

## Meeting Minutes

### Magic Lake Estates Water and Sewer Committee

---

Tuesday, February 11, 2025

9:30 AM

Goldstream Conference Room  
479 Island Hwy  
Victoria BC

---

**PRESENT:**

P. Brent (EA Director) (EP), M. Fossil, B. Mongeon

Staff: J. Marr, Senior Manager, Infrastructure Engineering; J. Dales, Senior Manager, Wastewater Infrastructure Operations; M. Cowley, Manager, Wastewater Engineering and Planning; J. Kelly, Manager, Capital Projects; D. Robson, Manager, Saanich Peninsula Gulf Island Operations; D. Dionne, Manager, Business Support Services; M. Lagoa, Manager, Legislative Services; M. MacDonald, Legislative Services Coordinator (Recorder)

EP – Electronic Participation

Regrets: J. Deschenes

The meeting was called to order at 9:31 am.

#### 1. Territorial Acknowledgement

J. Dales provided a Territorial Acknowledgement.

#### 2. Election of Chair

J. Dales called for nominations for the position of Chair of the Magic Lake Estates Water and Sewer Committee for 2025.

P. Brent nominated M. Fossil. M. Fossil declined the nomination.

P. Brent nominated B. Mongeon. B. Mongeon accepted the nomination.

J. Dales called for nominations a second and third time.

Hearing no further nominations, J. Dales declared Brenna Mongeon the Chair of the Magic Lake Estates Water and Sewer Committee by acclamation.

### 3. Election of Vice Chair

Chair Mongeon called for nominations for the position of Vice Chair of the Magic Lake Estates Water and Sewer Committee for 2025.

P. Brent nominated M. Fossil. M. Fossil declined the nomination.

**MOVED by M. Fossil, SECONDED by B. Mongeon,  
That the Election of Vice Chair be deferred until the next meeting.  
CARRIED**

### 4. Approval of Agenda

**MOVED by M. Fossil, SECONDED by P. Brent,  
That the agenda of the Magic Lake Estates Water and Sewer Committee meeting  
of February 11, 2025 be approved.  
CARRIED**

### 5. Adoption of Minutes

- 5.1. [25-0097](#) Minutes of the October 29, 2024 Magic Lake Estates Water and Sewer Committee

**MOVED by M. Fossil, SECONDED by B. Mongeon,  
That the minutes of the Magic Lake Estates Water and Sewer Committee meeting  
of October 29, 2024 be adopted as circulated.  
CARRIED**

### 6. Chair's Remarks

The Chair thanked committee members and staff for their dedication.

### 7. Presentations/Delegations

There were no presentations or delegations.

### 8. Commission Business

- 8.1. [25-0111](#) Senior Manager's Verbal Update

J. Dales presented Item 8.1. for information and provided the following updates:

- CRD evolves and related staff support changes for the committee
- new stage four water restriction bylaw implementation
- new water conservation signage, which will be installed later this year
- ongoing recruitment for vacant operator position for Pender Island
- budget implications of interim operator coverage

**8.2.**     [25-0101](#)     Capital Projects and Operational Update - February 2025

J. Marr, M. Cowley, J. Kelly and D. Robson presented item 8.2. for information.

Discussion ensued regarding:

- performance of wastewater treatment plant filtration system
- potential requirement for the installation of a seventh filtration membrane
- inflow and infiltration challenges for the wastewater system
- reducing stormwater runoff from private properties
- educating the public on the effects of inflow and infiltration
- the Chart Drive discharge station, which is not connected to the remote monitoring system

**9. Notice(s) of Motion**

There were no notice(s) of motion.

**10. New Business**

**10.1. Renewable Energy Viability**

Chair Mongeon spoke to the potential for harvesting renewable energy at pump stations.

Discussion ensued regarding:

- current locations of renewable energy initiatives
- the Chair's desire to view energy use data and conditions on site

**11. Adjournment**

**MOVED by M. Fossi, SECONDED by P. Brent,  
That the Magic Lake Estates Water and Sewer Committee meeting of February  
11, 2025 be adjourned at 10:27 am.  
CARRIED**

---

CHAIR

---

RECORDER