



Notice of Meeting and Meeting Agenda Regional Water Supply Commission

Wednesday, September 25, 2024

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

MEMBERS:

G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers; C. Coleman;
Z. de Vries; S. Duncan; C. Graham; S. Gray; C. Green; K. Guiry; S. Hammond;
K. Jordison; S. Kim; D. Lajeunesse; T. Morrison; T. Phelps Bondaroff;
J. Rogers; C. Stock; M. Wagner; M. Westhaver; A. Wickheim

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

[24-855](#) Adoption of the Minutes of the July 17, 2024 Meeting

Recommendation: That the minutes of the July 17, 2024 Regional Water Supply Commission meeting be adopted.

Attachments: [Draft Minutes - July, 17 2024](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Board" on our website located here <https://www.crd.bc.ca/about/board-committees/addressing-the-board> and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Regional Water Supply Commission at iwsadministration@crd.bc.ca. Delegation requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

5.1 Presentations

5.2 Delegations

6. GENERAL MANAGER'S REPORT

7. CONSENT AGENDA

- 7.1. [24-859](#) 2025 Regional Water Supply Strategic Plan Engagement Update
- Recommendation:** 1. That the revised draft 2025 Strategic Plan for the Greater Victoria Water Supply System be endorsed; and
2. That staff be directed to proceed with the engagement plan.
(NWA)
- Attachments:** [Staff Report: 2025 RWS Strategic Plan Engagement Update](#)
[Appendix A: Summary of Workshop Feedback](#)
[Appendix B: 2025 Draft Strategic Plan Outline](#)
- 7.2. [24-860](#) Designation of Watershed Security Officers
- Recommendation:** The Regional Water Supply Commission recommends that the Capital Regional District Board:
Appoint Nathan Prenger as Watershed Security Officer for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act, and in accordance with Capital Regional District Bylaw No. 2681.
(NWA)
- Attachments:** [Staff Report: Designation of Watershed Security Officers](#)
- 7.3. [24-856](#) Recommendations from Other Water Commissions
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Summary of Recommendations from Other Water Commissions](#)
- 7.4. [24-857](#) Water Watch Report
- Recommendation:** There is no recommendation. The report is for information only.
- Attachments:** [Water Watch Report](#)

8. COMMISSION BUSINESS

- 8.1. [24-863](#) Proposed Regional Water Supply - Development Cost Charge Program and Bylaw Update
- Recommendation:** That staff be directed to complete further public and development community engagement related to the draft Regional Water Supply Development Cost Charges Background Report, attached as Appendix B, prior to drafting the Regional Water Supply Development Cost Charge Bylaw.
(NWA)
- Attachments:** [Staff Report: Proposed RWS - DCC Program and Bylaw Update](#)
[Appendix A: Urban Systems – CRD RWS DCC: Engagement Summary](#)
[Appendix B: Urban Systems – Draft RWS DCC Background Report](#)
[Appendix C: Urban Development Letter and CRD Response](#)

8.2. [24-858](#) Regional Water Supply Service 2025 Budget Requirement for Bear Hill Extension Project

Recommendation: That the cost of the Bear Hill Trunk Watermain Extension capital project No. 21-05 be cost-shared between the Regional Water Supply and Saanich Peninsula Water services, with up to 50% of the total cost being included in the 2025 Regional Water Supply Capital Plan.
(WA)

Attachments: [Staff Report: RWS Service 2025 Budget Requirement for Bear Hill Extension Pr](#)
[Appendix A: SPW/RWS Transmission Main Project Coordination Schematic](#)

8.3. [24-920](#) Demand Management Program Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Demand Management Program Update](#)
[Appendix A: Demand Management Research & Planning](#)
[Appendix B: Demand Management Outreach & Education](#)

9. NOTICE(S) OF MOTION

10. NEW BUSINESS

11. MOTION TO CLOSE THE MEETING

11.1. [24-861](#) Motion to Close the Meeting

Recommendation: That the meeting be closed for Intergovernmental Relations in accordance with the Community Charter, Part 4, Division 3, Section 90 (2)(b). [2 Items]

12. RISE AND REPORT

13. ADJOURNMENT

Next Meeting: October 17, 2024

Voting Key:

NWA - Non-weighted vote of all Commissioners

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Commissioners

WP - Weighted vote of participants (as listed)