1079	**Estimated**	**Budget**				
Fund Centre: 102246	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	13,523	14,085	14,085	14,085	14,085	14,085
Transfer from Ops Budget	-	-	-	-	-	-
Planned Purchase	-					
Interest Income*	562					
Ending Balance $	**14,085**	**14,085**	**14,085**	**14,085**	**14,085**	**14,085**

Assumptions/Background:
Reserve intended for Capital projects in Community Hall
*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.357 East Sooke Fire Protection - Equipment Replacement Fund

ERF Group: ESOOKFIRE.ERF

Reserve Cash Flow

		Estimated	Budget				
Fund:	**1022**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Fund Centre:	**101948**						
Beginning Balance		1,031,939	788,439	648,039	739,492	32,830	131,096
Transfer from Ops Budget		109,000	110,960	113,180	115,440	117,750	120,110
Planned Purchase		(352,500)	(251,360)	(21,727)	(822,102)	(19,484)	(19,873)
Interest Income		-					
Ending Balance $		**788,439**	**648,039**	**739,492**	**32,830**	**131,096**	**231,333**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Fire

EAC Review

OCTOBER 2025

Service: 1.358 **Port Renfrew Fire** **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain a Fire Protection Service for local service area in the Port Renfrew District of the Juan de Fuca Electoral Area Establishment Bylaw No. 1743 (November, 1989). Amended by Bylaw 3223 (2005)

Local Service Area #1 of Electoral Area of Juan de Fuca (A-762). Tax levy based on hospital assessments for land and improvements.

MAXIMUM LEVY:

Greater of $10,000 or $2.52 / $1,000 of actual assessment.

COMMISSION:

Port Renfrew Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

FUNDING:

User fee and requisition.

1.358 - Port Renfrew Fire	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries, Wages, Benefits	75,560	80,250	77,820	-	-	77,820	79,370	80,950	82,560	84,210
Materials and Supplies	19,330	19,000	19,680	-	-	19,680	20,070	20,470	20,880	21,300
Repairs and Maintenance	2,600	9,260	2,650	-	-	2,650	2,700	2,760	2,820	2,880
Vehicle Costs	10,370	15,000	15,560	-	-	15,560	15,870	16,190	16,510	16,840
Utilities	14,980	13,440	15,380	-	-	15,380	15,690	16,000	16,320	16,650
Allocations	8,709	8,709	10,103	-	-	10,103	10,284	10,490	10,700	10,914
Other Operating Expense	70,502	42,182	71,693	-	-	71,693	73,234	74,814	76,413	78,061
TOTAL OPERATING COSTS	**202,051**	**187,841**	**212,886**	**-**	**-**	**212,886**	**217,218**	**221,674**	**226,203**	**230,855**
*Percentage Increase over prior year			5.4%			5.4%	2.0%	2.1%	2.0%	2.1%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	1,910	1,910	1,940	-	-	1,940	1,980	2,020	2,060	2,100
Transfer to Equipment Replacement Fund	24,210	43,690	24,650	20,000	-	44,650	55,000	65,000	75,000	85,000
TOTAL CAPITAL / RESERVES	**26,120**	**45,600**	**26,590**	**20,000**	**-**	**46,590**	**56,980**	**67,020**	**77,060**	**87,100**
TOTAL COSTS	**228,171**	**233,441**	**239,476**	**20,000**	**-**	**259,476**	**274,198**	**288,694**	**303,263**	**317,955**
FUNDING SOURCES (REVENUE)										
Grants in Lieu of Taxes	(1,268)	(1,268)	(1,290)	-	-	(1,290)	(1,320)	(1,350)	(1,380)	(1,410)
User Charge	(91,604)	(91,604)	(95,382)	(4,000)	-	(99,382)	(105,600)	(111,200)	(116,800)	(122,400)
Other Revenue	(230)	(5,500)	(230)	(10,000)	-	(10,230)	(10,430)	(10,630)	(10,840)	(11,050)
TOTAL REVENUE	**(93,102)**	**(98,372)**	**(96,902)**	**(14,000)**	**-**	**(110,902)**	**(117,350)**	**(123,180)**	**(129,020)**	**(134,860)**
REQUISITION	**(135,069)**	**(135,069)**	**(142,574)**	**(6,000)**	**-**	**(148,574)**	**(156,848)**	**(165,514)**	**(174,243)**	**(183,095)**
*Percentage increase over prior year Requisition			5.6%	4.4%		10.0%	5.6%	5.5%	5.3%	5.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 1.358 Port Renfrew Fire	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$10,000	$10,000	$0	$0	$0	$0	$10,000
Equipment	$47,000	$115,000	$5,000	$5,000	$0	$0	$125,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$0	$0	$0	$0	$0	$0
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$57,000	**$125,000**	**$5,000**	**$5,000**	**$0**	**$0**	**$135,000**
SOURCE OF FUNDS							
Capital Funds on Hand	$15,000	$15,000	$0	$0	$0	$0	$15,000
Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
Equipment Replacement Fund	$32,000	$100,000	$5,000	$5,000	$0	$0	$110,000
Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$10,000	$10,000	$0	$0	$0	$0	$10,000
	$57,000	**$125,000**	**$5,000**	**$5,000**	**$0**	**$0**	**$135,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.358

Service Name: Port Renfrew Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-03	Replacement	Electrical Upgrade	Security	$ 20,000	E	Cap	$ 15,000	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
24-05	Renewal	Overhead Door Motors	Overhead Door Motors	$ 15,000	B	Res	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
24-06	Replacement	Fire Hose	Replace Fire Hose	$ 25,000	E	ERF	$ 10,000	$ 15,000	$ 5,000	$ 5,000	$ -	$ -	$ 25,000
26-01	Replacement	SCBA Replacements	SCBA Replacements	$ 85,000	E	ERF	$ 22,000	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000
													$ -
													$ -
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													$ -
			GRAND TOTAL	**$ 145,000**				**$ 125,000**	**$ 5,000**	**$ 5,000**	**$ -**	**$ -**	**$ 135,000**

Service: 1.358 Port Renfrew Fire

Project Number	24-03	**Capital Project Title**	Electrical Upgrade	**Capital Project Description**	Security
Project Rationale					

Project Number	24-05	**Capital Project Title**	Overhead Door Motors	**Capital Project Description**	Overhead Door Motors
Project Rationale					

Project Number	24-06	**Capital Project Title**	Fire Hose	**Capital Project Description**	Replace Fire Hose
Project Rationale					

Project Number	26-01	**Capital Project Title**	SCBA Replacements	**Capital Project Description**	SCBA Replacements
Project Rationale					

Port Renfrew Fire
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	17,000	8,940	10,920	12,940	15,000	17,100
Equipment Replacement Fund	222,543	167,193	217,193	277,193	352,193	437,193
Total	**239,543**	**176,133**	**228,113**	**290,133**	**367,193**	**454,293**

Reserve Schedule

Reserve Fund: 1.358 Port Renfrew Fire - Capital Reserve Fund - Bylaw 2702

Surplus money from the operation may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund: 1089	Estimated	Budget				
Fund Centre: 102161	2025	2026	2027	2028	2029	2030
Beginning Balance	14,488	17,000	8,940	10,920	12,940	15,000
Transfer from Ops Budget	1,910	1,940	1,980	2,020	2,060	2,100
Transfer to Cap Fund	-	(10,000)	-	-	-	-
Interest Income*	602					
Ending Balance $	**17,000**	**8,940**	**10,920**	**12,940**	**15,000**	**17,100**

Assumptions/Background:
*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.358 Port Renfrew Fire - Equipment Replacement Fund

ERF Group: PTRENFIRE.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 101434	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	198,333	222,543	167,193	217,193	277,193	352,193
Transfer from Ops Budget	24,210	44,650	55,000	65,000	75,000	85,000
Planned Purchase	-	(100,000)	(5,000)	(5,000)	-	-
Interest Income	-					
Ending Balance $	**222,543**	**167,193**	**217,193**	**277,193**	**352,193**	**437,193**

Assumptions/Background:
Transfer as much as operating budget will allow in order to have funds sufficient to replace vehicles

CAPITAL REGIONAL DISTRICT

2026 Budget

Shirley Fire Protection

EAC Review

OCTOBER 2025

Service: 1.360 Shirley Fire Department **Committee: Electoral Area**

DEFINITION:

A Specified Area to provide Fire Protection Service and Emergency Response on a volunteer basis in the Shirley District of the Juan de Fuca Electoral Areas local service. Establishment Bylaw No. 1927 (September 11, 1991). Amended by Bylaw 3220 (Feb 9, 2005).

MAXIMUM LEVY:

Greater of $18,200 or $1.31 / $1,000 of actual assessment.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Shirley Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

FUNDING:

Requisition

1.360 - Shirley Fire Protection	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Honoraria	54,360	54,360	56,000	-	-	56,000	57,120	58,260	59,420	60,610
Travel - Vehicles	4,600	4,600	4,680	-	-	4,680	4,770	4,870	4,970	5,070
Insurance	9,272	9,272	9,313	-	-	9,313	9,639	9,976	10,324	10,685
Maintenance	13,000	15,420	13,230	-	-	13,230	13,490	13,760	14,030	14,300
Staff Development	8,240	8,500	8,390	-	-	8,390	8,560	8,730	8,900	9,080
Internal Allocations	6,282	6,282	7,056	-	-	7,056	7,183	7,327	7,473	7,623
Operating - Supplies	21,310	21,110	21,700	-	-	21,700	22,130	22,570	23,020	23,480
Contingency	3,090	3,090	3,150	-	-	3,150	3,210	3,270	3,340	3,410
Operating - Other	20,970	21,505	21,420	-	-	21,420	21,830	22,250	22,680	23,120
TOTAL OPERATING COSTS	**141,124**	**144,139**	**144,939**	**-**	**-**	**144,939**	**147,932**	**151,013**	**154,157**	**157,378**
*Percentage Increase over prior year			2.7%			2.7%	2.1%	2.1%	2.1%	2.1%
CAPITAL / RESERVES										
Purchases - Equipment	11,730	11,730	10,480	-	-	10,480	10,690	10,900	11,120	11,340
Transfer to Equipment Replacement Fund	52,640	52,640	53,590	-	-	53,590	54,660	55,750	56,870	58,010
Transfer to Capital Reserve Fund	25,600	23,165	26,060	-	-	26,060	26,580	27,110	27,650	28,200
TOTAL CAPITAL / RESERVES	**89,970**	**87,535**	**90,130**	**-**	**-**	**90,130**	**91,930**	**93,760**	**95,640**	**97,550**
TOTAL COSTS	**231,094**	**231,674**	**235,069**	**-**	**-**	**235,069**	**239,862**	**244,773**	**249,797**	**254,928**
FUNDING SOURCES (REVENUE)										
Interest Income	(220)	(800)	(220)	-	-	(220)	(220)	(220)	(220)	(220)
TOTAL REVENUE	**(220)**	**(800)**	**(220)**	**-**	**-**	**(220)**	**(220)**	**(220)**	**(220)**	**(220)**
REQUISITION	**(230,874)**	**(230,874)**	**(234,849)**	**-**	**-**	**(234,849)**	**(239,642)**	**(244,553)**	**(249,577)**	**(254,708)**
*Percentage increase over prior year Requisition			1.7%			1.7%	2.0%	2.0%	2.1%	2.1%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.360 Shirley Fire Department	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$12,380	$10,000	$130,000	$12,380	$0	$164,760
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$12,380**	**$10,000**	**$130,000**	**$12,380**	**$0**	**$164,760**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$12,380	$10,000	$130,000	$12,380	$0	$164,760
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$12,380**	**$10,000**	**$130,000**	**$12,380**	**$0**	**$164,760**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.360

Service Name: Shirley Fire Department

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
19-01	Replacement	Firefighting Equipment	Firefighting Equipment	$ 50,000	E	ERF	$ -	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ -	$ 40,000
25-01	Replacement	Structural Firefighting Hose	Structural Firefighting Hose	$ 4,760	E	ERF	$ -	$ 2,380	$ -	$ -	$ 2,380	$ -	$ 4,760
28-01	Replacement	Self Contained Breathing Apparatus	Replacement of all SCBA	$ 120,000	E	ERF	$ -	$ -	$ -	$ 120,000	$ -	$ -	$ 120,000
													$ -
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			Grand Total	**$ 174,760**				**$ 12,380**	**$ 10,000**	**$ 130,000**	**$ 12,380**	**$ -**	**$ 164,760**

Service: **1.360** **Shirley Fire Department**

Project Number	19-01	**Capital Project Title**	Firefighting Equipment	**Capital Project Description**	Firefighting Equipment
Project Rationale					

Project Number	25-01	**Capital Project Title**	Structural Firefighting Hose	**Capital Project Description**	Structural Firefighting Hose
Project Rationale					

Project Number	28-01	**Capital Project Title**	Self Contained Breathing Apparatus	**Capital Project Description**	Replacement of all SCBA
Project Rationale					

Shirley Fire Protection
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	229,118	255,178	281,758	308,868	336,518	364,718
Equipment Replacement Fund	489,608	530,818	575,478	501,228	545,718	603,728
Total	**718,726**	**785,996**	**857,236**	**810,096**	**882,236**	**968,446**

Reserve Schedule

Reserve Fund: 1.360 Shirley Fire Protection - Capital Reserve Fund - Bylaw 2938

Surplus money from the operation may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: 1062	Estimated	Budget				
Fund Centre: 101701	2025	2026	2027	2028	2029	2030
Beginning Balance	195,394	229,118	255,178	281,758	308,868	336,518
Transfer from Ops Budget	25,600	26,060	26,580	27,110	27,650	28,200
Transfer from Cap Fund	-	-	-	-	-	-
Interest Income*	8,124					
Ending Balance $	**229,118**	**255,178**	**281,758**	**308,868**	**336,518**	**364,718**

Assumptions/Background:

Transfers in accordance with long term capital plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.360 Shirley Fire Protection - Equipment Replacement Fund

ERF Group: SHIRFIRE.ERF

Reserve Cash Flow

Fund:	**1022**	**Estimated**	**Budget**				
Fund Centre:	**101436**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		446,968	489,608	530,818	575,478	501,228	545,718
Transfer from Ops Budget		52,640	53,590	54,660	55,750	56,870	58,010
Planned Purchase		(10,000)	(12,380)	(10,000)	(130,000)	(12,380)	-
Interest Income		-					
Ending Balance $		**489,608**	**530,818**	**575,478**	**501,228**	**545,718**	**603,728**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Electoral Area Fire Services

EAC Review

OCTOBER 2025

Service: 1.369 **Electoral Area Fire Services** **Committee: Electoral Area**

DEFINITION:

Service may undertake or cause to be undertaken for one or more electoral areas or defined areas thereof a program of fire regulation and may fix the terms and conditions under which the program will be provided, and, without limiting the generality of the foregoing, may, by bylaw, undertake different programs for different electoral areas or defined areas thereof (Juan de Fuca and Southern Gulf Islands).

PARTICIPATION:

Fire Service Areas within Juan de Fuca and Southern Gulf Islands Electoral Areas

CAPITAL DEBT:

N/A

MAXIMUM LEVY:

Supplementary LP's dated July 7, 1983

FUNDING:

Requisition

1.369 - Electoral Area Fire Services

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Fire Services Compliance and Coordination	80,000	80,000	35,630	35,000	-	70,630	107,040	109,180	111,360	113,590
Wages & Salaries	260,310	260,310	284,807	-	-	284,807	293,050	301,528	308,732	316,104
Contract for Service	30,250	29,000	30,800	-	-	30,800	31,420	32,050	32,690	33,340
Staff Training & Development	5,500	5,000	5,600	-	-	5,600	5,710	5,820	5,940	6,060
Software Licenses	2,130	2,576	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Allocations	107,852	107,852	111,460	-	3,604	115,064	113,640	115,917	118,235	120,603
Operating - Other	2,950	3,754	3,008	-	-	3,008	3,070	3,130	3,188	3,248
TOTAL OPERATING COSTS	**488,992**	**488,492**	**473,805**	**35,000**	**3,604**	**512,409**	**556,480**	**570,225**	**582,795**	**595,645**
*Percentage Increase over prior year			-3.1%	7.2%	0.7%	4.8%	8.6%	2.5%	2.2%	2.2%
CAPITAL / RESERVE										
Equipment Purchases	2,500	3,000	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Transfer to Operating Reserve Fund	-	-	-	-	-	-	2,360	5,455	4,445	3,385
TOTAL CAPITAL / RESERVE	**2,500**	**3,000**	**2,500**	**-**	**-**	**2,500**	**4,860**	**7,955**	**6,945**	**5,885**
TOTAL COSTS	**491,492**	**491,492**	**476,305**	**35,000**	**3,604**	**514,909**	**561,340**	**578,180**	**589,740**	**601,530**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(90,604)	(90,604)	(10,095)	-	(3,604)	(13,699)	-	-	-	-
Interest Income	(120)	(120)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	**(90,724)**	**(90,724)**	**(10,215)**	**-**	**(3,604)**	**(13,819)**	**(120)**	**(120)**	**(120)**	**(120)**
REQUISITION	**(400,768)**	**(400,768)**	**(466,090)**	**(35,000)**	**-**	**(501,090)**	**(561,220)**	**(578,060)**	**(589,620)**	**(601,410)**
*Percentage increase over prior year Requisition			16.3%	8.7%		25.0%	12.0%	3.0%	2.0%	2.0%
Salaried Positions FTE's	2.0		2.0			2.0	2.0	2.0	2.0	2.0

Reserve Schedule

Reserve Fund: 1.369 Electoral Area Fire Services - Operating Reserve Fund

For Consulting, FDM Upgrades, Training

Reserve Cash Flow

Fund: 1500	Estimated	Budget				
Fund Centre: 105404	2025	2026	2027	2028	2029	2030
Beginning Balance	121,461	35,907	22,208	24,568	30,023	34,468
Transfer from Ops Budget	-	-	2,360	5,455	4,445	3,385
Return of Project Surplus	-					
Transfer to Ops Budget	(90,604)	(13,699)	-	-	-	-
Interest Income*	5,050					
Ending Balance $	**35,907**	**22,208**	**24,568**	**30,023**	**34,468**	**37,853**

Assumptions/Background:
*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Program (JDF)

EAC Review

OCTOBER 2025

Service: 1.370 JDF Emergency Program **Committee: Electoral Area**

DEFINITION:

To provide an Emergency Program as an Extended Service under the Emergency Program Act.
Establishment Bylaw No. 2109 (April 28, 1993). Amended by Bylaw No. 2345 (January 10, 1996).
Order in Council #287 provides the CRD with the same powers as a local authority under the Emergency Program Act.

SERVICE DESCRIPTION:

Governed by Bylaw #3444, this service provides planning and management of an emergency response plan for the Juan de Fuca (JdF) Electoral Area, including Port Renfrew, Willis Point and the Malahat. The emergency response plan involves response to, and recovery from, a community disaster or emergency.

The Planning and Protective Services department has administrative responsibility for the service and the Senior Manager of Protective Services has immediate operational responsibility. The Juan de Fuca Emergency Management Commission (JDFEMC) administers the service.

PARTICIPATION:

Electoral Area of Juan de Fuca.

LEVY:

The annual costs of providing the Extended Service of Emergency Program, net of grants and other revenue, shall be recovered by requisition of money under Section 809.1 of the Municipal Act under Section 809.1 of the Municipal Act to be collected by a property value tax to be levied and collected under Section 810.1 (1) of the Municipal Act.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.370 - Emergency Program (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Travel Expense	3,570	3,570	2,630	-	-	2,630	2,680	2,730	2,780	2,840
Wages & Honoraria	49,500	54,400	55,380	-	-	55,380	56,490	57,620	58,770	59,950
Staff Training & Development	2,000	2,000	2,040	-	-	2,040	2,080	2,120	2,160	2,200
Supplies	3,500	3,500	3,560	-	-	3,560	3,630	3,700	3,770	3,850
Allocations	19,692	19,692	20,371	-	-	20,371	20,850	21,164	21,598	22,039
Other Operating Expenses	19,265	19,335	19,660	-	-	19,660	20,220	20,966	21,622	22,271
TOTAL OPERATING COSTS	**97,527**	**102,497**	**103,641**	**-**	**-**	**103,641**	**105,950**	**108,300**	**110,700**	**113,150**
*Percentage Increase over prior year			6.3%			6.3%	2.2%	2.2%	2.2%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Building Borrowing Repayment to Facilities Reserve	11,880	11,880	11,880	-	-	11,880	11,880	11,880	11,880	11,880
TOTAL COSTS	**109,407**	**114,377**	**115,521**	**-**	**-**	**115,521**	**117,830**	**120,180**	**122,580**	**125,030**
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	(4,970)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(169)	(169)	(170)	-	-	(170)	(170)	(170)	(170)	(170)
Revenue - Other	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(269)**	**(5,239)**	**(270)**	**-**	**-**	**(270)**	**(270)**	**(270)**	**(270)**	**(270)**
REQUISITION	**(109,138)**	**(109,138)**	**(115,251)**	**-**	**-**	**(115,251)**	**(117,560)**	**(119,910)**	**(122,310)**	**(124,760)**
*Percentage increase over prior year Requisition			5.6%			5.6%	2.0%	2.0%	2.0%	2.0%

Emergency Program (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	123,811	123,811	123,811	123,811	123,811	123,811
Operating Reserve Fund	10,394	10,394	10,394	10,394	10,394	10,394
Total	**134,205**	**134,205**	**134,205**	**134,205**	**134,205**	**134,205**

Reserve Schedule

Reserve Fund: 1.370 Emergency Program (JDF) - Equipment Replacement Fund

ERF Group: JDFEMERG.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 101785	2025	2026	2027	2028	2029	2030
Beginning Balance	127,911	123,811	123,811	123,811	123,811	123,811
Transfer from Ops Budget	-	-	-	-	-	-
Expenditues	(4,100)	-	-	-	-	-
Interest Income	-					
Ending Balance $	**123,811**	**123,811**	**123,811**	**123,811**	**123,811**	**123,811**

Assumptions/Background:
Reserve for maintenance of equipment inventory

Reserve Schedule

Reserve Fund: 1.370 JDF Emergency Program - Operating Reserve Fund

The establishment of operating reserves for the Juan de Fuca (JDF) Emergency Program will be used to fund one-time program costs and to mitigate future fluctuations in requisition.

Reserve Cash Flow

Fund: 1500		Estimated	Budget				
Fund Centre: 105562		2025	2026	2027	2028	2029	2030
Beginning Balance		14,751	10,394	10,394	10,394	10,394	10,394
Transfer from Op Budget		-	-	-	-	-	-
De icit Recovery		(4,970)	-	-	-	-	-
Interest Income*		613					
Ending Balance $		**10,394**	**10,394**	**10,394**	**10,394**	**10,394**	**10,394**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Search and Rescue (JDF)

EAC Review

OCTOBER 2025

Service: 1.377 JDF Search and Rescue **Committee: Electoral Area**

DEFINITION:

To establish the operation of a search and rescue service in the Juan de Fuca Electoral Area.
Establishment Bylaw No. 3101 (October 24, 2003).

SERVICE DESCRIPTION:

Governed by Bylaw #3128, the service provides Search and Rescue (SAR) for the Juan de Fuca (JdF) Electoral Area.

The Planning and Protective Services department has administrative responsibility for the service and the Senior Manager of Protective Services has immediate operational responsibility. The Juan de Fuca Search and Rescue Committee administrates the service.

PARTICIPATION:

The Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

Greater of $62,000 or $0.102 / $1,000 on actual assessed value of land and improvements.

FUNDING:

Requisition

1.377 - Search and Rescue (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	8,640	8,400	8,400	-	-	8,400	8,570	8,740	8,910	9,090
Building Rent	25,224	25,224	25,860	-	-	25,860	26,508	27,170	27,850	28,550
Staff Training & Development	12,000	5,000	5,575	-	-	5,575	11,970	12,040	12,118	12,185
Supplies	12,840	12,840	13,070	-	-	13,070	13,330	13,600	13,870	14,150
Allocations	4,438	4,438	4,578	-	-	4,578	4,660	4,753	4,848	4,945
Other Operating Expenses	28,408	33,428	29,410	-	-	29,410	30,022	30,660	31,304	31,961
TOTAL OPERATING COSTS	**91,550**	**89,330**	**86,893**	**-**	**-**	**86,893**	**95,060**	**96,963**	**98,900**	**100,881**
*Percentage Increase over prior year			-5.1%			-5.1%	9.4%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	3,000	-	3,050	-	-	3,050	3,110	3,170	3,240	3,300
TOTAL CAPITAL / RESERVE	**3,000**	**-**	**3,050**	**-**	**-**	**3,050**	**3,110**	**3,170**	**3,240**	**3,300**
TOTAL COSTS	**94,550**	**89,330**	**89,943**	**-**	**-**	**89,943**	**98,170**	**100,133**	**102,140**	**104,181**
FUNDING SOURCES (REVENUE)										
Estimated Balance c/fwd from 2025 to 2026	-	(6,307)	6,307	-	-	6,307	-	-	-	-
Grants in Lieu of Taxes	(110)	(113)	(110)	-	-	(110)	(110)	(113)	(120)	(120)
Revenue - Other	(22,390)	(10,860)	(22,790)	-	-	(22,790)	(23,240)	(23,700)	(24,170)	(24,650)
TOTAL REVENUE	**(22,500)**	**(17,280)**	**(16,593)**	**-**	**-**	**(16,593)**	**(23,350)**	**(23,813)**	**(24,290)**	**(24,770)**
REQUISITION	**(72,050)**	**(72,050)**	**(73,350)**	**-**	**-**	**(73,350)**	**(74,820)**	**(76,320)**	**(77,850)**	**(79,411)**
*Percentage increase over prior year Requisition			1.8%			1.8%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: 1.377 Search and Rescue (JDF) - Equipment Replacement Fund

ERF Group: JDFSAR.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 101986	2025	2026	2027	2028	2029	2030
Beginning Balance	105,242	13,242	16,292	19,402	22,572	25,812
Transfer from Ops Budget	-	3,050	3,110	3,170	3,240	3,300
Expenditures	(92,000)	-	-	-	-	-
Interest Income	-					
Ending Balance $	**13,242**	**16,292**	**19,402**	**22,572**	**25,812**	**29,112**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

EA - Community Parks (JDF)

EAC Review

OCTOBER 2025

Service: 1.405 **JDF EA Community Parks & Recreation** **Committee: Juan De Fuca Electoral Area Parks & Rec**

DEFINITION:

A service established for the function of aquiring, developing, operating and maintaining community parks in the Juan de Fuca Electoral Area by bylaw 4150 (2017)

SERVICE DESCRIPTION:

This is a service for the provision of community parks for the Juan de Fuca Electoral Area. The services provide for ocean and lake beach/foreshore access, trails, right-of-ways, easements, playgrounds, sports fields, a tennis court and skate park.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

Greater of $227,173 or $0.15 / $1,000 on actual assessed value of land and improvements.
(Bylaw 4087, Amend bylaw 245, March, 2016; Bylaw 4150, Juan de Fuca Community Parks Services Conversion Bylaw No. 1, 2017)

COMMISSION:

Continuation Bylaw #3763 (May 2011), an advisory commission for Community Parks and Recreation in the Juan de Fuca Electoral Area. Original establishment Bylaw for this commission Dec 2004.

AUTHORITY:

Requires written approval of electoral area Director. Participating electoral areas must be designated by bylaw.

FUNDING:

Requisition

Change in Budget 2025 to 2026
Service: 1.405 EA Community Parks (JDF)

	Total Expenditure	Comments
2025 Budget	**256,379**	
Change in Wages & Benefits:		
Base wages & benefits change	21,421	Increased salary due to reallocation from 1.408 JDF Recreation from 70% to 95% of 0.6FTE
Step increase/paygrade change	(5,661)	Step decrease due to hiring new manager
Auxiliary wages & benefits	54,265	Additional 95% of 0.4 one time aux manager wage to be converted to regular FTE in 2027
Auxiliary wages & benefits	42,245	Increased auxiliary capacity and reallocation from 1.408 JDF Recreation from 70% to 95%
Total Change in Wages & Benefits	112,269	
Other Changes:		
Standard Overhead Allocation	1,397	Increase in 2025 operating costs
Human Resources Allocation	596	Increase in 2025 wages & benefits
Contract for Services	(6,000)	One-time 2025 increase
Contract for Services	1,500	One-time 2026 increase
Vehicles	(3,040)	Realignment of budget with expected future expenses
Supplies	5,000	Realignment of budget with expected future expenses
Rentals	3,265	Realignment of budget with expected future expenses
Staff Training and Development	1,140	Realignment of budget with expected future expenses
Reserve Transfers	3,480	Increase in transfers to ERF ($1,150), CRF ($1,190) and to ORF ($1,140)
Other Costs	1,208	
Total Other Changes	8,546	
2026 Budget	**377,194**	

Summary of % Expense Increase

2026 Base salary, benefit and step change	6.1%	
2026 Auxiliary manager wages	21.2%	
2026 Auxiliary staff wages	16.5%	
Allocations	0.8%	
Contract for Services	-1.8%	
Vehicles	-1.2%	
Supplies	2.0%	
Reserve Transfers	1.4%	
Balance of increase	2.2%	
% expense increase from 2025:	***47.1%***	
% Requisition increase from 2025 (if applicable):	***45.9%***	*Requisition funding is 98.8% of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

There is an estimated minor one-time favourable variance of $163 (1.4%) due mainly to savings in vehicles costs, partially offset by higher rental costs. This variance will be transferred to Operating Reserve Fund.

1.405 - EA - Community Parks (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	120,589	120,589	232,858	-	-	232,858	239,966	246,295	251,788	256,487
Contract for Services	28,780	28,780	23,190	1,500	-	24,690	28,180	31,740	32,370	33,020
Vehicles	11,040	8,000	8,000	-	-	8,000	8,160	8,320	8,490	8,660
Supplies	9,270	9,270	9,280	5,000	-	14,280	19,570	24,960	30,460	31,070
Allocations	40,260	40,260	39,047	-	3,604	42,651	40,486	41,437	41,951	42,737
Rentals	22,150	24,792	25,415	-	-	25,415	25,920	26,440	26,970	27,510
Other Operating Expenses	11,490	11,775	11,880	1,140	-	13,020	13,313	13,618	13,926	14,231
TOTAL OPERATING COSTS	**243,579**	**243,466**	**349,670**	**7,640**	**3,604**	**360,914**	**375,595**	**392,810**	**405,955**	**413,715**
*Percentage Increase over prior year			43.6%	3.1%	1.5%	48.2%	4.1%	4.6%	3.3%	1.9%
CAPITAL / RESERVES										
Transfer to Capital Reserve Fund	5,560	3,800	6,750	-	-	6,750	6,925	9,030	15,425	16,095
Transfer to Equipment Replacement Fund	7,240	5,510	8,390	-	-	8,390	8,560	8,730	9,500	9,690
Transfer to Operating Reserve Fund	-	3,653	-	1,140	-	1,140	1,160	1,250	1,500	1,530
TOTAL CAPITAL / RESERVES	**12,800**	**12,963**	**15,140**	**1,140**	**-**	**16,280**	**16,645**	**19,010**	**26,425**	**27,315**
TOTAL COSTS	**256,379**	**256,429**	**364,810**	**8,780**	**3,604**	**377,194**	**392,240**	**411,820**	**432,380**	**441,030**
*Percentage Increase over prior year			42.3%	3.4%	1.4%	47.1%	4.0%	5.0%	5.0%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	-	-	-	-	(3,604)	(3,604)	-	-	-	-
Grants in Lieu of Taxes	(375)	(375)	(380)	-	-	(380)	(390)	(400)	(410)	(420)
Provincial Grant	-	-	-	-	-	-	-	-	-	-
Revenue - Other	(630)	(680)	(640)	-	-	(640)	(650)	(660)	(670)	(680)
TOTAL REVENUE	**(1,005)**	**(1,055)**	**(1,020)**	**-**	**(3,604)**	**(4,624)**	**(1,040)**	**(1,060)**	**(1,080)**	**(1,100)**
REQUISITION	**(255,374)**	**(255,374)**	**(363,790)**	**(8,780)**	**-**	**(372,570)**	**(391,200)**	**(410,760)**	**(431,300)**	**(439,930)**
*Percentage increase over prior year Requisition			42.5%	3.4%		45.9%	5.0%	5.0%	5.0%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	0.42	0.42	0.57			0.57	0.95	0.95	0.95	0.95

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.405 JDF EA Community Parks & Recrea	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$20,000	$20,000	$0	$0	$0	$0	$20,000
	Land	$100,000	$275,000	$0	$0	$0	$0	$275,000
	Engineered Structures	$392,500	$507,500	$120,000	$30,000	$0	$0	$657,500
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$512,500	**$802,500**	**$120,000**	**$30,000**	**$0**	**$0**	**$952,500**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$392,500	$392,500	$0	$0	$0	$0	$392,500
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$120,000	$320,000	$120,000	$30,000	$0	$0	$470,000
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$90,000	$0	$0	$0	$0	$90,000
		$512,500	**$802,500**	**$120,000**	**$30,000**	**$0**	**$0**	**$952,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.405

Service Nam JDF EA Community Parks & Recreation

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
				PROJECT BUDGET & SCHEDULE									
21-01	Renewal	Wieland Trail	Develop 1.7km trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route	$ 250,000	L	Grant	$ 100,000	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
22-02	New	Chubb Road Dock Installation	Install dock system at Chubb Road on Kemp Lake	$ 86,000	E	Grant	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
23-01	New	Port Renfrew Playground Equipment	Installation of new playground equipment in Port Renfrew	$ 160,000	S	Cap	$ 120,000	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
23-02	New	Elrose Park Improvements	Construct a multi-use trail and park improvements at Elrose Park	$ 60,000	S	Cap	$ 34,000	$ 34,000	$ -	$ -	$ -	$ -	$ 34,000
23-02	New	Elrose Park Improvements	Construct a multi-use trail and park improvements at Elrose Park		S	Res	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
23-06	New	Trail Construction Admirals Forest Park	Construct/remediate trails at the recently purchased Admirals Forest Property	$ 40,000	S	Cap	$ 34,000	$ 34,000	$ -	$ -	$ -	$ -	$ 34,000
23-08	New	Trail and Park remediation Butler Park	Butler Park trail and park remediation	$ 45,000	S	Cap	$ 28,700	$ 28,700	$ -	$ -	$ -	$ -	$ 28,700
23-10	New	Lot 64 Trail Construction	Trail construction linking the tennis court with the Marina trail and improving parking lot	$ 50,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
24-02	New	Fish Boat Bay Improvements	Replace stairs and install viewing platform to improve acccessibilty	$ 150,000	S	Cap	$ 125,800	$ 125,800	$ -	$ -	$ -	$ -	$ 125,800
26-01	New	Priest Cabin Access	Secure a statutory right of way for public access trails to Priest Cabin Community Park. Complete trail and wayfinding improvements to incorporate the access road into a loop.	$ 75,000	L	Res	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
26-02	New	Cedar Coast Road	Develop a gravel parking area and trailhead improvments for the Priest Cabin Community Park. Secure a License of Occupation (MOTT) for public access over Cedar Coast Road	$ 100,000	S	Grant	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
27-01	Renewal	Sheringham Trail Foot Bridge	Replace pedestrain foot bridge in the Sheringham Trail Community Park	$ 30,000	S	Grant	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ 30,000
27-02	Renewal	Coppermine Park Swingset	Replace aging swingset	$ 15,000	S	Grant	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ 15,000
27-03	New	Wieland Trail Connection to Kemp Lake	Construct a type 2 trail connecting Wieland Trail to Kemp Lake via the Boxer Road right of way.	$ 50,000	S	Grant	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ 75,000
27-04	New	East Sooke Water Access	Develop a public water access suitable for launching kayaks and other small nonmotorized watercraft	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
28-01	New	Wieland Trail Connection to Llama Loop/Farmer Drive	Construct a type 2 trail connecting Wieland Trail to the Llama Loop Trails and Farmer Drive	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
28-02	New	Otter Point Park Improvements	Develop roadside parking, trail safety improvements, and trailhead amenties.	$ 10,000	S	Grant	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ 10,000
													$ -
			Grand Total	**$ 1,141,000**				**$ 802,500**	**$ 120,000**	**$ 30,000**	**$ -**	**$ -**	**$ 952,500**

Service: **1.405** **JDF EA Community Parks & Recreation**

Project Number	21-01	**Capital Project Title**	Wieland Trail	**Capital Project Description**	Develop 1.7km trail from William Simmons Park to Kemp Lake Road as part of an Otter Point alternate transportation route
Project Rationale	Recreational Trail connecting communities and keeping pedestrians off the main roads				

Project Number	22-02	**Capital Project Title**	Chubb Road Dock Installation	**Capital Project Description**	Install dock system at Chubb Road on Kemp Lake
Project Rationale	Response to residents at Milligan Road location				

Project Number	23-01	**Capital Project Title**	Port Renfrew Playground Equipment	**Capital Project Description**	Installation of new playground equipment in Port Renfrew
Project Rationale	Playground requires updating				

Project Number	23-02	**Capital Project Title**	Elrose Park Improvements	**Capital Project Description**	Construct a multi-use trail and park improvements at Elrose Park
Project Rationale	Public Trail access and safe pedestrian movement				

Service:	1.405	JDF EA Community Parks & Recreation

Project Number	Capital Project Title	Capital Project Description	Project Rationale
23-06	Trail Construction Admirals Forest Park	Construct/remediate trails at the recently purchased Admirals Forest Property	Provide/enhance infrastructure for public enjoyment
23-08	Trail and Park remediation Butler Park	Butler Park trail and park remediation	Provide and enhance insfrastucture for public enjoyment
23-10	Lot 64 Trail Construction	Trail construction linking the tennis court with the Marina trail and improving parking lot	Local resident led volunteer project to enhance local park infrstructure and ecology
24-02	Fish Boat Bay Improvements	Replace stairs and install viewing platform to improve acccessibiity	Improve public access for safety and enjoyment

Service:	1.405	**JDF EA Community Parks & Recreation**

Project Number	26-01	**Capital Project Title**	Priest Cabin Access	**Capital Project Description**	Secure a statutory right of way for public access trails to Priest Cabin Community Park. Complete trail and wayfinding improvements to incorporate the access road into a loop.
Project Rationale	Improve Active Transportation Planning				

Project Number	26-02	**Capital Project Title**	Cedar Coast Road	**Capital Project Description**	Develop a gravel parking area and trailhead improvments for the Priest Cabin Community Park. Secure a License of Occupation (MOTT) for public access over Cedar Coast Road
Project Rationale	Response to complaint of park users trespassing				

Project Number	27-01	**Capital Project Title**	Sheringham Trail Foot Bridge	**Capital Project Description**	Replace pedestrain foot bridge in the Sheringham Trail Community Park
Project Rationale	Existing bridge will require replacement to maintain level of service.				

Project Number	27-02	**Capital Project Title**	Coppermine Park Swingset	**Capital Project Description**	Replace aging swingset
Project Rationale	Swingset to be replaced and re-oriented to meet playground safety standards				

Project Number	27-03	**Capital Project Title**	Wieland Trail Connection to Kemp Lake	**Capital Project Description**	Construct a type 2 trail connecting Wieland Trail to Kemp Lake via the Boxer Road right of way.
Project Rationale	Active transportation connection between two significant areas in Otter Point				

Service: **1.405** **JDF EA Community Parks & Recreation**

Project Number	27-04	**Capital Project Title**	East Sooke Water Access	**Capital Project Description**	Develop a public water access suitable for launching kayaks and other small nonmotorized watercraft
Project Rationale	Request of the JdF Parks & Recreation Commission in accordance with the Parks Strategic Plan and East Sooke OCP				

Project Number	28-01	**Capital Project Title**	Wieland Trail Connection to Llama Loop/Farmer Drive	**Capital Project Description**	Construct a type 2 trail connecting Wieland Trail to the Llama Loop Trails and Farmer Drive
Project Rationale	Request of the JdF Parks & Recreation Commission in accordance with the Parks Strategic Plan and East Sooke OCP				

Project Number	28-02	**Capital Project Title**	Otter Point Park Improvements	**Capital Project Description**	Develop roadside parking, trail safety improvements, and trailhead amenties.
Project Rationale	Request of the JdF Parks & Recreation Commission				

EA - Community Parks (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	3,653	1,189	2,349	3,599	5,099	6,629
Land Reserve Fund	64,671	64,671	64,671	64,671	64,671	64,671
Capital Reserve Fund	221,835	138,585	145,510	154,540	169,965	186,060
Equipment Replacement Fund	96,458	104,848	113,408	122,138	131,638	141,328
Total	**386,617**	**309,293**	**325,938**	**344,948**	**371,373**	**398,688**

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Operating Reserve Fund

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund: TBD	Estimated	Budget				
Fund Centre: TBD	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	-	3,653	1,189	2,349	3,599	5,099
Transfer from Ops Budget	3,653	1,140	1,160	1,250	1,500	1,530
Transfer to Ops Budget-Core Budget	-	(3,604)	-	-	-	-
Transfer to Ops Budget	-	-	-	-	-	-
Interest Income*	-					
Ending Balance $	**3,653**	**1,189**	**2,349**	**3,599**	**5,099**	**6,629**

Assumptions/Background:
*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Land Reserve Fund - Bylaw 1133

Pursuant to Section 686 of the Municipal Act the Regional District may, by by-law approved by the Minister of Municipal Affairs, dispose of any portion of land dedicated to the Public for the purpose of a park by subdivision plan deposited in the Land Titles Office, and provide that the proceeds shall be placed in a reserve fund for the purpose of acquiring other lands suitable for park purposes within the Sooke Electoral Area.

Reserve Cash Flow

Fund:	**1034**	**Estimated**	**Budget**				
Fund Centre:	**101378**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		62,089	64,671	64,671	64,671	64,671	64,671
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Cap Reserve Fund		-	-	-	-	-	-
Transfer to Cap Fund		-	-	-	-	-	-
Surplus return back from Cap Fund		-					
Interest Income*		2,582					
Ending Balance $		**64,671**	**64,671**	**64,671**	**64,671**	**64,671**	**64,671**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Capital Reserve Fund - Bylaw 4633

Money in the Juan de Fuca Community Parks Service Capital Reserve Fund, including interest earned on it, must be used only to provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund:	**1096**	**Estimated**	**Budget**				
Fund Centre:	**102293**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		213,893	221,835	138,585	145,510	154,540	169,965
Transfer from Parks Ops Budget		3,800	6,750	6,925	9,030	15,425	16,095
Expenditures		-	(90,000)	-	-	-	-
Interest Income		4,142					
Ending Balance $		**221,835**	**138,585**	**145,510**	**154,540**	**169,965**	**186,060**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.405 Community Parks (JDF) - Equipment Replacement Fund

ERF Group: JDFEAPRK.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 102158	2025	2026	2027	2028	2029	2030
Beginning Balance	65,550	96,458	104,848	113,408	122,138	131,638
Transfer from Ops Budget	5,510	8,390	8,560	8,730	9,500	9,690
Proceeds of Disposal	10,300					
Climate Grant for EV	15,098					
Expenditures	-	-	-	-	-	-
Interest Income	-					
Ending Balance $	**96,458**	**104,848**	**113,408**	**122,138**	**131,638**	**141,328**

Assumptions/Background:
Transfer as much as operating budget will allow.

CAPITAL REGIONAL DISTRICT

2026 Budget

EA - Community Recreation (JDF)

EAC Review

OCTOBER 2025

Service: 1.408 JDF EA Community Recreation **Committee: Juan De Fuca Electoral Area Parks & Rec**

DEFINITION:

Supplementary Letters Patent - October 3, 1975, established to provide recreational programs in the JDF Electoral Area.

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs for the Juan de Fuca Electoral Area.

PARTICIPATION:

Electoral Area of Juan de Fuca

MAXIMUM LEVY:

$0.063 / $1,000 on actual assessed value of land and improvements.

COMMISSION:

Continuation Bylaw #3763 (May 2011), an advisory commission for Community Parks and Recreation in the Juan de Fuca Electoral Area.
Original establishment Bylaw for this commission Dec 2004.

FUNDING:

Requisition

1.408 - EA - Community Recreation (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	55,651	55,651	16,116	-	-	16,116	16,570	16,983	17,272	17,519
Recreation Programs	8,597	6,000	8,750	-	-	8,750	8,930	9,110	9,290	9,480
Maintenance	4,550	4,550	4,630	-	-	4,630	4,720	4,810	4,910	5,010
Utilities & fuel	6,830	5,800	6,950	-	-	6,950	7,090	7,230	7,370	7,510
Supplies	680	680	690	-	-	690	700	710	720	730
Allocations	14,462	14,462	14,535	-	-	14,535	15,132	15,501	15,663	15,951
Other Operating Expenses	4,610	3,130	4,520	-	-	4,520	4,691	4,868	5,052	5,243
TOTAL OPERATING COSTS	**95,380**	**90,273**	**56,191**	**-**	**-**	**56,191**	**57,833**	**59,212**	**60,277**	**61,443**
*Percentage Increase over prior year			-41.1%			-41.1%	2.9%	2.4%	1.8%	1.9%
CAPITAL / RESERVE										
Transfer to Capital Reserve Fund	-	5,702	10,000	-	-	10,000	10,980	12,340	14,125	15,940
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	**-**	**5,702**	**10,000**	**-**	**-**	**10,000**	**10,980**	**12,340**	**14,125**	**15,940**
TOTAL COSTS	**95,380**	**95,975**	**66,191**	**-**	**-**	**66,191**	**68,813**	**71,552**	**74,402**	**77,383**
FUNDING SOURCES (REVENUE)										
Rentals	(22,400)	(22,400)	(22,800)	-	-	(22,800)	(23,260)	(23,730)	(24,200)	(24,680)
Revenue - Other	(230)	(825)	(230)	-	-	(230)	(233)	(232)	(232)	(233)
TOTAL REVENUE	**(22,630)**	**(23,225)**	**(23,030)**	**-**	**-**	**(23,030)**	**(23,493)**	**(23,962)**	**(24,432)**	**(24,913)**
REQUISITION	**(72,750)**	**(72,750)**	**(43,161)**	**-**	**-**	**(43,161)**	**(45,320)**	**(47,590)**	**(49,970)**	**(52,470)**
*Percentage increase over prior year Requisition			-40.7%			-40.7%	5.0%	5.0%	5.0%	5.0%
AUTHORIZED POSITIONS										
Salaried FTE	0.18	0.18	0.03			0.03	0.05	0.05	0.05	0.05

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.408 JDF EA Community Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$100,000	$1,100,000	$1,000,000	$0	$0	$0	$2,100,000
	Equipment	$0	$0	$0	$0	$0	$0	$0
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$68,000	$68,000	$0	$0	$0	$0	$68,000
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$168,000	**$1,168,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$2,168,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$68,000	$68,000	$0	$0	$0	$0	$68,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$100,000	$1,100,000	$1,000,000	$0	$0	$0	$2,100,000
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$168,000	**$1,168,000**	**$1,000,000**	**$0**	**$0**	**$0**	**$2,168,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.408

Service Name: JDF EA Community Recreation

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-01	Renewal	Port Renfrew Hall, Condition Assessment and Repairs	Condition Assessment to Identify deficiencies and then repairs	$ 75,000	S	Cap	$ 68,000	$ 68,000	$ -	$ -	$ -	$ -	$ 68,000
25-01	New	Otter Point Community Hall Development	Otter Point Community Hall Development feasibility, design, project intiation	$ 100,000	B	Grant	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
26-01	New	Otter Point Community Hall Construction	Otter Point Community Hall Construction	$ 2,000,000	B	Grant	$ -	$ 1,000,000	$ 1,000,000	$ -	$ -	$ -	$ 2,000,000
													$ -
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													$ -
													$ -
			Grand Total	$ 2,175,000				$ 1,168,000	$ 1,000,000	$ -	$ -	$ -	$ 2,168,000

Service:	1.408	JDF EA Community Recreation

Project Number	24-01	**Capital Project Title**	Port Renfrew Hall, Condition Assessment and Repairs	**Capital Project Description**	Condition Assessment to Identify deficiencies and then repairs
Project Rationale					

Project Number	25-01	**Capital Project Title**	Otter Point Community Hall Development	**Capital Project Description**	Otter Point Community Hall Development feasibility, design, project intiation
Project Rationale					

Project Number	26-01	**Capital Project Title**	Otter Point Community Hall Construction	**Capital Project Description**	Otter Point Community Hall Construction
Project Rationale					

EA - Community Recreation (JDF)
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	-	10,000	20,980	33,320	47,445	63,385
Equipment Replacement Fund	16,410	16,410	16,410	16,410	16,410	16,410
Total	**16,410**	**16,410**	**16,410**	**16,410**	**16,410**	**16,410**

Reserve Schedule

Reserve Fund: 1.404 Community Recreation (JDF) - Capital Reserve Fund

Money in the Juan de Fuca Community Parks Service Capital Reserve Fund, including interest earned on it, must be used only to provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund: TBD	Estimated	Budget				
Fund Centre: TBD	2025	2026	2027	2028	2029	2030
Beginning Balance	-	-	10,000	20,980	33,320	47,445
Transfer from Parks Ops Budget	-	10,000	10,980	12,340	14,125	15,940
Expenditures	-	-	-	-	-	-
Interest Income	-					
Ending Balance $	**-**	**10,000**	**20,980**	**33,320**	**47,445**	**63,385**

Assumptions/Background:

Reserve Schedule

Reserve Fund: 1.408 Community Recreation (JDF) - Equipment Replacement Fund

ERF Group: JDFCOMRES.ERF

Reserve Cash Flow

Fund: 1022	Estimated	Budget				
Fund Centre: 102262	2025	2026	2027	2028	2029	2030
Beginning Balance	16,410	16,410	16,410	16,410	16,410	16,410
Transfer from Ops Budget	-	-	-	-	-	-
Planned Expenditues	-	-	-	-	-	-
Interest Income	-					
Ending Balance $	**16,410**	**16,410**	**16,410**	**16,410**	**16,410**	**16,410**

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Refuse Disposal

EAC Review

OCTOBER 2025

Service: 1.523 Port Renfrew Refuse Disposal **Committee: Electoral Area**

DEFINITION:

To provide, maintain, operate and regulate disposal facilities. Local Service Bylaw No. 1745 (November 8, 1989), latest amendment 3357 (February 19, 2007).

SERVICE DESCRIPTION:

Provision of recycling and solid waste transfer station operations in Port Renfrew.

PARTICIPATION:

Local Service Area #3 of the Electoral Area of Sooke B(762)

MAXIMUM LEVY:

$15.18 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Bylaw No. 3280, continues Port Renfrew Local Services Committee (September 14, 2005).
Bylaw No. 3707, discontinues Local Services Committee (June 9, 2010).
Bylaw No. 3745, continues under Port Renfrew Utility Committee (December 8, 2010).

RESERVE FUND:

Bylaw No. 2665 - Port Renfrew Solid Waste Removal and Disposal Capital Reserve Fund.

1.523 - Port Renfrew Refuse Disposal	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	45,000	50,000	50,000	-	-	50,000	62,485	64,158	65,636	67,140
Contract - Operation	-	-	-	-	-	-	-	-	-	-
Contract for Services	93,000	93,000	94,680	-	-	94,680	96,570	98,500	100,470	102,480
Allocations	4,634	4,634	7,339	-	-	7,339	7,471	7,620	7,773	7,928
Electricity	1,250	1,250	1,290	-	-	1,290	1,320	1,350	1,380	1,410
Other Operating Expenses	2,891	2,640	2,980	-	-	2,980	3,038	3,096	3,154	3,213
TOTAL OPERATING COSTS	**146,775**	**151,524**	**156,289**	**-**	**-**	**156,289**	**170,884**	**174,724**	**178,413**	**182,171**
*Percentage Increase over prior year			6.5%			6.5%	9.3%	2.2%	2.1%	2.1%
CAPITAL / RESERVES										
Transfer to Equipment Replacement Fund	2,000	5,000	4,040	-	-	4,040	4,120	4,200	4,280	4,370
Transfer to Capital Reserve Fund	16,000	24,234	22,880	-	-	22,880	18,360	18,705	19,360	20,030
TOTAL CAPITAL / RESERVES	**18,000**	**29,234**	**26,920**	**-**	**-**	**26,920**	**22,480**	**22,905**	**23,640**	**24,400**
TOTAL COSTS	**164,775**	**180,758**	**183,209**	**-**	**-**	**183,209**	**193,364**	**197,629**	**202,053**	**206,571**
Internal Recovery	(27,233)	(44,516)	(44,516)	-	-	(44,516)	(45,851)	(47,227)	(48,644)	(50,103)
NET COSTS	**137,542**	**136,242**	**138,693**	**-**	**-**	**138,693**	**147,513**	**150,402**	**153,409**	**156,468**
FUNDING SOURCES (REVENUE)										
Sale - Recyclables	(10,000)	(8,000)	(8,140)	-	-	(8,140)	(8,300)	(8,470)	(8,640)	(8,810)
Recovery Cost	(62,346)	(62,346)	(63,470)	-	-	(63,470)	(67,795)	(69,150)	(70,530)	(71,940)
Grants in Lieu of Taxes	(400)	(400)	(410)	-	-	(410)	(420)	(430)	(440)	(450)
Licencing Fees	(2,400)	(3,150)	(3,150)	-	-	(3,150)	(3,150)	(3,150)	(3,210)	(3,270)
Other Revenue	(50)	-	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(75,196)**	**(73,896)**	**(75,220)**	**-**	**-**	**(75,220)**	**(79,715)**	**(81,250)**	**(82,870)**	**(84,520)**
REQUISITION	**(62,346)**	**(62,346)**	**(63,473)**	**-**	**-**	**(63,473)**	**(67,798)**	**(69,152)**	**(70,539)**	**(71,948)**
*Percentage increase over prior year Requisition			1.8%			1.8%	6.8%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.523 Port Renfrew Refuse Disposal	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$0	$0	$0	$0	$0	$0
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$162,000	$189,500	$0	$0	$0	$0	$189,500
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$162,000	**$189,500**	**$0**	**$0**	**$0**	**$0**	**$189,500**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$150,000	$150,000	$0	$0	$0	$0	$150,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$12,000	$39,500	$0	$0	$0	$0	$39,500
		$162,000	**$189,500**	**$0**	**$0**	**$0**	**$0**	**$189,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.523

Service Name: Port Renfrew Refuse Disposal

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
23-01	New	Covered recyclables storage	Required storage is needed in order to protect recyclables from the elements. It is also a contractual requirement under our agreement with Recycle BC.	$ 12,000	S	Res	$ 12,000	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
24-01	New	Site efficiency upgrades	Costs for site upgrades funded through the growing communities fund including: two refuse compactors and compactor continers, electrical upgrades, construction of operator shed and entrance culvert. These upgrades will increase the volume of material receivable at site and reduce transportation costs of materials by up to 75%. ($262,500 - GCF; $30,000 - CWF)	$ 350,000	S	Cap	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
24-01	New	Site efficiency upgrades			S	Res	$ -	$ 27,500	$ -	$ -	$ -	$ -	$ 27,500
													$ -
													$ -
													$ -
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													$ -
			Grand Total	**$ 362,000**				**$ 189,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 189,500**

Service:	**1.523**	**Port Renfrew Refuse Disposal**

Project Number	23-01	**Capital Project Title**	Covered recyclables storage	**Capital Project Description**	Required storage is needed in order to protect recyclables from the elements. It is also a contractual requirement under our agreement with Recycle BC.
Project Rationale					

Project Number	24-01	**Capital Project Title**	Site efficiency upgrades	**Capital Project Description**	Costs for site upgrades funded through the growing communities fund including: two refuse compactors and compactor continers, electrical upgrades, construction of operator shed and entrance culvert. These upgrades will increase the volume of material receivable at site and reduce transportation costs of materials by up to 75%. ($262,500 - GCF; $30,000 - CWF)
Project Rationale					

Port Renfrew Refuse Disposal
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	50,022	33,402	51,762	70,467	89,827	109,857
Equipment Replacement Fund	43,848	47,888	52,008	56,208	60,488	64,858
Total	**93,870**	**81,290**	**103,770**	**126,675**	**150,315**	**174,715**

Reserve Schedule

Reserve Fund: 1.523 Port Renfrew Refuse Disposal - Capital Reserve Fund - Bylaw 2665

The capital Reserve Fund established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them, and extension or renewal of existing capital works.

Surplus monies from the operation of the solid waste removal and disposal service may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	**1021**	**Estimated**	**Budget**				
Fund Centre:	**101365**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		61,466	50,022	33,402	51,762	70,467	89,827
Transfer from Ops Budget		16,000	22,880	18,360	18,705	19,360	20,030
Transfer from Cap Fund		-					
Transfer to Cap Fund		(30,000)	(39,500)	-	-	-	-
Interest Income*		2,556					
Ending Balance $		**50,022**	**33,402**	**51,762**	**70,467**	**89,827**	**109,857**

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.523 Port Renfrew Refuse Disposal - Equipment Replacement Fund

The Equipment Replacement Fund established for the purpose of vehicle and equipment replacement.
Surplus monies from the operation of the solid waste removal and disposal service may be paid from time to time into this reserve fund.
ERF Group: PTRENREF.ERF

Reserve Cash Flow

Fund:	1022	Estimated	Budget				
Fund Centre:	101448	2025	2026	2027	2028	2029	2030
Beginning Balance		41,848	43,848	47,888	52,008	56,208	60,488
Transfer from Ops Budget		2,000	4,040	4,120	4,200	4,280	4,370
Transfer from Cap Fund		-					
Planned Purchase		-					
Interest Income		-					
Ending Balance $		**43,848**	**47,888**	**52,008**	**56,208**	**60,488**	**64,858**

CAPITAL REGIONAL DISTRICT

2026 Budget

Emergency Comm - CREST (JDF)

EAC Review

OCTOBER 2025

Service: 1.924 JDF Emergency Comm. - CREST **Committee: Planning and Protective Services**

DEFINITION:

A service established for emergency communications, including contributions towards the cost of an emergency communications service operated by another person or organization (Bylaw No. 2891, adopted July 17, 2001). Amended by Bylaw No. 3407 (adopted February, 2007).

PARTICIPATION:

The Electoral Area of Juan de Fuca.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.924 - Emergency Comm - CREST (JDF)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Payments to CREST	141,584	141,584	143,353	-	-	143,353	146,220	149,140	152,120	155,160
Allocations	3,206	3,206	3,096	-	-	3,096	3,151	3,214	3,279	3,344
Other Operating Expenses	9,990	9,770	10,170	-	-	10,170	10,370	10,570	10,790	11,010
TOTAL OPERATING COSTS	**154,780**	**154,560**	**156,619**	**-**	**-**	**156,619**	**159,741**	**162,924**	**166,189**	**169,514**
*Percentage Increase over prior year			1.2%			1.2%	2.0%	2.0%	2.0%	2.0%
FUNDING SOURCES (REVENUE)										
Estimated Balance C/fwd from 2025 to 2026	-	770	(770)	-	-	(770)	-	-	-	-
Balance C/fwd from 2024 to 2025	(24,787)	(24,787)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(239)	(239)	(240)	-	-	(240)	(240)	(240)	(240)	(240)
Revenue-Other	(50)	(600)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	**(25,076)**	**(24,856)**	**(1,060)**	**-**	**-**	**(1,060)**	**(290)**	**(290)**	**(290)**	**(290)**
REQUISITION	**(129,704)**	**(129,704)**	**(155,559)**	**-**	**-**	**(155,559)**	**(159,451)**	**(162,634)**	**(165,899)**	**(169,224)**
*Percentage increase over prior year Requisition			19.9%			19.9%	2.5%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Water

EAC Review

OCTOBER 2025

Service:	2.650	Port Renfrew Water	Committee: Electoral Area

DEFINITION:

To establish, acquire, operate and maintain a water supply system for the Port Renfrew Water Area. The service is to supply, treat, convey, store and distribute water. Local Service Area Bylaw No.1747 (Nov 8, 1989). Amended Bylaw No. 1960 (Jan. 29, 1992).

PARTICIPATION:

Local Service Area #5, E(762)

MAXIMUM LEVY:

Greater of $40,000 or $18.28 / $1,000 of actual assessed value of land and improvements.

COMMITTEE:

Port Renfrew Local Service Committee established by Bylaw No. 1770 (November 22, 1989).
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

FUNDING:

User Charge:
50% of operating cost to be collected by an annual user fee to be charged per single family equivalency actually connected to the system.

Parcel Tax:
50% of operating costs are collected as a parcel tax to be charged to every parcel within the local service area.

Connection Charges:
At cost - Bylaw No. 1803 (amended Bylaw 3892).

RESERVE FUND:

Approved by Bylaw No. 2138 (June 23, 1993); amended to sewer and water reserve fund by Bylaw No. 2577 (December 1997).

2.650 - Port Renfrew Water	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Repairs & Maintenance	8,870	3,500	9,030	-	8,000	17,030	9,200	9,370	9,560	9,750
Allocations - Operations	88,870	95,800	94,277	-	-	94,277	96,160	98,080	100,040	102,040
Allocations - Other	10,164	10,164	11,389	-	-	11,389	11,628	11,890	12,156	12,427
Electricity	6,000	6,000	6,110	-	-	6,110	6,230	6,350	6,480	6,610
Supplies	15,330	11,330	15,350	-	-	15,350	15,650	15,960	16,270	16,590
Water Testing	3,341	3,341	3,640	-	-	3,640	3,740	3,842	3,946	4,052
Other Operating Expenses	14,070	17,185	14,260	-	-	14,260	14,584	27,923	15,265	15,622
TOTAL OPERATING COSTS	**146,645**	**147,320**	**154,056**	**-**	**8,000**	**162,056**	**157,192**	**173,415**	**163,717**	**167,091**
*Percentage Increase over prior year			5.1%		5.5%	10.5%	-3.0%	10.3%	-5.6%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	15,000	14,655	15,000	-	-	15,000	15,000	15,000	15,000	15,000
Transfer to Capital Reserve Fund	15,000	15,000	15,270	-	-	15,270	28,497	8,415	14,757	60,780
MFA Debt Reserve Fund	-	-	-	-	-	-	9,167	6,000	3,500	-
Interest Payments	-	-	-	-	-	-	11,115	51,733	82,046	90,533
Principal Payments	-	-	-	-	-	-	-	23,378	38,681	47,607
TOTAL DEBT / RESERVES	**30,000**	**29,655**	**30,270**	**-**	**-**	**30,270**	**63,779**	**104,526**	**153,984**	**213,920**
TOTAL COSTS	**176,645**	**176,975**	**184,326**	**-**	**8,000**	**192,326**	**220,971**	**277,941**	**317,701**	**381,011**
*Percentage Increase over prior year			4.3%		4.5%	8.9%	14.9%	25.8%	14.3%	19.9%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	7,395	7,395	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	(8,000)	(8,000)	-	(13,000)	-	-
User Charges	(85,550)	(85,550)	(90,668)	-	-	(90,668)	(108,800)	(130,560)	(156,670)	(188,000)
Other Revenue	(1,161)	(1,491)	(1,181)	-	-	(1,181)	(1,201)	(1,221)	(1,241)	(1,261)
TOTAL REVENUE	**(89,316)**	**(89,646)**	**(91,849)**	**-**	**(8,000)**	**(99,849)**	**(110,001)**	**(144,781)**	**(157,911)**	**(189,261)**
REQUISITION - PARCEL TAX	**(87,329)**	**(87,329)**	**(92,477)**	**-**	**-**	**(92,477)**	**(110,970)**	**(133,160)**	**(159,790)**	**(191,750)**
*Percentage increase over prior year										
User Fees			6.0%			6.0%	20.0%	20.0%	20.0%	20.0%
Requisition			5.9%			5.9%	20.0%	20.0%	20.0%	20.0%
Combined			**5.9%**			**5.9%**	**20.0%**	**20.0%**	**20.0%**	**20.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.650 Port Renfrew Water	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$0	$50,000	$200,000	$0	$0	$250,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$60,000	$95,000	$2,100,000	$400,000	$350,000	$0	$2,945,000
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$60,000	**$95,000**	**$2,150,000**	**$600,000**	**$350,000**	**$0**	**$3,195,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$50,000	$50,000	$0	$0	$0	$0	$50,000
	Debenture Debt (New Debt Only)	$0	$0	$916,667	$600,000	$350,000	$0	$1,866,667
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$0	$0	$1,233,333	$0	$0	$0	$1,233,333
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$10,000	$45,000	$0	$0	$0	$0	$45,000
		$60,000	**$95,000**	**$2,150,000**	**$600,000**	**$350,000**	**$0**	**$3,195,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.650

Service Name: Port Renfrew Water

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-01	Replacement	Petition or Alternative Approval Process	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund large scale capital works, including those identified in the Water Master Plan.	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
23-01	Replacement	Supply System Replacement	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.	$ 1,900,000	S	Grant	$ -	$ -	$ 1,233,333	$ -	$ -	$ -	$ 1,233,333
23-01	Replacement	Supply System Replacement	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.		S	Debt	$ -	$ -	$ 666,667	$ -	$ -	$ -	$ 666,667
23-02	Replacement	AC Pipe Replacement Program	Frequent asbestos cement distribution pipe failures necessitate their replacement to maintain the level of service.	$ 450,000	S	Debt	$ -	$ -	$ 200,000	$ 200,000	$ 50,000	$ -	$ 450,000
23-03	Replacement	Miscellaneous Repairs & Replacements	Replacement of SCADA equipment before equipment failure, and replacement of the water treatment roof	$ 250,000	E	Debt	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ 250,000
24-01	Study	Water Master Plan Study	Master Planning study for the Port Renfrew service area to be delivered in parallel with Sewer Master Plan Study. (25% CWF, 75% GCF)	$ 175,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
25-01	Replacement	Service Line Replacements	Initial budget for replacement of problem service lines	$ 25,000	S	Res	$ 10,000	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
28-01	Study	System Renewal	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.	$ 500,000	S	Debt	$ -	$ -	$ -	$ 200,000	$ 300,000	$ -	$ 500,000
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 3,320,000**				**$ 95,000**	**$ 2,150,000**	**$ 600,000**	**$ 350,000**	**$ -**	**$ 3,195,000**

Service: **2.650** **Port Renfrew Water**

Project Number	22-01	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund large scale capital works, including those identified in the Water Master Plan
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	23-01	**Capital Project Title**	Supply System Replacement	**Capital Project Description**	Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.
Project Rationale	The 2017 project to replace a section of the aging asbestos supply pipe from the water treatment plant to the distribution system was complete. Funds are required to replace the remaining approximately 1.4 km of pipe so that service is maintained.				

Project Number	23-02	**Capital Project Title**	AC Pipe Replacement Program	**Capital Project Description**	Frequent asbestos cement distribution pipe failures necessitate their replacement to maintain the level of service.
Project Rationale	There have been frequent pipe breaks with the existing asbestos cement pipe, replacement is required to maintain the level of service. Funds are requried to design and develop a replacement program and replace priority pipe, starting with pipe in the Beach Camp area and Queesto Drv and Tsonoqua Drv, approximately 1 km of pipe.				

Project Number	23-03	**Capital Project Title**	Miscellaneous Repairs & Replacements	**Capital Project Description**	Replacement of SCADA equipment before equipment failure, and replacement of the water treatment roof
Project Rationale	The SCADA equipment is nearing its end of life and requires replacement before the equipment fails.The water treatment roof has had some minor repairs to address leaks, but requires replacement.				

Service: **2.650** **Port Renfrew Water**

Project Number	24-01	**Capital Project Title**	Water Master Plan Study	**Capital Project Description**	Master Planning study for the Port Renfrew service area to be delivered in parallel with Sewer Master Plan Study. (25% CWF, 75% GCF)
Project Rationale	Master Planning study for the Port Renfrew service area - Existing, Future and Inclusion of Pacheedaht First Nation to be delivered in parallel with Sewer Master Plan Study. Based on recent application, anticipated 75% GCF and 25% CWF for grant funding.				

Project Number	25-01	**Capital Project Title**	Service Line Replacements	**Capital Project Description**	Initial budget for replacement of problem service lines
Project Rationale	Water service lines are beginning to show signs of concern. This initial budget is meant to assess and replace service lines that are demonstrating problems.				

Project Number	28-01	**Capital Project Title**	System Renewal	**Capital Project Description**	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.
Project Rationale	Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.				

Port Renfrew Water
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	7,669	14,669	29,669	31,669	46,669	61,669
Capital Reserve Fund	68,623	38,893	67,390	75,805	90,562	151,342
Total	**76,292**	**53,562**	**97,059**	**107,474**	**137,231**	**213,011**

Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund: 1500	Estimated	Budget				
Fund Centre: 105536	2025	2026	2027	2028	2029	2030
Beginning Balance	2,894	7,669	14,669	29,669	31,669	46,669
Transfer from Ops Budget	14,655	15,000	15,000	15,000	15,000	15,000
Expenditures	(10,000)	(8,000)	-	(13,000)	-	-
Planned Maintenance Activity		Reservoir Cleaning		Tree clearing for high voltage hydro lines		
Interest Income*	120					
Ending Balance $	**7,669**	**14,669**	**29,669**	**31,669**	**46,669**	**61,669**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Capital Reserve Fund - Bylaw 2577

The Capital Reserve Fund established for general capital services and facilities in the Port Renfrew Water Supply to be used for capital expenditures for the utilities, and redemption of debentures issued for the utilities.

Reserve Cash Flow

Fund: 1026	Estimated	Budget				
Fund Centre: 101370	2025	2026	2027	2028	2029	2030
Beginning Balance	51,483	68,623	38,893	67,390	75,805	90,562
Transfer from Ops Budget	15,000	15,270	28,497	8,415	14,757	60,780
Transfer from Cap Fund	-					
Transfer to Cap Fund	-	(45,000)	-	-	-	-
Interest Income*	2,140					
Ending Balance $	**68,623**	**38,893**	**67,390**	**75,805**	**90,562**	**151,342**

Assumptions/Background:

-Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Wilderness Mountain Water

EAC Review

OCTOBER 2025

Service: 2.691 Wilderness Mountain Water Service **Committee: Electoral Area**

DEFINITION:

To finance, operate and maintain the supply, conveyance, treatment, storage and distribution of water to the Wilderness Mountain Local Service area that is within the JDF Electoral Area. The service was established by Bylaw No. 3511, adopted on July 9, 2008.

PARTICIPATION:

Wilderness Mountain Local Service Area

MAXIMUM LEVY:

Greater of $130,000 or $3.27/ $1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Maximum Authorized:	$281,000	(MFA Bylaw No.3504, Wilderness Mountain Water Service adopted on May 14, 2008)
Borrowed:	$281,000	(MFA Bylaw No.3504, Wilderness Mountain Water Service)

COMMISSION:

Wilderness Mountain Water Service Commission established by Bylaw No. 3511 (July 9, 2008).

FUNDING:

Consumption Charge:
Water Consumption charge will be collected from each Single Family Equivalent connected to the water system

User Charge:
Collected as a fixed user fee charged quarterly to each Single Family Equivalent connected to the system

Parcel Tax:
Charged to each taxable parcel in the service area whether connected or not.

RESERVE FUND # 1075:

Approved by Bylaw No. 3535 adopted on November 12, 2008.

2.691 - Wilderness Mountain Water	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Contract for Services	10,990	10,990	1,010	-	4,000	5,010	11,030	5,050	11,070	5,090
Allocations	10,841	10,841	11,612	-	-	11,612	11,850	12,119	12,382	12,662
Electricity	7,300	7,300	7,450	-	-	7,450	7,600	7,750	7,910	8,070
Supplies	26,865	26,865	27,400	-	-	27,400	27,950	28,450	29,020	29,600
Labour Charges	79,110	79,168	80,926	-	-	80,926	82,550	84,200	85,890	87,610
Insurance	2,160	2,160	1,940	-	-	1,940	2,038	2,141	2,248	2,361
Water Testing	9,770	9,770	10,046	-	-	10,046	10,301	10,562	10,827	11,107
Other Operating Expenses	2,150	2,150	2,190	-	-	2,190	2,230	2,270	2,310	2,351
TOTAL OPERATING COSTS	**149,186**	**149,244**	**142,574**	**-**	**4,000**	**146,574**	**155,549**	**152,542**	**161,657**	**158,851**
*Percentage Increase over prior year			-4.43%		2.7%	-1.8%	6.1%	-1.9%	6.0%	-1.7%
DEBT / RESERVES										
Transfer to Capital Reserve Fund	4,540	4,540	21,000	-	-	21,000	18,000	20,000	25,000	35,000
Transfer to Operating Reserve Fund	11,000	11,000	15,922	-	-	15,922	14,750	9,860	13,375	12,400
MFA Debt Reserve Fund	110	110	130	-	-	130	7,462	130	-	-
MFA Debt Principal	16,138	16,138	16,138	-	-	16,138	16,138	18,699	18,699	18,699
MFA Debt Interest	9,526	9,526	9,526	-	-	9,526	13,653	35,560	35,560	35,560
TOTAL DEBT / RESERVES	**41,314**	**41,314**	**62,716**	**-**	**-**	**62,716**	**70,003**	**84,249**	**92,634**	**101,659**
TOTAL COSTS	**190,500**	**190,558**	**205,290**	**-**	**4,000**	**209,290**	**225,552**	**236,791**	**254,291**	**260,510**
*Percentage Increase over prior year			7.76%		2.1%	9.9%	7.8%	5.0%	7.4%	2.4%
FUNDING SOURCES (REVENUE)										
Balance c/fwd from 2024 to 2025	15,000	15,000	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	(4,000)	(4,000)	(10,000)	(4,000)	(10,000)	(4,000)
User Charges	(93,720)	(93,720)	(98,410)	-	-	(98,410)	(103,330)	(111,600)	(117,180)	(123,040)
Sale - Water	(22,650)	(22,650)	(23,780)	-	-	(23,780)	(24,970)	(26,970)	(28,320)	(29,740)
Other Revenue	(160)	(218)	(180)	-	-	(180)	(182)	(181)	(51)	(50)
TOTAL REVENUE	**(111,530)**	**(111,588)**	**(122,370)**	**-**	**(4,000)**	**(126,370)**	**(138,482)**	**(142,751)**	**(155,551)**	**(156,830)**
REQUISITION - PARCEL TAX	**(78,970)**	**(78,970)**	**(82,920)**	**-**	**-**	**(82,920)**	**(87,070)**	**(94,040)**	**(98,740)**	**(103,680)**
*Percentage increase over prior year										
User Charge			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Water Sale			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Requisition			5.0%			5.0%	5.0%	8.0%	5.0%	5.0%
Combined			**5.0%**			**5.0%**	**5.0%**	**8.0%**	**5.0%**	**5.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No. 2.691 Wilderness Mountain Water Service	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
EXPENDITURE							
Buildings	$0	$0	$0	$0	$0	$0	$0
Equipment	$10,000	$10,000	$0	$0	$0	$0	$10,000
Land	$0	$0	$0	$0	$0	$0	$0
Engineered Structures	$0	$45,000	$743,200	$6,632,000	$0	$0	$7,420,200
Vehicles	$0	$0	$0	$0	$0	$0	$0
	$10,000	**$55,000**	**$743,200**	**$6,632,000**	**$0**	**$0**	**$7,430,200**
SOURCE OF FUNDS							
Capital Funds on Hand	$10,000	$10,000	$0	$0	$0	$0	$10,000
Debenture Debt (New Debt Only)	$0	$0	$733,200	$0	$0	$0	$733,200
Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)	$0	$20,000	$0	$6,632,000	$0	$0	$6,652,000
Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
Reserve Fund	$0	$25,000	$10,000	$0	$0	$0	$35,000
	$10,000	**$55,000**	**$743,200**	**$6,632,000**	**$0**	**$0**	**$7,430,200**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 2.691

Service Nam Wilderness Mountain Water Service

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
24-03	New	Petition or Alternative Approval Process	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds, if grant does not provide full funding.	$ 10,000	S	Res	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
25-01	New	New Floating Intake	Installation of new floating intake.	$ 145,200	S	Debt	$ -	$ -	$ 13,200	$ -	$ -	$ -	$ 13,200
25-01	New	New Floating Intake	Installation of new floating intake.		S	Grant	$ -	$ -	$ -	$ 132,000	$ -	$ -	$ 132,000
25-02	New	Treatment Plant Upgrades	Upgrades to achieve improve treatment plant	$ 220,000	S	Grant	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000
25-02	New	Treatment Plant Upgrades	Upgrades to achieve improve treatment plant		S	Debt	$ -	$ -	$ 20,000		$ -	$ -	$ 20,000
25-03	Renewal	SCADA Communication Upgrade	Upgrade SCADA communication between Wilderness Mountain and Goldstream Water Treatment Plant.	$ 20,000	E	Cap	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
26-01	Study	Island Health Compliance - Assessment	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements	$ 45,000	S	Res	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
26-01	Study	Island Health Compliance - Assessment	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements		S	Grant	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
27-01	New	Island Health Compliance - Capital Improvements	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)	$ 7,000,000	S	Debt	$ -	$ -	$ 700,000	$ -	$ -	$ -	$ 700,000
27-01	New	Island Health Compliance - Capital Improvements	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)		S	Grant	$ -	$ -	$ -	$ 6,300,000	$ -	$ -	$ 6,300,000
													$ -
													$ -
													$ -
													$ -
													$ -
													$ -
			Grand Total	**$ 7,440,200**				**$ 55,000**	**$ 743,200**	**$ 6,632,000**	**$ -**	**$ -**	**$ 7,430,200**

Service: **2.691** **Wilderness Mountain Water Service**

Project Number	24-03	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds, if grant does not provide full funding.
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	25-01	**Capital Project Title**	New Floating Intake	**Capital Project Description**	Installation of new floating intake.
Project Rationale					

Project Number	25-02	**Capital Project Title**	Treatment Plant Upgrades	**Capital Project Description**	Upgrades to achieve improve treatment plant
Project Rationale					

Project Number	25-03	**Capital Project Title**	SCADA Communication Upgrade	**Capital Project Description**	Upgrade SCADA communication between Wilderness Mountain and Goldstream Water Treatment Plant.
Project Rationale					

Service:	2.691	Wilderness Mountain Water Service

Project Number	26-01	**Capital Project Title**	Island Health Compliance - Assessment	**Capital Project Description**	Options analysis to re-evaluate the options available to bring the water service into compliance with Island Health Requirements
Project Rationale					

Project Number	27-01	**Capital Project Title**	Island Health Compliance - Capital Improvements	**Capital Project Description**	Tentative budget to carry out capital improvements to bring the water service into compliance with Island Health Requirements based on the recommendation of the Options Analysis. (Assume 90% Grant)
Project Rationale	Capital improvements to bring the water service into compliance with Island Health Requirements.				

Wilderness Mountain Reserves
Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	2,869	14,791	19,541	25,401	28,776	37,176
Capital Reserve Fund	29,614	25,614	33,614	53,614	78,614	113,614
Total	**32,483**	**40,405**	**53,155**	**79,015**	**107,390**	**150,790**

Reserve Schedule

Reserve Fund: 2.691 Wilderness Mountain - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund: 1500	**Estimated**	**Budget**				
Fund Centre: 105540	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,795	2,869	14,791	19,541	25,401	28,776
Transfer from Ops Budget	11,000	15,922	14,750	9,860	13,375	12,400
Transfer to Ops for Core Budget	-					
Transfer to Ops Budget	(10,000)	(4,000)	(10,000)	(4,000)	(10,000)	(4,000)
Planned Maintenance Activity	Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising	Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising	Reservoir Cleaning and Inspection	Distribution System Flushing, Valve Exercising
Interest Income*	74					
Ending Balance $	**2,869**	**14,791**	**19,541**	**25,401**	**28,776**	**37,176**

<u>Assumptions/Background:</u>

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.691 Wilderness Mountain Water - Capital Reserve Fund - Bylaw 3535

The capital Reserve Fund established to provide for capital expenditures for or in respect of capital projects, land purchases, machinery or equipment necessary for them and extension or renewal of existing capital works or related debt servicing payments.

Reserve Cash Flow

Fund:	**1075**	**Estimated**	**Budget**				
Fund Centre:	**101994**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance		43,494	29,614	25,614	33,614	53,614	78,614
Transfer from Ops Budget		4,540	21,000	18,000	20,000	25,000	35,000
Transfer from Cap Fund		-					
Transfer to Cap Fund		(20,000)	(25,000)	(10,000)	-	-	-
Interest Income*		1,580					
Ending Balance $		**29,614**	**25,614**	**33,614**	**53,614**	**78,614**	**113,614**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Sewer

EAC Review

OCTOBER 2025

Service: 3.850 Port Renfrew Sewer **Committee: Electoral Area**

DEFINITION:

To provide, operate and maintain sewage collection and disposal facilities for the Port Renfrew Sewerage System Specified Area - Bylaw No.1744, November 8, 1989. Amended Bylaw No. 1961, January 29, 1992.

PARTICIPATION:

Local Service Area C(762) LSA#2.

MAXIMUM LEVY:

Greater of $40,000 or $18.28 / $1,000 on actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

Port Renfrew Local Services Committee established by Bylaw No. 1770, November 22, 1989.
Port Renfrew Utility Services Committee (Juan de Fucan EA) established by Bylaw No. 3281 (September 14, 2005).

FUNDING:

User Charge:	50% of operating cost to be imposed as an annual user fee to each connected property.
Parcel Tax:	50% of operating costs are collected as a parcel tax to be charged to every parcel within the local service area.
Connection Charge:	Based on actual cost.

RESERVE FUND:

Port Renfrew Sewer System Capital Reserve Fund, Bylaw No. 2139 (June 23, 1993).

3.850 - Port Renfrew Sewer

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Grit Disposal	11,640	-	11,850	-	-	11,850	12,090	12,330	12,580	12,830
Electricity	7,520	8,300	7,660	-	-	7,660	7,810	7,970	8,130	8,290
Supplies	2,840	2,570	2,890	-	-	2,890	2,950	3,010	3,070	3,130
Allocations - Operations	65,281	77,769	69,218	-	-	69,218	70,600	72,020	73,460	74,920
Allocations - Other	18,747	18,747	19,313	-	-	19,313	19,786	20,276	20,778	21,292
Other Operating Expenses	12,700	20,338	12,860	-	-	12,860	13,120	13,391	13,674	13,959
TOTAL OPERATING COSTS	**118,728**	**127,724**	**123,791**	**-**	**-**	**123,791**	**126,356**	**128,997**	**131,692**	**134,421**
*Percentage Increase over prior year			4.3%			4.3%	2.1%	2.1%	2.1%	2.1%
DEBT / RESERVES										
Transfer to Capital Reserve	19,120	10,124	20,600	-	-	20,600	28,375	32,370	24,500	18,880
Transfer to Operating Reserve	4,500	4,500	5,000	-	-	5,000	5,000	5,000	5,000	5,000
MFA Debt Reserve Fund	-	-	-	-	-	-	-	2,000	3,000	-
MFA Debt Principal	-	-	-	-	-	-	-	-	5,100	12,750
MFA Debt Interest	-	-	-	-	-	-	-	2,425	13,338	24,250
TOTAL DEBT / RESERVES	**23,620**	**14,624**	**25,600**	**-**	**-**	**25,600**	**33,375**	**41,795**	**50,938**	**60,880**
TOTAL COSTS	**142,348**	**142,348**	**149,391**	**-**	**-**	**149,391**	**159,731**	**170,792**	**182,630**	**195,301**
*Percentage Increase over prior year			4.9%			4.9%	6.9%	6.9%	6.9%	6.9%
FUNDING SOURCES (REVENUE)										
User Charges	(70,349)	(70,349)	(73,871)	-	-	(73,871)	(79,041)	(84,570)	(90,490)	(96,821)
Grants in Lieu of Taxes	(1,530)	(1,530)	(1,530)	-	-	(1,530)	(1,530)	(1,530)	(1,530)	(1,530)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	**(71,979)**	**(71,979)**	**(75,501)**	**-**	**-**	**(75,501)**	**(80,671)**	**(86,200)**	**(92,120)**	**(98,451)**
REQUISITION - PARCEL TAX	**(70,369)**	**(70,369)**	**(73,890)**	**-**	**-**	**(73,890)**	**(79,060)**	**(84,592)**	**(90,510)**	**(96,850)**
*Percentage increase over prior year										
User Fees			5.0%			5.0%	7.0%	7.0%	7.0%	7.0%
Requisition			5.0%			5.0%	7.0%	7.0%	7.0%	7.0%
Combined			**5.0%**			**5.0%**	**7.0%**	**7.0%**	**7.0%**	**7.0%**

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.850 Port Renfrew Sewer	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$0	$0	$0	$0	$0	$0
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$65,000	$70,000	$20,000	$200,000	$300,000	$0	$590,000
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$65,000	**$70,000**	**$20,000**	**$200,000**	**$300,000**	**$0**	**$590,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$50,000	$50,000	$0	$0	$0	$0	$50,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$200,000	$300,000	$0	$500,000
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$15,000	$20,000	$20,000	$0	$0	$0	$40,000
		$65,000	**$70,000**	**$20,000**	**$200,000**	**$300,000**	**$0**	**$590,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 3.850

Service Name: Port Renfrew Sewer

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	PROJECT BUDGET & SCHEDULE Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
22-02	Renewal	Petition or Alternative Approval Process	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund works identified in the Sewer Master Plan.	$ 20,000	S	Res	$ 15,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
24-01	Study	Sewer Master Plan Study	Master Planning study for the Port Renfrew service area - existing, future and inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. (25% CWF, 75% GCF)	$ 175,000	S	Cap	$ 50,000	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
27-01	Renewal	Sewer Outfall Repairs	Periodic inspections and repairs to extend the life of the WWTP Outfall.	$ 20,000	S	Res	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ 20,000
28-01	Study	System Renewal	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.	$ 500,000	S	Debt	$ -	$ -	$ -	$ 200,000	$ 300,000	$ -	$ 500,000
													$ -
													$ -
													$ -
													$ -
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													$ -
													$ -
													$ -
			Grand Total	**$ 715,000**				**$ 70,000**	**$ 20,000**	**$ 200,000**	**$ 300,000**	**$ -**	**$ 590,000**

Service: **3.850** **Port Renfrew Sewer**

Project Number	22-02	**Capital Project Title**	Petition or Alternative Approval Process	**Capital Project Description**	Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund works identified in the Sewer Master Plan.
Project Rationale	Public engagement for authorization to develop a loan authorization bylaw.				

Project Number	24-01	**Capital Project Title**	Sewer Master Plan Study	**Capital Project Description**	Master Planning study for the Port Renfrew service area - existing, future and inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. (25% CWF, 75% GCF)
Project Rationale	Master Planning study for the Port Renfrew service area - Existing, Future and Inclusion of Pacheedaht First Nation to be delivered in parallel with Water Master Plan Study. 75% to be funded by GCF, 25% funded by CWF if grant application is successful.				

Project Number	27-01	**Capital Project Title**	Sewer Outfall Repairs	**Capital Project Description**	Periodic inspections and repairs to extend the life of the WWTP Outfall.
Project Rationale	Failure of the outfall occurred in 2024, requiring operation mobilization and repairs. Issues expected to continue until permanent replacement can be done. This budget is for ongoing interim repairs.				

Project Number	28-01	**Capital Project Title**	System Renewal	**Capital Project Description**	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.
Project Rationale	Design Process for new Wastewater Treatment Plant, Pump Station and Outfall. Placeholder budget while awaiting Master Plan completion and further study.				

Port Renfrew Sewer
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	13,932	18,932	23,932	28,932	33,932	38,932
Capital Reserve Fund	37,578	38,178	46,553	78,923	103,423	122,303
Total	**51,510**	**57,110**	**70,485**	**107,855**	**137,355**	**161,235**

Reserve Schedule

Reserve Fund: 3.850 Port Renfrew Sewer - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.

Reserve Cash Flow

Fund: 1500	Estimated	Budget				
Fund Centre: 105537	2025	2026	2027	2028	2029	2030
Beginning Balance	9,056	13,932	18,932	23,932	28,932	33,932
Transfer from Ops Budget	4,500	5,000	5,000	5,000	5,000	5,000
Transfer to Ops Budget	-	-	-	-	-	-
Interest Income*	376					
Ending Balance $	**13,932**	**18,932**	**23,932**	**28,932**	**33,932**	**38,932**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.850 Port Renfrew Sewer - Capital Reserve Fund - Bylaw 2139

Surplus money from the operation of the sewer system may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: 1044 Fund Centre: 101388	Estimated 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	26,358	37,578	38,178	46,553	78,923	103,423
Transfer from Ops Budget	10,124	20,600	28,375	32,370	24,500	18,880
Transfer from Cap Fund	-					
Transfer to Cap Fund	-	(20,000)	(20,000)	-	-	-
Interest Income*	1,096					
Ending Balance $	**37,578**	**38,178**	**46,553**	**78,923**	**103,423**	**122,303**

Assumptions/Background:

Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.