

Meeting Minutes

Regional Parks Committee

Wednesday, November 26, 2025

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: J. Brownoff (Chair), L. Szpak (Vice Chair), C. Coleman, S. Goodmanson (EP) (10:09 am),
G. Holman, S. Tobias (EP), K. Williams, C. McNeil-Smith (Board Chair, ex officio)

STAFF: T. Robbins, Chief Administrative Officer; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; M. MacIntyre, Senior Manager, Regional Parks; N. Cann, Manager, Visitor Experience and Stewardship; N. Elliott, Manager, Parks Planning and Development; J. Robinson, Senior Conservation Biologist; R. Ince, Outdoor Recreation Specialist; M. Lagoa, Deputy Corporate Officer; Megan MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: M. Tait, R. Windsor (EP)

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Director Coleman provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Szpak, **SECONDED** by Director Coleman,
That the agenda for the Regional Parks Committee meeting of November 26,
2025 be approved.
CARRIED

3. Adoption of Minutes

3.1. [25-1282](#) Minutes of the Regional Parks Committee Meeting of October 22, 2025

MOVED by Director Szpak, **SECONDED** by Director Coleman,
That the minutes of the Regional Parks Committee meeting of October 22, 2025
be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Brownoff expressed appreciation for staff and parks volunteers.

5. Presentations/Delegations

- 5.1. [25-1283](#) Delegation - Robin Jenkinson; Representing Island Pathways: Re: Agenda Item 6.1. Salt Spring Island Regional Trail Feasibility Study Findings and Next Steps

R. Jenkinson spoke to Item 6.1.

6. Committee Business

- 6.1. [25-1253](#) Salt Spring Island Regional Trail Feasibility Study Findings and Next Steps

N. Elliott presented Item 6.1.

Discussion ensued regarding:

- prioritization of connectivity to Ganges Village
- potential impact to the provisional budget and service plans if approved
- potential funding strategy to promote the trail system through tourism
- timeline adjustment due to identified trail as an active transportation pathway

Director Tobias left the meeting at 10:02 am.

Director Goodman joined the meeting electronically at 10:09 am.

MOVED by Director Szpak, **SECONDED** by Director Holman,
The Regional Parks Committee recommends to the Capital Regional District Board:

1. That the planning, implementation, and operation of all regional trails on the Gulf Islands-such as those identified in the Gulf Islands Regional Trails Plan-be referred to the CRD Transportation Committee for consideration;
2. That this report, including the Gulf Islands Regional Trails Plan, be referred to the Salt Spring Island Electoral Area Administration for information, in recognition of the local interest in establishing additional community trails in village sites on Salt Spring Island; and
3. That staff report back with a list of all CRD Regional Parks plans, policies, and bylaws requiring amendment or repeal as a result of establishing the Regional Transportation Service, and outline the process and timeline for completing these changes.

CARRIED

6.2. [25-1171](#) Regional Parks and Trails - State of Natural Features Report

N. Cann presented Item 6.2. for information.

Discussion ensued regarding:

- importance of sensitive ecosystem mapping and species at risk evaluation
- collaboration and alignment with regional partners
- First Nations reconciliation through stewardship and conservation partnerships
- identifying park areas vulnerable to fire

6.3. [25-1252](#) Regional Parks and Trails - State of Outdoor Recreation Report

N. Cann presented Item 6.3. for information.

Discussion ensued regarding:

- importance of accessible washroom facilities in parks
- regional trails in regional parks to manage departmental collaboration
- division of roles and responsibilities between transportation and parks

7. Notice(s) of Motion**7.1.** [26-0057](#) Notice of Motion: Collaboration on Protection of Sensitive Ecosystems and Species at Risk (Director Holman)

Director Holman proposed the following Notice of Motion for consideration at the next Regional Parks Committee meeting:

"That CRD staff report on the feasibility and merits of collaborating with First Nations and with other conservation agencies and organizations on a GIS analysis of the extent of protection of sensitive ecosystems and species at risk in the CRD."

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Coleman, SECONDED by Director Szpak,
That the Regional Parks Committee meeting of November 26, 2025 be adjourned
at 10:49 am.
CARRIED**

Chair

Recorder