



Making a difference...together

**Minutes of Saturna Island Parks and Recreation Commission
Monday, March 11, 2024, 4:30 PM. Saturna Library, Saturna Island, BC**

Present: Commissioners: Sienna Caspar (Acting Chair), Paul Brent (Elected Representative and acting Treasurer), Heather Michaud, Jamie Ritchie, Larry Field, Rosemary Henry, Lisa Mitchell

Regrets: David Osborne (Chair), Keith Preston (Vice-chair), Denise Kuzyk (Administrator)

1. The meeting was called to order at 4.30pm. Territorial Acknowledgement, Quorum and Welcome - Commissioner Caspar provided the Territorial Acknowledgement, noted Quorum as achieved and welcomed the Commissioners.
2. Approval of Agenda: Adopted by consent as circulated.
3. The minutes of February 12th, 2024 were approved by consent as circulated.
4. Treasurer's Report: Official budget financials are still under review and will be sent out shortly. However, Commissioner Brent reviewed our 2024 budget package and confirmed we carried over our surplus of \$3,268 into our maintenance budget.
5. Athletic Association funding. RFA #7 for \$2,500.00 Commissioner Brent moved "Approval of funding to \$2,500.00" Commissioner Field Seconded the motion. Motion Passed unanimously.
6. Shore access maintenance RFA #13 Steve Ford \$1,176.00. Commissioner Field moved "To approved Funding request of \$1,176.00" Commissioner Richie seconded the motion. Motion Defeated.

Commissioner Brent moved to approve up to \$300 and that we will lend them loppers. Commissioner Richie seconded. Motion Passed unanimously.

After discussion, it was determined that additional funds may be provided upon receiving more information from the applicants and ensuring that they respond to the following recommendations.

1. The applicants consult with Noelle regarding skills related to Broom removal.
2. The applicants consult with the CRD First Nation Indigenous department.
3. The applicants provide us with their plan for adjacent landowner consultation in the areas where they will be engaging in maintenance.

It is recommended that Commissioners Brent and Preston meet with the applicants to discuss the additional information required.



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7. Review and revisions of the RFA forms. There was general consensus that the proposed revisions to the RFA forms will help applicants provide SIPRC with more comprehensive and detailed applications. Commissioners Caspar and Michaud will continue to work on the creation of a new form. We will work to enable two options for this form—one will be an online fillable form and the other will be a hard copy that can be filled out by hand.
8. John Money Watershed Park sign. Commissioner Henry contacted Joyce Kelly and the sign will be ready this weekend. Rosemary will put it up before the next meeting.
9. Adjournment at 5:40pm

Next meeting April 8, 2024