

Meeting Minutes

Environmental Services Committee

Wednesday, February 7, 2018

1:30 PM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

PRESENT:

Directors: J. Brownoff (Chair), D. Blackwell (Vice Chair), R. Atwell, B. Desjardins, M. Hicks, N. Jensen, J. Loveday (for L. Helps) D. Murdock, J. Ranns, S. Price (Board Chair, ex-officio)
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; R. Smith, Senior Manager, Environmental Resource Management; G. Harris, Senior Manager, Environmental Protection; C. Nielson, Senior Manager, Human Resources; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

REGRETS: Director Hamilton

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

**MOVED by Director Blackwell, SECONDED by Director Murdock,
That the agenda for the February 7, 2018 Environmental Services Committee
meeting be approved as amended to add New Business Item 6.1. Appointment to
the Association of Vancouver Island and Coastal Communities (AVICC) Special
Committee on Solid Waste Management.
CARRIED**

2. Adoption of Minutes

- 2.1. [18-065](#)** Minutes of the January 10, 2018 Environmental Services Committee Meeting

**MOVED by Director Blackwell, SECONDED by Director Desjardins,
That the minutes of the January 10, 2018 Environmental Services Committee
meeting be adopted as circulated.
CARRIED**

3. Chair's Remarks

The chair remarked on the outreach campaign for the clean demo initiatives and on the release of the green stormwater infrastructure common design guidelines through the Regional Source Control Program.

4. Presentations/Delegations - None.

5. Committee Business

5.1. [18-053](#) 2018 Board Standing and Select Committees - Terms of Reference
(Environmental Services Committee)

L. Hutcheson provided an overview of the report and the Terms of Reference.

**MOVED by Director Blackwell, SECONDED by Director Atwell,
That the Environmental Services Committee recommend to the Capital Regional
District Board:**

**That the Terms of Reference for the 2018 Environmental Services Committee, as
attached in Appendix A, be approved as amended to remove the Integrated
Solid Waste and Resource Management Plan Public and Technical Advisory
Committee (PTAC).**

CARRIED

5.2. [18-049](#) Continued Participation in Curbside Recycling Services

L. Hutcheson provided an overview of the report.

Discussion ensued on the following:

- how the program is funded and contracted
- the level of service if Recycle BC contracts the contractors
- the collection of soft plastics and styrofoam
- the advantages of glass curbside pickup
- the recovered cost for curbside pickup and the difference paid for curbside glass pickup
- options if municipalities opt out of curbside recycling
- options and costs to the Capital Regional District for a higher level of service such as the curbside collection of soft plastics and styrofoam
- cross contamination issues of collecting recycling materials

**MOVED by Director Blackwell, SECONDED by Director Jensen,
That the Environmental Services Committee recommend to the Capital Regional
District Board:**

That staff be directed to:

1. enter into an agreement with Recycle BC to provide residential curbside recycling services for the capital region on its behalf beginning May 1, 2019 and ending December 31, 2023
2. subject to the execution of an agreement with Recycle BC, issue a tender for Board approval for curbside collection contract for four years and eight months, from May 1, 2019 to December 31, 2023.

CARRIED

OPPOSED: Directors Desjardins and Ranns

5.3. [18-048](#) Continued Participation in Electoral Area Depot Recycling Services

L. Hutcheson provided an overview of the report.

Discussion ensued on the Electoral Area Directors opinion of this service and the difference the Capital Regional District is paying between what services are provided from Recycle BC.

**MOVED by Director Hicks, SECONDED by Director Atwell,
That the Environmental Services Committee recommend to the Board that:**

1. Staff be directed to renege an agreement with Recycle BC to provide

residential packaging and printed paper depot collection services in the Electoral Areas on its behalf beginning May 1, 2019 and ending December 31, 2023;

2. Subject to the execution of an agreement with Recycle BC, that agreements with Electoral Area depot operators be prepared for the provision of collection services; and

3. The funding shortfall for the collection services be drawn from the 2019 and subsequent Environmental Resource Management budgets.

CARRIED

5.4. [18-052](#)

Recycling Markets Update

R. Smith provided an overview of the report and spoke to the rules and marketability of specific recycling materials.

Discussion ensued on the following:

- concerns for those materials going into Hartland landfill
- where returned recyclables go and the role of the manufacturer
- the possibility of moving from 95-99% recyclable items to approximately 85-90%
- the overall recyclable cost versus the revenue return
- the minimum tipping fee for rigid plastics
- the need to be vigilant on dumping of extra garbage

MOVED by Director Atwell, SECONDED by Director Jensen,

That the Environmental Services Committee recommend to the Capital Regional District Board:

That this update be received for information.

CARRIED

5.5. [18-043](#)

2017 Energy Step Code Program Update

G. Harris spoke to a presentation on the Capital Regional District Energy Step Code Program.

Discussion ensued on the following:

- clarification on what the step code is and the requirements
- the Climate Action Service's role
- pressures being greater on affordability
- different levels of codes and each municipality's difference in standards
- association between natural gas and greenhouse gas
- part of the step code information to provide this information to home buyers who are looking for an energy efficient home and to what level of energy efficiency the home is rated at

MOVED by Director Murdock, SECONDED by Director Blackwell,

That the Environmental Services Committee recommend to the Capital Regional District Board:

That this report be forwarded to municipal councils, the Electoral Area Services Committee and the Planning and Protective Services Committee for information as amended to remove the words "CRD" from the title of the documents.

CARRIED

6. New Business

- 6.1. [18-096](#) Appointment to the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management

MOVED by Director Blackwell, **SECONDED** by Director Atwell,
That the Environmental Services Committee recommend to the Capital Regional District Board:

That Director Judy Brownoff be appointed as the representative to the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management.

CARRIED

7. Motion to Close the Meeting

- 7.1. [18-076](#) Motion to Close the Meeting

MOVED by Alternate Director Loveday, **SECONDED** by Director Hicks,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

CARRIED

The Committee moved to the closed session at 2:37 pm.

The Committee rose from the closed session at 2:45 pm without report.

8. Adjournment

MOVED by Director Desjardins, **SECONDED** by Director Atwell,
That the February 7, 2018 Environmental Services Committee meeting be adjourned at 2:45 pm.

CARRIED

Chair

Recorder