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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held October 19, 2021 at the SSI Public Library-121 McPhillips Ave, Salt Spring Island, BC**

Present: **Director:** Gary Holman
Commission Members: Sonja Collombin, John Gauld, Colin Walde, Drew Bodaly, Sean Norgard, Drew Takahashi, Randy Cunningham, Brian Webster.
Staff: Dan Ovington, Parks and Recreation Manager; Shayla Burnham, Recording Secretary.
Electronic Participation: Marc Despins, Financial Analyst.
Other: 1 member of the public joined electronically.

1. Territorial Acknowledgement / Call Meeting to Order

Territorial Acknowledgement was provided by Chair Collombin and the meeting was called to order at 2:31 pm.

2. Approval of Agenda

MOVED by Commissioner Walde, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission approve the October 19, 2021 agenda as amended by adding item 7.5 Salt Spring Island Middle School (SIMS) and by accepting revised page 29 and revised page 46.

CARRIED

3. Adoption of Minutes of September 21, 2021

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Bodaly, that the Salt Spring Island Parks and Recreation Commission approve the minutes of September 21, 2021.

CARRIED

4. Delegations/Presentation - None

5. Report of the Chair and Director

Director Holman briefly reported:

- Submitted an article to the Driftwood and Salt Spring Exchange regarding the 3.25%requisition increase for CRD services.
- Provisional Budget to be approved by October 27, 2021 and final budget to be approved in March 2022.

Chair Collombin – No report

6. Outstanding Business

6.1 Mouats Park Horse Riding Ring License of Use

- Salt Spring Island Farmers' Institute holds a License of Use over the property.
- Salt Spring Island Farmers' Institute to transfer the lease to Gulf Islands Horse Association (GIHA).
- CRD and GIHA to complete a Memorandum of Understanding (MOU) prior to completing the lease transfer.
- Access to riding ring through Salt Spring Island Farmers' Institute property.
- Continued community use confirmed.
- GIHA to make improvements to the property.

MOVED by Commissioner Norgard, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission recommends that a memorandum of understanding with the Gulf Island Horse Association for the purpose of operating a riding ring in the licensed area identified in (Appendix A; Schedule A) be drafted for consideration.

CARRIED

7. New Business

7.1 Financial Literacy

- Staff presented an overview of the slides provided on page 19 – 22 of the agenda package.

7.2 2022 Budget Review and Approval Process – Salt Spring Island Parks and Recreation

- Past and future Covid-19 relief funding discussed.
- The overall requisition for all four parks and recreation budgets is 5.8%
- \$50,000 is budgeted to fund potential acquisition of the Ganges Fire Hall.
- Ganges Boardwalk project on hold due to current staffing capacity.
- Staff to update Project Number 20-10 "Sport Field Development" Total Project Budget from \$550,000 to \$540,000 on page 39 of the agenda package.
- Staff confirmed that the final balance of the pool debt was paid off in 2021.
- It was noted that the reserves are underfunded.
- Staff confirmed a 0% increase in 2021 for all PARC services due to Covid-19.
- The Commission expressed support in including the Hydro field and Fernwood field into the Portlock Park Master Plan discussion.
- The pool fees and charges review will be undertaken in May 2022 and expressed the need for more amenities and facilities on-site to support an increase to fees.
- It was noted the importance of completing the Ganges Boardwalk.

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Bodaly, that the Salt Spring Island Parks and Recreation Commission recommends to the Capital Regional District Board that the attached 2022-2026 operating and capital budgets for the Salt Spring Island Pool & Park Land, Community Recreation, Community Parks and Fernwood Dock be approved as presented; and balance any 2021 actual revenue and expenditures as transfers to capital reserves.

CARRIED
Commissioner Webster Opposed

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Webster that the Salt Spring Island Parks and Recreation Commission request staff to come back to the Commission with options to address concerns discussed within the meeting including but not limited to; transfers to capital, revenue projections, and the increase to Bylaw Enforcement.

CARRIED

Commissioner Norgard left the meeting at 4:44 p.m.

- The Commission requested staff to include an update on the Ganges Harbour Walk at the November 16, 2021 meeting.

7.3 Centennial Park Graffiti

- Graffiti issues ongoing.

7.4 Staffing Shortages

- Greater Victoria shortage of lifeguards.
- Cancelled swim times due to no staffing availability.
- Lost three regular recreation staff.
- Lost Recreation Technician.
- Lost Front Desk Clerk at the Administration Office.
- May be an impact on services due to CRD mandatory Covid-19 vaccination mandate.
- Staff noted the importance and urgency in prioritizing PARC projects.

7.5 Salt Spring Island Middle School (SIMS) Update – deferred

8. Correspondence – None

9. **Next Meeting:** Tuesday, November 16, 2021 from 2:30 p.m. – 4:30 p.m. at the Salt Spring Island Public Library, 129 McPhillips Avenue, SSI, BC

10. **Adjournment**

MOVED by Commissioner Takahashi, **SECONDED** by Commissioner Gauld, that the Salt Spring Island Parks and Recreation Commission adjourn the meeting at 4:52 pm.

Sonya Collobin

CHAIR

H. Campbell

SENIOR MANAGER