

## Meeting Minutes

### Core Area Liquid Waste Management Committee

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Wednesday, January 16, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: B. Desjardins (Chair), L. Helps (Vice-Chair), D. Blackwell, S. Brice, F. Haynes, B. Isitt, J. Loveday, R. Martin, R. Mersereau, K. Murdoch, D. Screech, N. Taylor, G. Young, C. Plant (Board Chair)

Staff: L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; R. Lachance, Senior Manager, Financial Services; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

Others: D. Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; and D. Clancy, Project Director, Core Area Wastewater Treatment Project Board

REGRETS: Director Seaton and Chief R. Sam

The meeting was called to order at 1:25 pm.

#### 1. Approval of Agenda

**MOVED** by Director Screech, **SECONDED** by Director Martin,  
That the agenda for the January 16, 2019 Core Area Liquid Waste Management Committee meeting be approved as amended to move item 5.1 after item 5.3.  
**CARRIED**

#### 2. Adoption of Minutes

- 2.1. [19-063](#) Minutes of the October 10, 2018 Core Area Liquid Waste Management Committee Meeting

**MOVED** by Director Helps, **SECONDED** by Director Blackwell,  
That the minutes of the October 10, 2018 Core Area Liquid Waste Management Committee meeting be adopted as circulated.  
**CARRIED**

#### 3. Chair's Remarks - None.

#### 4. Presentations/Delegations

- 4.1. [19-065](#) Delegation: David Cubberley, Grange Road Residents, Regarding Item 5.2. Core Area Wastewater Treatment Project Board Reports

D. Cubberley spoke against the removal of trees on the boulevard along Grange Road.

4.2. [19-067](#)

Delegation: Irma de la Verde, Regarding Item 5.2. Core Area Wastewater Treatment Project Board Reports

I. de la Verde spoke against the removal of trees on the boulevard along Grange Road and the location of the pipe installation.

**5. Committee Business**

5.2. [19-064](#)

Wastewater Treatment Project Overview - Presentation

D. Fairbairn provided an overview of the Wastewater Project Board and Team.

D. Clancy spoke to a presentation and provided an overview of the ongoing construction and the wastewater treatment project.

5.3. [19-058](#)

Core Area Wastewater Treatment Project Board Reports

D. Fairbairn provided an overview of the monthly and quarterly reports emphasizing safety practices, cost pressures, procurement, and completion timelines.

Discussion ensued on the following:

- the work done on the existing infrastructure to update the system model
- adjustments to procurements that are already in place
- the limitations and minimum requirements when seeking bids in the procurement and qualification processes
- estimating capacity needs
- opportunities to provide further engagement with the public
- clarity on the pipe location on Grange Road in order to address residents' tree concerns
- other areas that may impact trees

Director Helps left the meeting at 2:18 pm

**MOVED by Director Isitt, SECONDED by Director Screech,  
That the Core Area Liquid Waste Management Committee recommend to the  
Capital Regional District Board that the following Core Area Wastewater  
Treatment Project Board Reports be received for information:**

- WTP Monthly Report October 2018
- WTP Quarterly Report July - September 2018

**CARRIED**

5.1. [19-062](#)

Terms of Reference - Core Area Liquid Waste Management Committee

**MOVED by Director Isitt, SECONDED by Director Screech,  
That the Core Area Liquid Waste Management Committee (CALWMC) receive the  
CALWMC Terms of Reference for information.**

**CARRIED**

5.4. [19-059](#)

Wastewater Treatment Project January 2019 Progress Summary

**MOVED** by Director Screech, **SECONDED** by Director Taylor,  
That the Core Area Liquid Waste Management Committee recommend to the  
CRD Board that this report be received for information.  
**CARRIED**

**5.5.**     [19-066](#)

Liquid Waste Management Plan Programs and Current Operations  
Overview - Committee Orientation

L. Hutcheson and T. Robbins spoke to a presentation on the Liquid Waste  
Management Plan Program and Current Operations.

Director Blackwell left the meeting at 2:57 pm.

Discussion ensued on bringing initiative updates regarding inflow and infiltration,  
and information pertaining to the District of Oak Bay for discussion at the next  
meeting.

**MOVED** by Director Martin, **SECONDED** by Director Murdoch,  
That the Core Area Liquid Waste Management Committee receive this report for  
information.  
**CARRIED**

**6. New Business - None.**

**7. Adjournment**

**MOVED** by Director Murdoch, **SECONDED** by Director Taylor,  
That the January 16, 2019 Core Area Liquid Waste Management Committee  
meeting be adjourned at 3:16 pm.  
**CARRIED**

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Chair

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Recorder