

**TERMS OF REFERENCE****SAANICH PENINSULA LIQUID WASTE MANAGEMENT PLAN  
TECHNICAL ADVISORY COMMITTEE****October 2019**

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The BC Environmental Management Act (EMA) provides a regulatory framework and enables modern environmental management tools to ensure human health and environmental protection in British Columbia.

The EMA allows local/regional governments to develop a Liquid Waste Management Plan (LWMP) for approval by the Minister of Environment. An approved LWMP authorizes a local/regional government to proceed with measures to accommodate existing and future development under a strategy that ensures the management, resource recovery and disposal of treated waste is sufficiently protective of public health and the environment. A LWMP allows the local/regional governments to develop community-specific solutions for wastewater management that meet or exceed existing regulations found in the Municipal Wastewater Regulation.

The original Saanich Peninsula Liquid Waste Management Plan (SPLWMP) was first adopted in 1996 to address public health and environmental issues. The SPLWMP was later amended and consolidated in 2009 and 2011 and included a number of amendments to reflect the current commitments under this plan.

**PURPOSE**

To assist in the review of the SPLWMP, the Saanich Peninsula Wastewater Commission (SPWWC) requested that a Technical Advisory Committee (TAC) be established to review the commitments, as identified in the SPLWMP consolidated version dated December 2011. The TAC will evaluate the technical and regulatory components of the SPLWMP and provide advice and recommendations to the SPWWC and the respective participating jurisdictions regarding planning and priority setting for liquid waste management on the Saanich Peninsula in the coming years. TAC technical and regulatory review will include the following subjects:

- source control program
- reduction of inflow and infiltration to sanitary sewers
- wastewater and marine assessment program
- wastewater treatment and disposal
- water conservation and wastewater recycling
- stormwater quality and surface water resources program
- North Saanich onsite sewage disposal solutions
- commitment performance audits

In addition, the TAC will:

- review the results of the performance audit of the SPLWMP
- identify the gaps or new trends/changes required for the SPLWMP
- develop an action plan to address the commitments of the SPLWMP
- coordinate activities of participants
- report findings and provide advice and recommendations to the SPWWC and participating jurisdictions regarding liquid waste management planning on the Saanich Peninsula

## **COMPOSITION**

Individual members act as a liaison, resource and provide knowledge and expertise on an ongoing basis. The Committee members consist of:

- Manager, Regulatory Services, CRD (chair)
- Manager, Wastewater Engineering and Planning, CRD (vice chair)
- Director of Infrastructure Engineering, District of North Saanich
- Municipal Engineer, District of Central Saanich
- Director of Engineering and Public Works, Town of Sidney
- at the discretion of the Chair/Vice Chair, involve additional staff as required to support the Committee
- referrals to others as and when needed

Invitations to meetings will also be forwarded to representatives of other plan participants (Tseycum, Pauquachin, Tsawout, and Tsartlip First Nations, Victoria Airport Authority, and Institute of Ocean Sciences).

## **PROCEDURES**

1. The Committee will meet upon request by the Chair/Vice Chair.
2. The agenda will be finalized in consultation between staff and the Committee Chair/Vice Chair, and any Committee member may make a request to the Chair to place a matter on the agenda.
3. Minutes and agendas are prepared and distributed by the Parks & Environmental Services Department, CRD.

## **DELIVERABLES**

The deliverables of the TAC will be:

- produce recommendations to the SPWWC by the Chair and to participating municipalities through their Technical Representatives
- prepare plans/assessments as required to ensure adherence with the SPLWMP and compliance with provincial and federal environmental legislation

*Approved by the Saanich Peninsula Wastewater Commission on October 17, 2019*