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REPORT TO ELECTORAL AREAS COMMITTEE MEETING OF WEDNESDAY, APRIL 10, 2019

SUBJECT **Fernwood Dock Management Commission**

ISSUE

To consider repealing the Fernwood Dock Management Commission establishment bylaw and transferring the function to the Salt Spring Island Parks and Recreation Advisory Commission.

BACKGROUND

Bylaw No. 3030 sets out the services for the Fernwood Dock Stewardship Commission in the Salt Spring Island Electoral Area. The Commission was comprised of four volunteers, as amended under Bylaw 3762, who provided advice on the financial, operational and capital aspects of delivering the service for a public dock. It has not been operational for several years (Appendix A).

There are approximately 13 CRD established commissions on Salt Spring Island (SSI), comprised of volunteers appointed by the CRD Board. The Salt Spring Island Parks and Recreation Advisory Commission (PARC), established by Bylaw No. 3763, advises on the development, maintenance and operation of community parks, recreational facilities and equipment and the organization and conduct of recreational programs.

SSI Parks and Recreation staff undertake all operation and maintenance of sports fields, community parks, park reserves, community trails and waterfront access points including the Ganges Boardwalk and Rotary Park dock. In 2002, the Fernwood Dock was divested to the CRD as a recreation dock for public access, similar to other docks currently in the PARC mandate.

SSI Parks and Recreation staff currently complete quarterly inspections of the Fernwood Dock and coordinate any required repairs and maintenance, charging staff time to the Fernwood Dock Service. A condition assessment report was completed in 2015 and capital improvements in the amount of \$165,000 are currently underway. Annual operating expenses for the Fernwood Dock are \$30,000 and the service will continue to have a separate budget and tax requisition.

At its December 11, 2018 meeting PARC passed the following motion:

That the Salt Spring Island Parks and Recreation Commission recommends that the Electoral Area Services Committee recommends that the Capital Regional District Board direct staff to repeal Bylaw 3030 and move the administration of Salt Spring Island Small Craft Service 1.236 under the Salt Spring Island Parks and Recreation Advisory Commission to provide advice on the financial, operational and capital aspects of delivering the service; and that consideration be given to retain the administrative powers as intended in section 10 of bylaw 3030 for this service.

Section 10 of the Fernwood Dock Management Commission Bylaw "...delegates to the Commission all of the administrative powers of the Regional Board with respect to the planning, development, restructure maintenance and operation of Fernwood Dock.

Delegation of power and duties to PARC under Bylaw 3763 "...delegates...subject to the policies and procedures of the Regional Board and limitations defined in the Capital Regional Delegation Bylaw

advisory powers with respect to the development, maintenance, and operation of community parks, recreational facilities and equipment and the organization and conduct of recreation programs.”

The CRD Delegation Bylaw No. 4186 delegates land use agreements and purchasing powers, duties and functions of the CRD Board to the District’s officers and employees subject to the approved annual financial plan. For this reason retaining the administrative powers of Bylaw 3030 for the Fernwood Dock Service Commission is no longer required.

ALTERNATIVES

That the Electoral Areas Committee recommends that the Capital Regional District Board:

Alternative 1:

- 1) That Bylaw No. 4293, “Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commission Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2019” be introduced and read a first, second and third time;
- 2) That Bylaw No. 4293 be adopted.

Alternative 2:

That the proposed Bylaw No. 4293 include administrative powers and duties to the Salt Spring Island Parks and Recreation Commission as intended in section 10 of Bylaw 3030.

Alternative 3:

That the report be referred back to staff for more information.

IMPLICATIONS

Repealing the Fernwood Dock Management Commission Bylaw and transferring the duties and operations under the Parks and Recreation Commission to advise on the operation of this small service, will result in administrative time and cost savings as it relates to coordinating meetings and project delivery approvals.

Each service will continue to have separate budgets as required by provincial legislation.

CONCLUSION

The Salt Spring Island Parks and Recreation Advisory Commission is currently responsible for waterfront access points on Salt Spring Island including the Ganges Boardwalk and Rotary Park dock. The Salt Spring Island community will benefit from the coordination of staff and administrative time for a service which is already related to parks and recreation functions.

Bylaw 4186 delegates land use agreements and purchasing powers, duties and functions of the CRD Board to the Districts officers and employees subject to the approved annual financial plan therefore the administrative functions are no longer required as set out in section 10 of Bylaw 3030.

RECOMMENDATION(S)

That the Electoral Areas Committee recommends that the Capital Regional District Board:

- 1) That Bylaw No. 4293, “Juan de Fuca and Salt Spring Island Parks and Recreation Advisory Commission Bylaw No. 1, 2011, Amendment Bylaw No. 1, 2019” be introduced and read a first, second and third time;
- 1) That Bylaw No. 4293 be adopted.

Submitted by:	Dan Ovington, BBA, Manager, Salt Spring Island Parks and Recreation
Concurrence:	Karla Campbell, Senior Manager, Salt Spring Island Electoral Area
Concurrence:	Kristen Morley, General Manager, Corporate Services & Corporate Officer

DO/ts

Attachments:

Appendix A Bylaw No. 3030, Fernwood Dock Management Commission as amended by Bylaw 3762
Appendix B Draft Bylaw 4293, A Bylaw to Repeal Bylaw 3030