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**REPORT TO ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, DECEMBER 11, 2024**

SUBJECT **Bylaw No 4625: Lyall Harbour/Boot Cove Water Local Service Committee Bylaw Amendment – Conditional Water License Holder and Committee Membership**

ISSUE SUMMARY

To amend the Bylaw No. 1875, “Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990”, to remove the requirement for a current holder or representative of Conditional Water License No. 26480 and other general housekeeping items.

BACKGROUND

Bylaw No. 1875, “Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990”, states that the committee shall consist of the Director representing the Electoral Area of the Outer Gulf Islands plus four other persons to be appointed by resolution by the Regional Board, plus the current holder or representative of the holder of Conditional Water License No. 26480.

In March 2020, the Capital Regional District (CRD) acquired 30 hectares of land near Money Lake on Saturna Island via donations (Appendix A). CRD is the holder of the Conditional Water License and thereby the representation of the current holder or representative of Conditional Water License No. 26480 on the committee is no longer required.

Staff wish to amend Bylaw No. 1875 to remove the continuous committee membership of the holder of Conditional Water License No. 26480. This amendment will result in a Committee of four plus the Electoral Area Director.

Additional housekeeping items include adding reference to the Electoral Area Director in Section 1(a) to provide clarity around the Committee’s allotment of votes, updating the reference from Chief Engineer to CRD Board and the reference from Outer Gulf Islands to Southern Gulf Islands.

Appendix B shows the redlined version of the unofficial consolidation of Bylaw No. 1875 and Appendix C is the amending Bylaw No. 4625.

ALTERNATIVES

Alternative 1

The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4625 cited as, "Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990, Amendment Bylaw No. 2, 2024", be introduced and read a first, second, and third time.
2. That Bylaw No. 4625 be adopted.

Alternative 2

That this report be referred back to staff for additional information.

CONCLUSION

The Capital Regional District (CRD) has acquired and is now the registered owner of 30 hectares of land around Money Lake on Saturna Island and with that, the CRD is now the holder of Conditional Water License No. 26480. Amendments to Bylaw No. 1875 are required to remove this condition of membership and to provide general housekeeping updates including clarity around the allotment of votes.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4625 cited as, "Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990, Amendment Bylaw No. 2, 2024", be introduced and read a first, second, and third time.
2. That Bylaw No. 4625 be adopted.

Submitted by:	Joseph Marr, P.Eng., Senior Manager, Infrastructure Engineering
Concurrence:	Alicia Fraser, P. Eng., General Manager, Integrated Water Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
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ATTACHMENT(S)

- Appendix A: Media Release – CRD Acquires 30 Hectares of Land Near Money Lake on Saturna Island
- Appendix B: Bylaw No. 1875 Unofficial Redlined Consolidation
- Appendix C: Bylaw No. 4625, "Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990, Amendment Bylaw No. 2, 2024"