



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, May 8, 2024

9:15 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-454](#) Minutes of the April 10, 2024 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of April 10, 2024 be adopted as circulated.

Attachments: [Minutes - April 10, 2024](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.1.** [24-150](#) Bylaw No. 4592 to Expand Otter Point Fire Protection and Emergency Response Local Service Area Boundary (Bylaw No. 2042)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certificate of Results of the petitions to expand the service area boundary for the Otter Point Fire Protection and Emergency Response Service be received;
(NWA)
 2. That Bylaw No. 4592, "Otter Point Fire Protection and Emergency Response Local Service Establishment Bylaw No. 1, 1992, Amendment Bylaw No. 8, 2024", be read a first, second, and third time; and
(NWA)
 3. That elector approval be obtained by Electoral Area Director consent on behalf.
(NWA)
- Attachments:** [Staff Report: BL 4592 to Expand OPF Prot'n & Emerg. Resp. Bndry.](#)
[Appendix A: Map Proposed OPF Prot'n Area Amendment](#)
[Appendix B: Certificate of Results of the Petitions](#)
[Appendix C: Bylaw No. 4592](#)
- 6.2.** [24-334](#) Fire Services Governance Review Report - 2024 - 2027 Implementation Plan and Draft Bylaw 4608 to Amend Bylaw 3654 for Fire Commissions
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the 2024-2027 Fire Services Governance Review Implementation plan be approved; and
(WP - JDF, SSI, SGI)
 2. That Bylaw No. 4608, "Fire Protection and Emergency Response Service Commissions Bylaw, 2010, Amendment Bylaw No. 2, 2024" be given first, second and third reading; and
(NWA)
 3. That Bylaw No. 4608 be adopted.
(NWA, 2/3rds on adoption)
- Attachments:** [Staff Report: Fire Svcs Governance Review Rpt-2024-27 Implementation Plan](#)
[Appendix A: Fire Svcs Governance Review Recommendations](#)
[Appendix B: Bylaw No. 4608](#)
[Appendix C: Redlined Consolidated Bylaw No. 3654](#)
- 6.3.** [24-450](#) Governance Study of Magic Lake Estates, North Pender Island
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Governance Study of MLE, N. Pender Island](#)
[Appendix A: Services Scatterplot - Satisfaction vs. Importance](#)
[Appendix B: MLE Community Issues Assessment](#)

6.4. [24-237](#) Request for Inclusion of Property in the Ganges Sewer Service Area

- Recommendation:** The Ganges Sewer Local Services Commission recommends the Electoral Area Committee recommend to the Capital Regional District Board:
1. To expand the boundary of the Ganges Sewer Local Service Area to include 105 Kilner Road;
 2. The Applicant agrees to pay for all costs to include the property into the service area, and also pays the capacity purchase charge;
 3. The Applicant agrees to pay all engineering, administration, permit fees, and construction costs associated with the extension of the sewer and connection to the existing sewer and the property;
(NWA)
 4. That Bylaw 4601, "Salt Spring Island Ganges Sewerage Local Service Establishment Bylaw, 1991, Amendment Bylaw No. 14, 2024, be introduced and read a first, second and third time.
(NWA)

- Attachments:** [Staff Report: Request for Inclusion of Property in the Ganges Sewer Svc Area](#)
[Appendix A: SSI Community Services – Application Cover Letter, Dec 5, 2022](#)
[Appendix B: Bylaw No. 4601](#)

6.5. [24-414](#) Previous Minutes of Other CRD Committees and Commissions for Information

- Recommendation:** There is no recommendation. The following minutes are for information only:
- a) Galiano Island Parks and Recreation Commission minutes of April 4, 2024
 - b) Magic Lake Estates Water and Sewer Committee minutes of February 13, 2024
 - c) Mayne Island Parks and Recreation Commission minutes of March 14, 2024
 - d) Pender Island Parks and Recreation Commission minutes of March 4, 2024
 - e) Saturna Island Parks and Recreation Commission minutes of March 11, 2024
 - f) Sticks Allison Water Local Service Committee minutes of November 7, 2023
 - g) Willis Point Fire Protection and Recreation Facilities Commission minutes of March 26, 2024

- Attachments:** [Minutes: Galiano Island Parks & Rec Commiss - Apr 4, 2024](#)
[Minutes: MLE Water & Sewer Cttee - Feb 13, 2024](#)
[Minutes: Mayne Island Parks & Rec Commiss - Mar 14, 2024](#)
[Minutes Pender Island Parks & Rec Commiss - Mar 4, 2024](#)
[Minutes Saturna Island Parks & Rec Commiss - Mar 11, 2024](#)
[Minutes: Sticks Allison Water Local Svc Cttee - Nov 7, 2023](#)
[Minutes: Willis Pt Fire Prot'n & Rec Fac Commiss - Mar 26, 2024](#)

7. Notice(s) of Motion**8. New Business****9. Adjournment**

The next meeting is June 12, 2024.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.