

## **Meeting Minutes**

### **Transportation Committee**

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**Wednesday, October 22, 2025**

**1:30 PM**

**6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7**

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#### **Special Meeting**

#### **PRESENT**

Directors: D. Murdock (Chair), S. Goodmanson (Vice Chair) (EP), S. Brice (EP), J. Caradonna, Z. de Vries, B. Desjardins, R. Fawcett (for P. Brent) (EP), D. Kobayashi (EP), L. Szpak, M. Tait (EP), D. Thompson, C. McNeil-Smith (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; K. Lorette, General Manager, Housing, Planning and Protective Services; S. Carey, Senior Manager, Legal & Risk Management; P. Klassen, Senior Manager, Regional Planning; G. Tokgoz, Manager, Transportation; J. Douillard, Senior Transportation Planner, Regional Planning; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Guests: J. Devonshire, South Island Climate Action Network; L. Jeaurond, View Royal Climate Coalition; R. Symons, Sustainable Transportation Specialist, ISL Engineering (EP)

Regrets: Director P. Brent

The meeting was called to order at 1:31 pm.

#### **1. Territorial Acknowledgement**

Director de Vries provided a Territorial Acknowledgement.

#### **2. Approval of Agenda**

**MOVED** by Director Szpak, **SECONDED** by Director Desjardins,  
That the agenda for the Transportation Committee meeting of October 22, 2025  
be approved.  
**CARRIED**

#### **3. Presentations/Delegations**

##### **3.1. Presentations**

- 3.1.1. [25-1095](#) Presentation: Jane Devonshire, South Island Climate Action Network (SI-CAN) and Linda Jeaurond, View Royal Climate Coalition (VRCC) Re: New CRD Transportation Service and Its Potential Heat Mitigating and Health Co-benefits

J. Devonshire and L. Jeaurond presented Item 3.1.1.

### 3.2. Delegations

- 3.2.1. [25-1141](#) Delegation - Samuel Holland; Representing Better Transit YYJ: Re: Agenda Item 5.1. Motion with Notice: Region-Wide Free Youth Bus Pass Program (Directors Caradonna/Thompson), and 5.2. Motion with Notice: Rapid Transit Updated Feasibility Study (Director Murdock)

S. Holland spoke to Items 5.1. and 5.2.

- 3.2.2. [25-1142](#) Delegation - Nathan Bird; Representing Victoria Transit Riders Union: Re: Agenda Item 5.1. Motion with Notice: Region-Wide Free Youth Bus Pass Program (Directors Caradonna/Thompson)

N. Bird spoke to Item 5.1.

### 4. Special Meeting Matters

- 4.1. [25-1096](#) Bylaws No. 4711 and 4719: Dissolution of Traffic Safety Commission and Service

K. Lorette spoke to Item 4.1.

Discussion ensued regarding incorporating some of the existing membership into a new sub-committee to the Regional Transportation Advisory Committee.

**MOVED by Director Desjardins, SECONDED by Director Szpak,  
The Transportation Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4711, "Traffic Safety Commission Dissolution Bylaw No. 1, 2025" be introduced and read a first, second and third time;
2. That Bylaw No. 4711 be adopted;
3. That the assets and obligations of the Traffic Safety Commission Service under Bylaw No. 1828, "Traffic Safety Commission Establishment Bylaw No. 1, 1990", be assumed and maintained by the Transportation Service under Bylaw No. 4630, "Regional Transportation Service Establishing Bylaw No. 1, 2024", including that funds held for the Constable Sarah Beckett Memorial Scholarship continue to be used for that purpose;
4. That Bylaw No. 4719, "Traffic Safety Commission Establishment Bylaw No. 1, 1990, Amendment Bylaw No. 5, 2025", be read a first, second, and third time;
5. That participating area approval be obtained by way of municipal and electoral area director consent; and
6. That if successful by two-thirds consent of participants, Bylaw No. 4719 be forwarded to the Inspector of Municipalities for approval.

**CARRIED**

**4.2. [25-1097](#) Regional Transportation Advisory Committee Terms of Reference**

K. Lorette spoke to Item 4.2.

Discussion ensued regarding:

- consideration of including a Department of National Defense representative as a non-voting committee member
- alignment of the committee's direction with existing strategies
- the timeline to transition to the new committee

**MOVED by Director Szpak, SECONDED by Director Caradonna,  
The Transportation Committee recommends to the Capital Regional District Board:**

- 1. That the Regional Transportation Advisory Committee Terms of Reference be approved as attached as Appendix A;**
- 2. That the updated 2025 Terms of Reference for the Transportation Committee be approved as attached as Appendix B.**
- 3. That the Transportation Working Group be dissolved.**

**MOVED by Director Caradonna, SECONDED by Director Desjardins,  
That motion part 2 be amended so that s1.a)(ii). of Appendix B be amended by adding the wording ", and rapid transit" following the word "transit".  
CARRIED**

**MOVED by Director Caradonna, SECONDED by Director Desjardins,  
That motion part 2 be amended so that s1.b)(ii). of Appendix B be amended by replacing it with the wording "Advocate to and collaborate with the Victoria Regional Transit Commission on regional transit and rapid transit priorities".  
CARRIED**

**MOVED by Director Thompson, SECONDED by Director Caradonna,  
That motion part 2 be amended so that s1.b)(i). of Appendix B be amended by adding the wording ", and collaborate with" after the wording "advocate to".  
CARRIED**

**MOVED by Director Desjardins, SECONDED by Director Szpak,  
That motion part 1 be amended so that Appendix A be amended by including CFB Esquimalt with an invitation to participate in the Regional Transportation Advisory Committee, under Item 3.0 Composition, as a non-voting member.  
CARRIED**

The question was called on the main motion as amended.

The Transportation Committee recommends to the Capital Regional District Board:

- 1. That the Regional Transportation Advisory Committee Terms of Reference, as attached in Appendix A, be approved as amended, by including CFB Esquimalt with an invitation to participate in the Regional Transportation Advisory Committee, under Item 3.0 Composition, as a non-voting member;**
- 2. That the updated 2025 Terms of Reference for the Transportation Committee, as attached in Appendix B, be approved as amended, as follows:**
  - a) That section 1.(a)(ii) be amended by adding the wording ", and rapid transit" following the word "transit".**
  - b) That section 1.(b)(i) be amended by adding the wording ", and collaborate with" after the wording "advocate to".**

c) That section 1.(b)(ii) be amended by replacing it with the wording "Advocate to and collaborate with the Victoria Regional Transit Commission on regional transit and rapid transit priorities".

3. That the Transportation Working Group be dissolved.

**CARRIED**

**4.3.**     [25-0965](#)

Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:

- a) CRD Traffic Safety Commission minutes of June 10, 2025
- b) CRD Traffic Safety Commission minutes of July 8, 2025
- c) CRD Traffic Safety Commission minutes of September 9, 2025
- d) Regional Transportation Working Group minutes of February 11, 2025
- e) Regional Transportation Working Group minutes of April 15, 2025
- f) Regional Transportation Working Group minutes of April 29, 2025
- g) Regional Transportation Working Group minutes of June 16, 2025

**5. Notice(s) of Motion**

**5.1.**     [25-1109](#)

Motion with Notice: Region-Wide Free Youth Bus Pass Program (Directors Caradonna/Thompson)

**MOVED** by Director Caradonna, **SECONDED** by Director Thompson,  
The Transportation Committee recommends to the Capital Regional District Board:

That the CRD Board direct staff to investigate, as part of the update to the Regional Transportation Plan, and report back on the costs, benefits, and implications of creating a region-wide free youth bus pass program under the CRD transportation service in collaboration with BC Transit.

**CARRIED**

**5.2.     [25-1110](#)**

Motion with Notice: Rapid Transit Updated Feasibility Study (Director Murdock)

**MOVED** by Director Murdock, **SECONDED** by Director Caradonna,  
The Transportation Committee recommends to the Capital Regional District Board:

That the Board support a letter to senior governments, advocating for support to jointly undertake an updated study on the feasibility and alignment of rapid transit within the CRD.

Discussion ensued regarding the utility of setting up an ad hoc working group with partners in the region.

**MOVED** by Director Caradonna, **SECONDED** by Director Thompson,  
That the main motion be amended to add the wording "and BC Transit", after the wording "senior governments".

Director Tait left the meeting at 3:11 pm.

Discussion ensued regarding clarification of roles and responsibilities.

**MOVED** by Director Desjardins, **SECONDED** by Director Caradonna,  
That the amendment be further amended to add the wording "and Island Corridor Foundation" after the wording "BC Transit".

**DEFEATED**

Opposed: Brice, de Vries, Fawcett, Kobayashi, McNeil-Smith, Murdock, Szpak, Thompson

The question was called on the amendment to the main motion.

That the main motion be amended to add the wording "and BC Transit", after the wording "senior governments".

**DEFEATED**

Opposed: Brice, Caradonna, de Vries, Desjardins, Goodmanson, Fawcett, Kobayashi, McNeil-Smith, Murdock, Szpak, Thompson

**MOVED** by Director Desjardins, **SECONDED** by Director Caradonna,  
That the main motion be amended to add the wording ", and copy BC Transit and Island Corridor Foundation,", after the wording "senior governments".

**CARRIED**

The question was called on the main motion as amended.

The Transportation Committee recommends to the Capital Regional District Board:

That the Board support a letter to senior governments, and copy BC Transit and Island Corridor Foundation, advocating for support to jointly undertake an updated study on the feasibility and alignment of rapid transit within the CRD.

**CARRIED**

**6. Motion to Close the Meeting**

**6.1.     [25-1082](#)     Motion to Close the Meeting**

**MOVED** by Director de Vries, **SECONDED** by Director Desjardins,  
That the meeting be closed for Litigation in accordance with Section 90(1)(g) of  
the Community Charter.

**CARRIED**

The Transportation Committee moved into closed session at 3:29 pm.

The Transportation Committee rose from closed session at 3:45 pm without  
report.

**7. Adjournment**

**MOVED** by Director Desjardins, **SECONDED** by Director Szpak,  
That the Transportation Committee meeting of October 22, 2025 be adjourned at  
3:45 pm.

**CARRIED**

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CHAIR

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RECORDER