

## Notice of Meeting and Meeting Agenda Finance Committee

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Wednesday, January 7, 2026

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi, M. Little, K. Williams, R. Windsor, C. McNeil-Smith (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

3.1. [26-0001](#) Minutes of the November 5, 2025 Finance Committee Meeting

Recommendation: That the minutes for the Finance Committee meeting of November 5, 2025 be adopted as circulated.

Attachments: [Minutes - November 5, 2025](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

#### 5.1. Presentations

5.1.1. [25-1262](#) Presentation: Capital Regional District 2025 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

#### 5.2. Delegations

*The public are welcome to attend CRD meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.ca/address](http://www.crd.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

**6.1. [26-0017](#) 2026 Finance Committee Terms of Reference**

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:** [Staff Report: 2026 Finance Committee ToR](#)

[Appendix A: 2026 Finance Committee ToR – Redlined \(Draft\)](#)

**6.2. [25-1254](#) Capital Regional District 2025 Audit Planning Discussion**

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
That the Capital Regional District 2025 Audit Plan developed by KPMG be approved.

**Attachments:** [Staff Report: CRD 2025 Audit Planning Discussion](#)

[Appendix A: KPMG CRD 2025 Audit Planning Report](#)

**6.3. [25-1258](#) Capital Regional District External Grants Update**

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:** [Staff Report: CRD External Grants Update](#)

[Appendix A: External Grants Dashboard](#)

[Appendix B: Grant Alerts](#)

**6.4. [25-1266](#) Municipal Finance Authority 2026 Spring Issue - Capital Regional District Security Issuing Bylaw Nos. 4742 and 4743**

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4742, "Security Issuing Bylaw No. 1, 2026", be introduced and read a first, second and third time; and  
2. That Bylaw No. 4742 be adopted.  
3. That Bylaw No. 4743, "Security Issuing Bylaw No. 2, 2026", be introduced and read a first, second and third time; and  
4. That Bylaw No. 4743 be adopted.

**Attachments:** [Staff Report: MFA 2026 Security Issuing Bylaw Nos. 4742 and 4743](#)

[Appendix A: Bylaw No. 4742](#)

[Appendix B: Bylaw No. 4743](#)

**7. Notice(s) of Motion****8. New Business****9. Motion to Close The Meeting****9.1. [26-0009](#) Motion to Close the Meeting**

**Recommendation:** That the meeting be closed for Personal Information in accordance with Section 90(1) (a) of the Community Charter. [1 item]

**10. Adjournment**

The next meeting is March 4, 2026.

To ensure quorum, please advise Jessica Dorman ([jdorman@crd.bc.ca](mailto:jdorman@crd.bc.ca)) if you or your alternate cannot attend.