

Meeting Minutes

Electoral Areas Committee

Wednesday, July 14, 2021

11:05 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent (for D. Howe) (EP), C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; K. Campbell, Senior Manager, Salt Spring Island Administration; S. Carby, Senior Manager, Protective Services; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director D. Howe

The meeting was called to order at 11:06 am.

1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
That the agenda for the July 14, 2021 Electoral Areas Committee meeting be approved.

CARRIED

3. Adoption of Minutes

3.1. [21-572](#) Minutes of the June 9, 2021 Electoral Areas Committee Meeting

MOVED by Director Plant, **SECONDED** by Director Holman,
That the minutes of the Electoral Areas Committee meeting of June 9, 2021 be adopted as circulated.

CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [21-547](#) Salt Spring Island Sheep Kill Compensation Claim - Musgrave Road

S. Carby spoke to Item 6.1.

Discussion ensued on the following:

- reimbursement funding source
- converted assessed value

**MOVED by Director Holman, SECONDED by Alternate Director Brent,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That payment be approved to Mr. Fraser Baldwin and Ms. Julia McKinley, 455
Musgrave Road, Salt Spring Island in the amount of \$1830 which is 75% of the
market value of the total losses.**

CARRIED

6.2. [21-549](#) Appointment of Officers

Discussion ensued on where these positions are to be allocated.

**MOVED by Director Plant, SECONDED by Alternate Director Brent,
The Electoral Areas Committee recommends to the Capital Regional District
Board:**

**That for the purpose of Section 233 of the Local Government Act and Section
28(3) of the Offence Act and in accordance with Capital Regional District Bylaw
No. 2681, Jessie Binning, Austin Deakin, Lanning Kann, Simon Shepherd, Dale
Degagne, Marija Dodos, Brady Papathanasiou, Duane Maglaque and Nik Murphy
be appointed as Assistant Bylaw Officers.**

CARRIED

6.3. [21-574](#) Bylaw 4441: Contribution Service Establishment for the Pender Islands Health Care Centre

K. Morley spoke to Item 6.3.

Discussion ensued on the procedure of moving this motion at the Board
meeting.

**MOVED by Alternate Director Brent, SECONDED by Director Holman,
The Electoral Areas Committee recommends to the Capital Regional District
Board that:**

- 1. Bylaw No. 4441, "Pender Islands Health Care Centre Contribution Service
Establishment Bylaw No. 1, 2021", be introduced and read a first, second, and
third time;**
- 2. That CRD staff be directed to implement the elector approval process by way
of referendum;**
- 3. That Kristen Morley be appointed Chief Election Officer with the power to**

appoint one or more Deputy Chief Election Officer(s);

4. That the wording of the referendum question for the purposes of the ballot shall be as follows:

Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4441, "Pender Islands Health Care Centre Contribution Service Establishment Bylaw No. 1, 2021", authorizing the CRD to establish a service to contribute to the costs incurred by the Pender Islands Health Care Society in operating the Pender Islands Health Care Centre and to raise a maximum annual requisition up to the greater of TWO HUNDRED and THIRTY FIVE THOUSAND DOLLARS (\$235,000) or \$0.1803 per ONE THOUSAND DOLLARS (\$1,000.00) of taxable land and improvements for the purpose of funding the operating costs of the service.
YES or NO?

5. That general voting be held on Saturday, November 20, 2021, with Advance Voting opportunities held on dates and voting places to be determined by the Chief Election Officer;

6. That the synopsis of Bylaw No. 4441, attached as Appendix B, be approved for advertising purposes.

CARRIED

6.4. [21-564](#) AAP Results & Adoption for Bylaw 4408 - SGI Harbours Service Loan Authorization

MOVED by Alternate Director Brent, **SECONDED** by Director Holman, The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4408 (Appendix B) be received; and
2. That Bylaw No. 4408 "Southern Gulf Islands Harbours Service Loan Authorization Bylaw No. 1, 2021" be adopted.

CARRIED

6.5. [21-535](#) Amendment to Bylaw No. 1747 to Expand Port Renfrew Water Local Service Area

T. Robbins spoke to Item 6.5.

Discussion ensued on the process of this expansion.

MOVED by Director Hicks, **SECONDED** by Alternate Director Brent, That the Port Renfrew Utility Services Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4442, "Port Renfrew Water Supply Local Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 5, 2021", be introduced and read a first, second, and a third time;
2. That Bylaw No. 4442 be referred to the Inspector of Municipalities for approval;
3. That Bylaw No. 4442 be referred to the Director of the Juan de Fuca Electoral Area for consent;
4. That prior to adoption of Bylaw No. 4442, staff be directed to register a restrictive covenant on the lands to be included in the service area, limiting the number of Single Family Equivalents that can be serviced on the property;
5. That Bylaw No. 4442 be referred to staff for an evaluation of consistency with the Regional Growth Strategy and that staff report back to the Regional Board through the Planning and Protective Services Committee.

CARRIED

6.6. [21-592](#) BC Active Transportation Network Planning Grant Program Application 2021

K. Campbell spoke to Item 6.6.

Discussion ensued on what types of things are eligible for funding.

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
The Electoral Areas Committee recommend to the Capital Regional District Board:

That approval be given to submit a 2021 Active Transportation Network Planning grant application for an update of the Pedestrian and Cycling Master Plan - Salt Spring Island edition with a focus on a master transportation plan for Ganges Village.

CARRIED

6.7. [21-510](#) Previous Minutes of Other CRD Committees and Commissions for Information

MOVED by Director Plant, **SECONDED** by Alternate Director Brent,
That the following minutes be received for information:

- a) Galiano Parks and Recreation Commission minutes - June 3, 2021
- b) Lyall Harbour/Boot Cove Water Local Service Committee minutes - June 19, 2020
- c) Magic Lake Estates Water and Sewer Committee minutes - October 13, 2020
- d) Magic Lake Estates Water and Sewer Committee minutes - November 26, 2020
- e) Magic Lake Estates Water and Sewer Committee minutes - January 12, 2021
- f) Magic Lake Estates Water and Sewer Committee minutes - February 9, 2021
- g) Magic Lake Estates Water and Sewer Committee minutes - March 9, 2021
- h) Magic Lake Estates Water and Sewer Committee minutes - April 20, 2021
- i) Mayne Island Parks and Recreation Commission minutes - May 13, 2021
- j) Southern Gulf Islands Harbours Commission minutes - January 24, 2020
- k) Southern Gulf Islands Harbours Commission minutes - June 26, 2020
- l) Southern Gulf Islands Harbours Commission minutes - September 25, 2020
- m) Southern Gulf Islands Harbours Commission minutes - November 27, 2020
- n) Southern Gulf Islands Harbours Commission minutes - December 22, 2020
- o) Surfside Park Estates Water Service Committee minutes - May 30, 2019
- p) Surfside Park Estates Water Service Committee minutes - November 28, 2019
- q) Wilderness Mountain Water Service Commission minutes - July 30, 2020

CARRIED

7. Notice(s) of Motion

7.1. [21-576](#) Motion with Notice: Business Licensing in the Electoral Areas (Alternate Director Brent)

P. Brent spoke to Item 7.1.

Discussion ensued on other measures such as the speculation and vacancy tax, as options in the electoral areas.

MOVED by Alternate Director Brent, **SECONDED** by Director Holman,
That the Electoral Areas Committee request staff to provide a report outlining the possibility of the Capital Regional District pursuing the power to regulate business through the issuance of business licenses for one or more electoral

areas by requesting the Province pass enabling regulation through an Order in Council.

MOVED by Director Holman, **SECONDED** by Alternate Director Brent,
That the motion be amended to add the wording "measures to restrict or control tourism accommodation, including the power to regulate" after the wording "Capital Regional District pursuing..."
CARRIED

MOVED by Alternate Director Brent, **SECONDED** by Director Holman,
That the Electoral Areas Committee request staff to provide a report outlining the possibility of the Capital Regional District pursuing measures to restrict or control tourism accommodation, including the power to regulate, the power to regulate business through the issuance of business licenses for Salt Spring Island and Southern Gulf Islands by requesting the Province pass enabling regulation through an Order in Council.
CARRIED

7.2. 21-596

Notice of Motion: Electoral Areas Exclusion from New Regional Arts Facility Service (Director Holman)

Director Holman Notice of Motion for consideration at the September 8, 2021 meeting.

Whereas electoral areas would not have arts facilities with sufficient scale or accessibility to be considered regionally significant, and;
Whereas regional arts facilities located in Greater Victoria would not generally be easily accessible to residents of electoral areas;
Therefore be it resolved that the proposed new regional arts facility service exclude electoral areas, while leaving open the possibility that they can opt into the service voluntarily.

8. New Business

There was no new business.

9. Adjournment

MOVED by Alternate Director Brent, **SECONDED** by Director Holman,
That the July 14, 2021 Electoral Areas Committee meeting be adjourned at 11:44 am.
CARRIED

Chair

Recorder