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**REPORT TO ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, JUNE 10, 2026**

SUBJECT **Bylaw No. 4758 – A Bylaw to Amend Fire Regulation Bylaw (Bylaw No. 4489)**

ISSUE SUMMARY

The purpose of this bylaw amendment is to remove provisions now addressed under another bylaw and to clarify setback measurement terminology related to open burning.

BACKGROUND

Bylaw No. 4489, “Fire Regulation Bylaw No. 2, 2022”, was adopted by the Capital Regional District (CRD) Board to regulate fire prevention and forest protection activities within the Juan de Fuca and Southern Gulf Islands Electoral Areas where local fire services are operated.

Since adoption, related regulatory frameworks have evolved, resulting in some duplication between Bylaw No. 4489 and other CRD bylaws. In addition, operational review identified an opportunity to improve clarity within the bylaw by explicitly referencing ‘property lines’ when prescribing setback distances for open fires, ensuring consistent interpretation, and application by residents, enforcement officers, and fire service personnel.

Bylaw No. 4758 proposes the following amendments to CRD’s Fire Regulation Bylaw:

- Removal of sections 4.1, 4.2, and 4.3, as these provisions are now regulated under Bylaw No. 4677, “Capital Regional District Fire Services Operational, Fire Prevention and Administrative Bylaw No. 1, 2026”; and
- Clarification of setback language in sections 5.2.2(a) and 5.2.4(a) by inserting the term “property line”.

These changes are administrative and clarifying in nature, and do not introduce new fire restrictions or expand regulatory authority. Instead, they reduce duplication, improve consistency across bylaws, and provide clearer guidance to property owners regarding open fire requirements. The amendments support effective enforcement and compliance by reducing ambiguity and ensuring that setback measurements are clearly defined. The amended Bylaw No. 4758 is attached as Appendix A and the redlined consolidation of Bylaw No. 4489 is attached as Appendix B.

ALTERNATIVES

Alternative 1

The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4758, “Fire Regulation Bylaw No. 2, 2022, Amendment Bylaw No. 1, 2026,” be introduced and read a first, second, and third time; and
2. That Bylaw No. 4758 be adopted.

Alternative 2

That this report be referred back to staff for additional information based on Electoral Areas Committee direction.

IMPLICATIONS

Financial Implications

There are no financial implications associated with the adoption of this amendment. The changes do not affect departmental budgets, fees, or service levels.

Service Delivery Implications

There are no changes to fire service delivery or response operations as a result of this amendment. The updates support clearer enforcement and public understanding of existing regulations.

CONCLUSION

Bylaw No. 4758 is an administrative amendment that removes duplicative provisions and clarifies setback terminology within CRD’s Fire Regulation Bylaw. Adoption of the amendment will improve clarity, support consistent enforcement, and ensure alignment with other CRD regulatory frameworks without impacting service levels or stakeholders.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4758, “Fire Regulation Bylaw No. 2, 2022, Amendment Bylaw No. 1, 2026,” be introduced and read a first, second, and third time; and
2. That Bylaw No. 4758 be adopted.

Submitted by:	Shawn Carby, CD, BHSc., MAL, Senior Manager, Protective Services
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

- Appendix A: Bylaw No. 4758, “Fire Regulation Bylaw No. 2, 2022, Amendment Bylaw No. 1, 2026”
- Appendix B: Bylaw No. 4489 (Redlined Consolidation)