

# TECHNICAL AND COMMUNITY ADVISORY COMMITTEE CORE AREA WASTEWATER TREATMENT

## TERMS OF REFERENCE

### INTRODUCTION

The CRD has a mission to be local government leaders in providing cost effective, innovative and environmentally responsible sewage treatment to the residents in the core communities (Esquimalt, Colwood, Langford, Oak Bay, View Royal, Saanich, Victoria, and Songhees and Esquimalt First Nations).

With the Core Area Wastewater Treatment Program now in operation, future decisions will be needed in a number of areas related to the service, including the following:

- Inflow and infiltration program
- Sanitary sewer overflows
- Biosolids management and beneficial use

A Technical and Community Advisory Committee (TCAC) serves to assist the Core Area Liquid Waste Management Committee (the steering committee) in making appropriate recommendations to the CRD Board in the areas outlined above.

### ROLE AND RESPONSIBILITIES

The TCAC will respond to requests from the steering committee for technical and community consultation advice and input in order to facilitate informed decision-making in a variety of areas, including those outlined above.

### MEMBERSHIP, SELECTION AND APPOINTMENT

Including the chair, there will be 26 members:

- 1 - member of the Core Area Liquid Waste Management Committee ([Chair of the Core Area Liquid Waste Management Committee](#)) – TCAC Chair
- 7 - municipal engineering or other technical representatives
- 5 - members at large via public advertisement
- 2 - members nominated by environmental groups
- 2 - members nominated by the Esquimalt and Songhees First Nations
- 1 - member nominated by the Department of National Defence
- 1 - member nominated by the Greater Victoria Chamber of Commerce
- 1 - member nominated by the West Shore Chamber of Commerce
- 1 - member from post secondary institute
- 1 - member from CRD Roundtable on the Environment
- 1 - member from the Victoria Labour Council
- 1 - member from Tourism Victoria
- 1 - member from CRD Solid Waste Advisory Committee
- 1 - member nominated by the Esquimalt Chamber of Commerce

Members will be appointed by the CRD Board on the recommendation of the Core Area Liquid Waste Management Committee. Members will serve without remuneration.

## PROCEDURES

The Committee shall meet on a monthly basis, and have special meetings, as required, at the call of the Chair.

## ADVISORY COMMITTEE RESOURCES

Staff representatives from the following organizations will be invited to attend TCAC meetings to provide information as required:

- Ministry of Environment
- Environment Canada
- Vancouver Island Health Authority

A consulting engineering expert in sewage treatment and related matters will also attend TCAC meetings to provide advice and information.

CRD staff will provide administrative and technical support to the advisory committee as required.

## RULES OF ORDER

CRD Board rules of order will apply.

## TERM

The term of the TCAC will be for the period required to address the matters, as determined by the CALWMC.

Approved by CRD Core Area Liquid Waste Management Committee - 11 October 2006  
Revised by CRD Core Area Liquid Waste Management Committee - 06 December 2006  
Revised by CRD Core Area Liquid Waste Management Committee - 28 November 2007  
Revised by CRD Core Area Liquid Waste Management Committee - 12 June 2013  
Revised by CRD Board - 14 August 2013  
Revised by CRD Core Area Liquid Waste Management Committee -- June 28, \_\_\_\_\_ 2023  
Approved by CRD Board - \_\_\_\_\_, 2023