



## Minutes for a meeting of the Mayne Island Parks and Recreation Commission at the Community Centre on December 9, 2021 at 3 pm.

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**PRESENT:** Debra Bell (Chair/Treasurer) Peter Askin (Vice-Chair) Veronica Euper  
Adrian Wright Kestutis Banelis Lance Shook  
Lauren Edwards (Recorder)

**ABSENT:** David Howe, Director, CRD, Southern Gulf Islands

**PUBLIC PRESENT:** Jane Schneider

The meeting was called to order at 3:00 pm.

### 1. Territorial Acknowledgement

It was acknowledged that the meeting was held on the traditional territory of Coast Salish people.

### 2. Approval of Agenda

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Askin,  
that the agenda be approved as amended.

**CARRIED**

Add: 5.2.6 Transportation Advisory Committee

### 3. Adoption of Minutes of November 11, 2021

**MOVED** by Commissioner Euper and **SECONDED** by Commissioner Wright,  
that the minutes of November 11, 2021 be approved as presented.

**CARRIED**

### 4. Chair's Remarks

Commissioner Bell welcomed Jane Schneider who will be starting as a parks commissioner in January. She reminded commissioners that the January meeting will include elections for positions of Chair, Vice chair and Treasurer and to advise if interested in one of these positions.

### 5. Reports

#### 5.1. Treasurer's Report

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Shook,  
That the Treasurer's report for the period November 1 to 30, 2021 be approved as presented.

**CARRIED**

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5.2. Administration

5.2.1. Follow up Action Report (not covered elsewhere)

- Motions were made in November that Commissioners Wright, Euper, Askin and Bell renew for two-year terms. The new commissioner positions for Jane Schneider and Michael Kilpatrick are from January to December 2022.
- Lance Shook will provide written notice that he is resigning his commission position which ends in December 2022. He stated he is still interested in supporting the parks.
- The glass for the library windows was reordered and is not expected before spring.
- Commissioner Shook will install the new UV light for the library water system.
- It was reported that three new fire extinguishers were purchased for the Adachi Pavilion, tractor shed and the library basement. These should be recharged annually and should be added as a task to the Supplement to the Handbook.

5.2.2. Update Supplement to the Commissioner's Handbook

- Discussed various responsibilities available for Jane Schneider including park bookings; social media and recreational funding and activities.
- Discussed the addition of property acquisition guidelines as well as Cotton Park policy for events.

5.2.3. Publishing Tide Table – update

- Discussed the printing of the Tide Table in the *MayneLiner* and the challenges to creating data specific to Georgina Point and Village Bay.
- It was noted that the full page ad is not too expensive, may be good public service and it advertises MIPRC.
- Discussed the usefulness of publishing the tables and determined that publishing will continue for the time being.

5.2.4. Washroom floor repainting during closure

- Commissioner Bell will enquire for a contractor.

5.2.5. CRD position on commissioner vaccination status

- The issue of vaccination verification was discussed and it was agreed that masks be required for indoor gatherings.

5.3. Committees

5.3.1. Land Acquisition

- A draft Guideline was circulated and there were no comments for changes. A short introduction was prepared for the draft document.
- Commissioners Askin and Euper met with Rob Underhill, MI Conservancy, to discuss land acquisition for natural environment conservation and reported that:
  - The Conservancy is working on modelling for investment purposes.
  - Rob Underhill provided an overview of a terrestrial mapping system to classify and numerically value rank ecological areas. If this system is used, he will ask whether the results can be shared with MIPRC.
  - Once the Conservancy's position is known, the timeline can be confirmed.

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- It was suggested that the committee of the whole meet for broader perspectives.
- It was requested that commissioners provide some thought on priorities at the January meeting.
- Commissioner Euper will circulate the Guideline again as well as notes from meeting with Rob Underhill.

5.4. Parks

5.4.1. Miners Bay

- Some work to finish up the bandstand will be done in the spring, but the area is safe for walking on.
- Commissioner Wright will hang the fire extinguisher.

5.4.2. Dinner Bay

- Lions building license still underway with feedback received from the Lions.
- A lock will be put on the green digester cone.

5.4.3. Japanese Garden

- The holiday light display is open from December 18<sup>th</sup> to January 1<sup>st</sup>.

5.4.4. Cotton Park

Removal of deadfall trees on Orca Trail

5.4.5. Emma and Felix Jack Park

The ground was too wet to install the sign.

5.4.6. Anson Road/Pocket parks

a) Anson Road

- Private property signs were put up and Commissioner Banelis will check with Rob Underhill whether or not to remove old signs from the trees.
- Remediation work continues and a new culvert was installed.
- Salvaging plants was not considered urgent at this time.

b) Charter Road and Club Crescent assessments

- It was reported that the arborist has done an assessment and a report is expected at the end of the week.
- The arborist advised that it would be difficult to recommend a solid schedule for reassessments.

5.4.7. Beechwood Drive

- It was reiterated that CRD had advised MIPRC to consult with neighbours prior to pursuing any specific recreational activity and to limit infrastructure for better budget control.
- Discussed possible multi-purpose recreational use for asphalt surface.

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- Further discussion on this matter to occur in January.

5.4.8. Trail Network Development

- Commissioner Askin reported on the current state of the slope at Conconi Reef after the heavy rainfall with two significant rock falls:
  - 1) Nearby the Mount Parke Improvement District waterline going through the park panhandle and washed away soil exposing pipes. This should fall within the responsibility of MP Improvement District and BC Hydro; and
  - 2) The 90 degree slope which comes down from the viewpoint with a lot of rock on the road. This is the responsibility of the Ministry of Transportation.
- The Viewpoint Trail was discussed and it was agreed that, as a precaution, the trail should be closed until further assessed.
- It was reported that the split rail fence is to be completed for the Flag Hill Trail, and that the trail is usable.

**6. Correspondence/Meetings**

- 6.1. November 12, 2021 correspondence regarding trees in front of memorial bench at library from J. Scobbie.
- 6.2. Email request for the Adachi Pavilion for VPID AGM on March 26, 2021
- 6.3. Application received for family reunion at the Adachi Pavilion August 13, 2022.
- 6.4. Email correspondence with CRD regarding Anson Road signage and remediation.
- 6.5. Email correspondence with Bob Unetich regarding noise assessments and testing.
- 6.6. Correspondence with CRD regarding groundwater licenses for Dinner Bay, Miners Bay and Cotton Park.
  - 2016 legislation – deadline for applications is March 1<sup>st</sup>.
- 6.7. Telephone and email correspondence with Mayne Island Fire Department and meeting with Rob Underhill regarding access road to Henderson Park.
  - It was reported that Rob Underhill will supervise tree removal.
  - An estimated cost would be approximately \$1500 for gravel, spread/pack where the washout was and possibly installing a culvert.
  - A motion to be made at the next meeting and gravel supplier to be sourced.
- 6.8. Request from Mayne Island Chamber of Commerce for information as they consolidate donation and membership renewal information for island organizations.
- 6.9. CRD correspondence regarding commissioner vaccination status.
- 6.10. CRD correspondence regarding Conconi Reef and Anson Road slope failure.
- 6.11. CRD correspondence regarding Asset Retirement Obligations affecting financial disclosure required pursuant to provincial legislation.
  - Commissioner Bell is responding to this item.
- 6.12. Telephone and email correspondence with various parties regarding bonfire at Miners Bay.

**7. New Business**

- 7.1. December 24, 2021 bonfire at Miners Bay; wood donation.
  - Chamber of Commerce would like to provide hot chocolate but not the bonfire
  - Historically, MIPRC has always acquired the burn permit, but did not manage the fire.

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- The requirement to hold an event is completion of an application form and provision of event insurance
- Commissioner Bell will discuss this with MI Fire and Rescue as well as the MI Firefighters Association.
- A resident has volunteered to supply some wood.

7.2. Request regarding trees in front of memorial bench at library

- MIPRC's suggestion to move the bench was responded to with a request to move the trees.
- Discussed the recent obligation to ensure no land altering activities occur without the observance of a cultural monitor and it was agreed that a less intrusive solution would be to prune the trees regularly.

5.2.6. Transportation Advisory Committee (discussed at this point in the meeting)  
Commissioner Euper reported that a meeting was held on December 6<sup>th</sup>, that the community consultation will occur in January and that a final report will follow in February or March.

**8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(a) and that recorder and staff attend the meeting.**

None

**9. Rise and Report (If any)**

None

**10. Meeting Adjournment**

By unanimous consent, the meeting be adjourned at 5:54 pm.

Original signed by

\_\_\_\_\_  
**Debra Bell, Chair**

Thursday, January 13, 2022

\_\_\_\_\_  
**DATE**

Original signed by

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**Lauren Edwards, Recorder**