

Meeting Minutes

Regional Parks Committee

Wednesday, April 22, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: J. Brownoff (Chair), L. Szpak (Vice Chair), C. Coleman, S. Goodmanson, G. Holman (EP), M. Tait (9:37 am), S. Tobias (EP), K. Williams

Staff: L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Morley, General Manager, Corporate Services; M. MacIntyre, Senior Manager, Regional Parks; N. Cann, Manager, Visitor Experience & Stewardship, Regional Parks; N. Elliott, Manager, Parks Planning and Development, Regional Parks; M. Mikle, Deputy Corporate Officer/ Manager, Legislative Services; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors R. Windsor, C. McNeil-Smith (Board Chair, ex officio)

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Vice Chair Szpak provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Coleman, **SECONDED** by Director Goodmanson,
That the agenda of the Regional Parks Committee meeting of April 22, 2026 be approved.
CARRIED

3. Adoption of Minutes

3.1. [26-0450](#) Minutes of the Regional Parks Committee meeting of March 25, 2026

MOVED by Director Szpak, **SECONDED** by Director Williams,
That the minutes of the Regional Parks Committee meeting of March 25, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Brownoff reminded those present about the importance of the Regional Parks and Trails Strategic Plan Report, recognized that today was Earth Day and this week is National Volunteer Week.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [26-0414](#) Regional Parks and Trails Strategic Plan - 2025 Progress Report

L. Jones and M. MacIntyre presented Item 6.1. for information.

Discussion ensued on the following:

- the Board's strategic planning process for regional parks
- benchmarks and key indicators of success
- balancing and prioritization of initiatives
- safety issues and the continuation of the life preserver program
- invasive species treatment and restoration projects
- increase in volunteers and volunteer metrics

Director Tait joined the meeting in person at 9:37 am.

6.2. [26-0438](#) Strategic Wildfire Risk Reduction in Regional Parks

L. Jones and N. Cann spoke to Item 6.2.

Discussion ensued on the following:

- grant opportunities and fire smart programs
- fire prevention in parks and current initiatives
- communication of program resources and availability
- project phasing and establishment
- previous lessons learned and communication examples
- inclusion of natural assets in asset management programs

**MOVED by Director Szpak, SECONDED by Director Tait,
The Regional Parks Committee recommends to the Capital Regional District Board:**

That in 2027, staff dedicate core operating funds to initiate a Request for Proposals process, valued at up to \$75,000, to retain a qualified consultant to assist in developing a Strategic Forest Management Plan framework guiding future wildfire risk reduction and forest resilience efforts.

CARRIED

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Coleman, **SECONDED** by Director Williams,
That the Regional Parks Committee meeting of April 22, 2026 be adjourned at
10:36 am.
CARRIED

CHAIR

RECORDER