



Making a difference...together

Minutes of the Accessibility Advisory Committee meeting, held January 21, 2025 at 1:00 pm, 6th Floor Boardroom, 625 Fisgard Street, Victoria BC

PRESENT:

Committee Members: P. Danforth (Chair), T. Bolt (Vice Chair), J. Briante (EP), M. Essery (1:43 pm)(EP), L. Hube, Z. Lundrie (EP), B. Manning-Jones, J. Parr (EP), G. Robinson, E. Syring (1:30 pm)(EP), M. Little (GC Liaison)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; A. Ali, Manager, Equity, Diversity, Inclusion and Accessibility; S. Cole, Equity, Diversity, Inclusion and Accessibility Specialist; Z. Gray, Manager Website and Public Engagement; N. Bandringa, Planner, Regional Planning; E. Middleton, Web Coordinator, Corporate Communications and Engagement; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: R. Welland

The meeting was called to order at 1:14 pm.

1. Territorial Acknowledgement

C. Neilson provided the Territorial Acknowledgement.

2. Election of Chair

C. Neilson called for nominations of Chair of the Accessibility Advisory Committee for 2025.

T. Bolt nominated P. Danforth. P. Danforth accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared P. Danforth Chair of the Accessibility Advisory Committee by acclamation.

3. Election of Vice Chair

Chair Danforth called for nominations of Vice Chair of the Accessibility Advisory Committee for 2025.

M. Little nominated T. Bolt . T. Bolt accepted the nomination.

Chair Danforth called for nominations a second time.

Chair Danforth called for nominations a third and final time.

Hearing no further nominations, Chair Danforth declared T. Bolt Vice Chair of the Accessibility Advisory Committee by acclamation.

4. Approval of Agenda

**MOVED by T. Bolt, SECONDED by M. Little,
That the agenda for the January 21, 2025 Accessibility Advisory
Committee be approved as circulated.
CARRIED**

5. Adoption of Minutes

**MOVED by T. Bolt, SECONDED by G. Robinson,
That the minutes of the Accessibility Advisory Committee
meeting of November 19, 2024 be adopted as circulated.
CARRIED**

6. Chairs Remarks

Chair Danforth spoke about the national organization Disability without Poverty and welcomed the new members to the committee.

7. Presentations/Delegations

There were no presentations or delegations.

8. Committee Business

8.1. Introductions

A. Ali presented Item 8.1. for information.

E. Syring joined the meeting at 1:30 pm.

M. Essery joined the meeting at 1:43 pm.

8.2. Orientation and Terms of Reference

M.Lagoa presented Item 8.2. for information and presented a PowerPoint presentation.

8.3. Accessibility Plan

8.3.1. Plan Overview

A. Ali presented Item 8.3.1. for information and presented a PowerPoint presentation.

8.3.2. CRD Website Project Update

Z. Gray presented Item 8.3.2. for information and presented a PowerPoint presentation.

Discussion ensued on the following:

- accessing and testing information
- engagement from CNIB Foundation and other organizations that specialize in accessibility
- sourcing information and sitemap testing
- design sessions and accessible designs
- search engine optimization and strategies

9. Notices of Motion

There were no notices of motion.

10. New Business

10.1. Regional Trails and Lighting Project

C. Neilson presented Item 10.1. for information.

10.2. Regional Planning – Let's Get Visible

N. Bandringa presented Item 10.2. for information.

Discussion ensued on the collaboration with community centres and the Victoria Disability Resource Centre.

11. Adjournment

**MOVED by M. Essery, SECONDED by M. Little,
That the January 21, 2025 Accessibility Advisory Committee
meeting be adjourned at 2:29 pm.
CARRIED**

Chair

Committee Clerk