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**Minutes of the Annual General Meeting of the Cedar Lane Water Service Commission  
Held June 5, 2023 for the 2022 Fiscal Year at the Salt Spring Island Multi Space (SIMS)  
Boardroom, 124 Rainbow Road, Salt Spring Island, BC**

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**Present:**        **Director:** Gary Holman  
                      **Commission Members:** Jason Griffin, Marianne Hobbs and Tisha Boulter  
                      **Staff:** Karla Campbell, Senior Manager, Salt Spring Island Electoral Area,  
                      Dean Olafson, Manager SSI Engineering, Dan Robson, Manager, Saanich  
                      Peninsula and Gulf Islands Operations (Via Zoom), Lia Xu, Manager, Finance  
                      Services (Via Zoom), and Shayla Burnham, Recording Secretary

These minutes follow the order of the agenda although the sequence may have varied.

**1. Territorial Acknowledgement / Call Meeting to Order**

A Territorial Acknowledgement was provided by Commissioner Griffin and the meeting was called to order at 12:33pm.

**2. Election of Chair**

Staff called for nominations from the floor. Commissioner Griffin nominated Commissioner Boulter as Chair. After calling three times and hearing no other nominations, Commissioner Boulter was elected as Chair.

**3. Approval of Agenda**

**MOVED** by Commissioner Griffin, **SECONDED** by Commissioner Boulter, that the Cedar Lane Water Service Commission approve the Monday, June 5, 2023 Annual General Meeting agenda for the 2022 fiscal year as presented.

**CARRIED**

**4. Adoption of Minutes of the 2021 Annual General Meeting held on June 20, 2022**

**MOVED** by Commissioner Griffin, **SECONDED** by Commissioner Hobbs, that the Cedar Lane Water Service Commission adopt the minutes of the 2021 Annual General Meeting held on June 20, 2022 as presented.

**CARRIED**

**5. Director and Chairs Report**

Director Holman briefly reported:

- Salt Spring Island Local Community Commission elected on Saturday, May 27, with the inaugural meeting scheduled on Tuesday, June 20, 2023.

- Islands Trust hosting Open Houses as part of the engagement process of Proposed Bylaw No. 530 – Accessory Dwelling Units on Tuesday, June 6 and Saturday, June 10, 2023.
- Salt Spring Island Watershed Protection Alliance (SSIWPA) budget approved.

Chair Boulter – no report

Commissioner Griffin briefly reported:

- The service did not run out of water.
- Acknowledged staffs commitment to ongoing operational needs and future service upgrades.

**6. Report**

**6.1 Annual Report for the 2022 Fiscal Year**

There is no recommendation. This report is for information only.

Lia Xu joined the meeting electronically at 12:42pm.

Director Holman joined the meeting at 12:49pm.

**7. New Business – None**

**8. Outstanding Business – None**

**9. Next Meeting – TBD**

**10. Adjournment**

**MOVED** By Commissioner Griffin, that the Cedar Lane Water Service Commission adjourn the meeting at 12:59pm.

  
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**CHAIR**

  
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**SENIOR MANAGER**