

**REPORT TO SAANICH PENINSULA WATER COMMISSION
MEETING OF FEBRUARY 5, 2026**

SUBJECT **Saanich Peninsula Water Commission Appointment to Water Advisory Committee**

ISSUE SUMMARY

To appoint a Saanich Peninsula Water Commission representative to the Water Advisory Committee for a one-year term ending December 31, 2026.

BACKGROUND

In accordance with the *Capital Regional Water Supply and Sooke Hills Protection Regulation* (Regulation), Water Advisory Committee (WAC) membership includes representation from the Saanich Peninsula Water Commission (Commission), as well as the Regional Water Supply Commission and the Juan de Fuca Water Distribution Commission. Staff are seeking the appointment of a representative to WAC from each of these commissions.

The role of the representative is to act as a liaison between the Commission and WAC, providing input related to Commission business. Standard practice has been that the commissions appoint their Vice Chair as representative.

This report formalizes the recommendation from the Commission and creates consistency with the existing process that seeks a formal recommendation from the Juan de Fuca Water Distribution Commission as well. As per the WAC Terms of Reference (Appendix A), approved by the Regional Water Supply Commission (RWSC) on November 20, 2024, the RWSC Vice-Chair shall be appointed as the WAC Chair.

ALTERNATIVES

Alternative 1

That the Vice-Chair of the Saanich Peninsula Water Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

Alternative 2

That another member of the Saanich Peninsula Water Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

CONCLUSION

The *Capital Regional Water Supply and Sooke Hills Protection Regulation* states that Water Advisory Committee membership shall include representation from each of the Water Commissions. Staff are seeking the appointment of a Saanich Peninsula Water Commission member to the Water Advisory Committee.

RECOMMENDATION

That the Vice-Chair of the Saanich Peninsula Water Commission be appointed as the Commission's representative on the Water Advisory Committee for a one-year term ending December 31, 2026.

Submitted by:	Denise Dionne, Manager, Business Support Services
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: WAC Terms of Reference