

## **Meeting Minutes**

### **Electoral Areas Committee**

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**Wednesday, June 11, 2025**

**10:00 AM**

**6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7**

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#### **PRESENT**

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio) (10:09 am)

Staff: T. Robbins, Chief Administrative Officer; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; S. Carey, Senior Manager, Legal & Risk Management; S. Henderson, Senior Manager, Real Estate and SGI Administration; D. Ovington, Senior Manager, SSI Administration; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Guest: Director M. Little

The meeting was called to order at 10:00 am.

#### **1. Territorial Acknowledgement**

Director Wickheim provided a Territorial Acknowledgement.

#### **2. Approval of Agenda**

**MOVED** by Director Holman, **SECONDED** by Director Wickheim,  
That the agenda for the Electoral Areas Committee meeting of June 11, 2025 be approved.  
**CARRIED**

#### **3. Adoption of Minutes**

##### **3.1. [25-0659](#) Minutes of the Electoral Areas Committee Meeting of May 14, 2025**

**MOVED** by Director Wickheim, **SECONDED** by Director Holman,  
That the minutes of the Electoral Areas Committee meeting of May 14, 2025 be adopted as circulated.  
**CARRIED**

#### **4. Chair's Remarks**

There were no Chair's remarks.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

- 6.1. [25-0478](#) Bylaw No. 4686, "Animal Regulation and Impounding Bylaw No. 1, 1986, Amendment Bylaw No. 12, 2025"

S. Carby spoke to Item 6.1.

**Director McNeil-Smith joined the meeting in person at 10:09 am.**

Discussion ensued regarding:

- cost recovery mechanisms
- potential negative impacts of the increase to fees
- clarification on the regulations to impounding dogs-at-large

**MOVED by Director Holman, SECONDED by Director Wickheim,  
The Electoral Areas Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4686, "Animal Regulation and Impounding Bylaw No. 1, 1986, Amendment Bylaw No. 12, 2025" be introduced and read a first, second and third time; and
2. That Bylaw No. 4686 be adopted.

**CARRIED**

- 6.2. [25-0683](#) Bylaws No. 4696, 4697, 4698 Electoral Area Grants-in-Aid: Conversion of Letters Patent to Establishing Bylaws

S. Carey spoke to Item 6.2.

Discussion ensued regarding clarification of the limitations to multi-year commitments of grants-in-aid funds.

**MOVED by Director Holman, SECONDED by Director Wickheim,  
That the Electoral Areas Committee recommend to the Capital Regional District Board:**

1. That Bylaw No. 4696, "Juan de Fuca Grant-In-Aid Service Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
2. That Bylaw No. 4697, "Salt Spring Island Grant-In-Aid Service Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
3. That Bylaw No. 4698, "Southern Gulf Islands Grant-In-Aid Services Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
4. That participating area approval to the conversion of SLP Division XIX, OIC 1013/1977 and OIC722/1985 in Bylaws No. 4696, 4697, and 4698, be obtained by Electoral Area Director Consent on behalf;
5. That if successful, Bylaws No. 4696, 4697, and 4698 be forwarded to the Inspector of Municipalities for review and approval.

**CARRIED**

**6.3.**     [25-0611](#)     Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information only:

- a) Galiano Island Parks and Recreation Commission minutes of May 1, 2025
- b) Mayne Island Parks and Recreation Commission minutes of April 10, 2025
- c) Saturna Island Parks and Recreation Commission minutes of April 14, 2025
- d) Willis Point Fire Protection and Recreation Facilities Commission minutes of April 22, 2025

**7. Notice(s) of Motion**

**7.1.**     [25-0743](#)     Notice of Motion: Advocacy on BC Ferries Proposed Berth for Vesuvius-Crofton Route (Director Holman)

Director Holman proposed the following Notice of Motion with same day consideration:

"Whereas BC Ferries' proposal to berth both Island Class ferries, to be deployed on the Vesuvius-Crofton route in 2027 at Crofton, resulting in potential employment impacts for up to 30 Salt Spring staff and their families; and

Whereas BC Ferries is already advertising for positions on these ferries;

Be it resolved that the CRD Board Chair immediately write to BC Ferries urging them to home port one vessel at Crofton and one at Vesuvius, similar to the arrangement for Island Class vessels on the Nanaimo-Gabriola route, which would significantly mitigate potential job and income impacts on Salt Spring Island."

**MOVED by Director Holman, SECONDED by Director Brent,  
That same day consideration be applied to the Notice of Motion.  
CARRIED**

**MOVED by Director Holman, SECONDED by Director Brent,  
The Electoral Areas Committee recommends to the Capital Regional District Board:**

**Whereas BC Ferries' proposal to berth both Island Class ferries, to be deployed on the Vesuvius-Crofton route in 2027 at Crofton, resulting in potential employment impacts for up to 30 Salt Spring staff and their families; and**

**Whereas BC Ferries is already advertising for positions on these ferries;**

**Be it resolved that the CRD Board Chair immediately write to BC Ferries urging them to home port one vessel at Crofton and one at Vesuvius, similar to the arrangement for Island Class vessels on the Nanaimo-Gabriola route, which would significantly mitigate potential job and income impacts on Salt Spring Island.**

**CARRIED**

7.2. [25-0742](#) Notice of Motion: Sister Island Relationship between Salt Spring Island and Orcas Island (Director Holman)

Director Holman provided the following Notice of Motion for consideration at the next meeting of the Electoral Areas Committee meeting:

"That staff provide a brief report on the process necessary for Salt Spring Island to establish a "sister island" relationship with Orcas Island in Washington State."

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Holman, **SECONDED** by Director Wickheim,  
That the Electoral Areas Committee meeting of June 11, 2025 be adjourned at 10:30 am.  
**CARRIED**

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CHAIR

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RECORDER