



Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, January 7, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi,
M. Little, K. Williams, R. Windsor, C. McNeil-Smith (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [26-0001](#) Minutes of the November 5, 2025 Finance Committee Meeting

Recommendation: That the minutes for the Finance Committee meeting of November 5, 2025 be adopted as circulated.

Attachments: [Minutes - November 5, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

5.1. Presentations

5.1.1. [25-1262](#) Presentation: Capital Regional District 2025 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

5.2. Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [26-0017](#) 2026 Finance Committee Terms of Reference

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2026 Finance Committee ToR](#)
 [Appendix A: 2026 Finance Committee ToR – Redlined \(Draft\)](#)

6.2. [25-1254](#) Capital Regional District 2025 Audit Planning Discussion

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2025 Audit Plan developed by KPMG be approved.

Attachments: [Staff Report: CRD 2025 Audit Planning Discussion](#)
 [Appendix A: KPMG CRD 2025 Audit Planning Report](#)

6.3. [25-1258](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: External Grants Dashboard](#)
 [Appendix B: Grant Alerts](#)

6.4. [25-1266](#) Municipal Finance Authority 2026 Spring Issue - Capital Regional District Security Issuing Bylaw Nos. 4742 and 4743

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4742, "Security Issuing Bylaw No. 1, 2026", be introduced and read a first, second and third time; and
2. That Bylaw No. 4742 be adopted.
3. That Bylaw No. 4743, "Security Issuing Bylaw No. 2, 2026", be introduced and read a first, second and third time; and
4. That Bylaw No. 4743 be adopted.

Attachments: [Staff Report: MFA 2026 Security Issuing Bylaw Nos. 4742 and 4743](#)
 [Appendix A: Bylaw No. 4742](#)
 [Appendix B: Bylaw No. 4743](#)

7. Notice(s) of Motion**8. New Business****9. Motion to Close The Meeting****9.1. [26-0009](#) Motion to Close the Meeting**

Recommendation: That the meeting be closed for Personal Information in accordance with Section 90(1) (a) of the Community Charter. [1 item]

10. Adjournment

The next meeting is March 4, 2026.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.