



Capital Regional District
Meeting Minutes
Climate Action Inter-Municipal Task Force (IMTF)

Friday, December 12, 2025

9:30 AM

Room 488/MS Teams

Present: Councillor S. Duck (Sidney), Councillor M. Gardiner (Victoria), Councillor D. Grove (Colwood), M. Wagner (Langford)

Electronic Participation: Councillor A. Baird (Highlands), Councillor M. Brame (Esquimalt), Councillor J. Brownoff (Saanich), Councillor S. Gray (Metchosin), M. Greeno (CRD Community Energy Specialist), Director G. Holman (SSI EA), Councillor S. Riddell (Central Saanich), Councillor T. St-Pierre (Sooke)

Staff: M. Carolsfeld (Climate Action Coordinator), P. Enright (Manager, Climate Action Programs), A. Laviguer (CRD E-Mobility Coordinator), M. Rowe (Climate Action Program Assistant, Recorder), R. Tooke (Senior Manager, Environmental Innovation & Strategy)

Regrets: Councillor A. Appleton (Oak Bay), Director P. Brent (SGI EA), Mayor P. Jones (North Saanich), A. MacKenzie (View Royal), Director A. Wickheim (JdF EA)

The meeting was called to order at 9:35 am.

1. Welcome and Introductions

2. Territorial Acknowledgement

- P. Enright provided a Territorial Acknowledgment.

3. Approval of Agenda

- Agenda for the December 12, 2025, Climate Action Inter-Municipal Task Force meeting.

MOVED by Councillor S. Duck, SECONDED by Councillor M. Wagner
That the agenda be approved as circulated.
CARRIED

4. Adoption of Minutes

- Minutes from the September 12, 2025, Climate Action Inter-Municipal Task Force meeting.

MOVED by Councillor S. Duck, SECONDED by Councillor M. Wagner
That the minutes of the September 12, 2025, Climate Action Inter-Municipal Task Force

meeting be adopted as circulated.
CARRIED

5. Climate Action Program Updates

- P. Enright, M. Greeno, A. Laviguer, M. Carolsfeld, and M. Rowe provided background information and updates for the CRD Climate Action Service, including:
 - Staffing updates (Patrick Enright new Manager, Climate Action Programs), CleanBC Review (and potential coordinated response), Climate Action Strategy renewal (intending to go to Board late Spring or early Summer 2026), electric mobility regional charging network, Low Carbon Fuel Standard Reporting service, climate adaptation capacity-building (upcoming workshop for elected officials - now on February 27, 2026), energy and carbon emissions reporting, Home Energy Navigator program strategy update, BCSEA Cool It! Climate Leadership Training program, SustainableCRD community e-newsletter launch, and recent Climate Community Gathering.

Members advised that the CRD consider:

- That members expressed overall support for the CRD to coordinate a letter of support for the CleanBC review recommendations. Members also requested that the letter reflect key concerns, including the urgency of climate action, concerns over LNG exports, loss of old-growth forests and habitat connectivity, and the limited focus on public transportation infrastructure.

Actions:

- a) CRD staff to explore coordinating a response to the Province on behalf of the region in support of the CleanBC review report, with input from IMWG and Task Force.
- b) CRD staff to share invitations to upcoming climate adaptation capacity-building workshops with meeting minutes.
- c) CRD staff to return to the Task Force with draft Climate Action Strategy in March 2026.
- d) CRD staff to include a link to the new SustainableCRD newsletter sign-up with meeting minutes. Task Force members can then promote in their communities.
- e) CRD staff to circulate promotional materials for BCSEA Cool It! Climate Leadership Training with meeting minutes. Task Force members to share with their communities.

6. Municipal Roundtable – Open Discussion

- Attendees provided brief updates regarding current projects and areas of interest in their respective municipalities and electoral areas. Discussion related to staffing changes, coastal flood adaptation, active transportation and EV charging infrastructure, rideshare services, managing competing priorities with need for housing/development and urban tree canopy, waste, recycling and composting services, updating climate action plans and OCPs, opportunities for collaboration with VIHA on climate adaptation, food policy, stormwater infrastructure upgrades, building retrofits, fleet electrification, managing competing priorities and budget considerations, business licensing and bylaw enforcement tools, regenerative development, and parking and zoning bylaw updates.

7. Other Items? Future Topics?

- Court cases and legalities - Natural Asset Management, balancing land development with

- protection of forests, wetlands, tree canopy, etc.
- Coordination and advocacy to other levels of government
- Food policy, opportunity for a regional council? Foodlands Access Service
- Transportation Governance
- Revisit Terms of Reference for this group, interest in the ability to make motions to ESC
- Meeting Logistics:
 - First meeting in March 2026, avoid Spring Break
 - Avoid FCM in June
 - Avoid UBCM in September
 - Send out quarterly invites, though subject to the election, membership may change late 2026

Actions:

- f) CRD staff to report back to Task Force at March 2026 meeting, clarifying role, function, and abilities of Task Force.
- g) CRD staff to send out the 2026 Task Force quarterly meeting invites in January.

8. Adjournment

- Meeting adjourned at 11:30 am.

New Actions	Responsibility	Timeline
CRD staff to explore coordinating a response to the Province on behalf of the region in support of the CleanBC review report, with input from IMWG and Task Force.	Staff	ASAP
CRD staff to share invitations to upcoming climate adaptation capacity-building workshops with meeting minutes.	Staff	ASAP
CRD staff to return to the Task Force with draft Climate Action Strategy in March 2026.	Staff	Q1 2026
CRD staff to include link to SustainableCRD newsletter sign-up with meeting minutes. Task Force members can then promote in their communities.	Both	ASAP
CRD staff to circulate promotional materials for BCSEA Cool It! Climate Leadership Training with meeting minutes. Task Force members to share with their communities.	Both	ASAP
CRD staff to report back to Task Force at March 2026 meeting, clarifying role, function, and abilities of Task Force.	Staff	Q1 2026
CRD staff to send out the 2026 Task Force quarterly meeting invites in January.	Staff	Q1 2026
Past Actions	Responsibility	Timeline
Members to provide future meeting topic requests to Manager, Climate Action Programs.	IMTF	Ongoing
CRD staff to attach the minutes from the previous meeting with future meeting invites, in addition to linking to the SharePoint collaboration site.	Staff	Ongoing