

## Notice of Meeting and Meeting Agenda Finance Committee

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Wednesday, July 6, 2022

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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S. Brice (Chair), K. Williams (Vice Chair), D. Blackwell, P. Brent, J. Loveday, G. Orr,  
D. Screech, N. Taylor, R. Windsor, G. Young, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [22-440](#) Minutes of the May 4, 2022 Finance Committee Meeting

**Recommendation:** That the minutes of the Finance Committee meeting of May 4, 2022 be adopted as circulated.

**Attachments:** [Minutes - May 4, 2022](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Board" on our website and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. [22-341](#) Capital Regional District External Grants Update

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:** [Staff Report: CRD External Grants Update](#)

[Appendix A: CRD Grants Dashboard](#)

**6.2.**      [22-068](#)      Debt Term Implications

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: Debt Term Implications](#)  
[Appendix A: MFA Long-Term Debt Early Payout Option Examples](#)  
[Appendix B: CRD Current Debt-Outstanding Analysis](#)  
[Appendix C: MFA Presentation January 5, 2022](#)

**6.3.**      [22-368](#)      Bylaw No. 4495: Capital Regional District Recreation Services and Facilities Fees and Charges 2022-2023

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4495, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 16, 2022", be introduced and read a first, second and third time.  
2. That Bylaw No. 4495 be adopted.

**Attachments:**      [Staff Report: Bylaw No. 4495 Recreation Fees & Charges 2022-2023](#)  
[Appendix A: Bylaw 4495](#)  
[Appendix B: List of Revisions](#)

**6.4.**      [22-369](#)      Bylaws Related to Municipal Finance Authority Security Issuing, Fall 2022

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4503, "Security Issuing Bylaw No. 2, 2022", be introduced and read a first, second, and third time; and  
2. That Bylaw No. 4503 be adopted.  
3. That Bylaw No. 4504, "Security Issuing Bylaw No. 3, 2022", be introduced and read a first, second, and third time; and  
4. That Bylaw No. 4504 be adopted.

**Attachments:**      [Staff Report: Bylaws Related to MFA Security Issue Fall, 2022](#)  
[Appendix A: Bylaw No. 4503 Security Issuing No.2, 2022 \(CRD\)](#)  
[Appendix B: Bylaw No. 4504 Security Issuing No.3, 2022 \(Saanich\)](#)

**6.5.**      [22-370](#)      Bylaw No. 4498: 2022 to 2026 Financial Plan Bylaw, 2022, Amendment Bylaw No. 2, 2022

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4498, "2022 to 2026 Financial Plan Bylaw, 2022, Amendment Bylaw No. 2, 2022", be introduced and read a first, second and third time; and  
2. That Bylaw No. 4498 be adopted; and  
3. That the amended Staff Establishment Chart as attached in Appendix B be approved.

**Attachments:**      [Staff Report: Bylaw 4498 Financial Plan Amendment 2, 2022](#)  
[Appendix A: Bylaw 4498 with Schedule A & B](#)  
[Appendix B: Amended 2022 Staff Establishment Chart](#)

**6.6.**      [22-400](#)      Bylaw No. 4506: Regional Parks Loan Authorization Bylaw No. 1, 2022

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4506, "Regional Parks Loan Authorization Bylaw No. 1, 2022", be introduced and read a first, second and third time;  
2. That approval on behalf of the participating areas for Bylaw No. 4506 be obtained through the municipal and electoral area consent process, according to sections 346 and 347 of the Local Government Act, and if successful, that Bylaw No. 4506 be referred to the Inspector of Municipalities for approval.

**Attachments:**      [Staff Report: Bylaw 4506 Regional Parks Loan Authorization 2022](#)  
                                 [Appendix A: Bylaw No. 4506 Regional Parks Loan Authorization 2022](#)

**7. Notice(s) of Motion****8. New Business****9. Adjournment**

The next meeting is October 5, 2022.

To ensure quorum, please advise Jessica Dorman ([jdorman@crd.bc.ca](mailto:jdorman@crd.bc.ca)) if you or your alternate cannot attend.