

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 15 MAY 2024**

Members Present:

Ms. J. Hemphill – Chair
Mr. B. Gibbons – Treasurer
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep
Ms. D. Morton – Trustee
Mr. P. White – Trustee

Members Absent:

Mr. A. Wickheim – Trustee and Dir JDF

Others Present:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Assistant Fire Chief

Call to Order:

Meeting called to order at 1932 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the April 10th, 2024 meeting. Gollmer/Gibbons. All in favour.
Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2024 – on track.

Firefighter's Rep. Report:

- Family BBQ. To be held afternoon of Sunday, 26 May at 1400 hrs.
- Annual Firefighters Appreciation Dinner. To be held Saturday, 28 September.

Old Business:

Employment contracts. Under development.

New Business:

- A bylaw amendment process to include two properties on Anderson Road into the Otter Point Fire Services Area is now underway, should be complete by end May.
- There are eighteen ten-acre lots coming available off of the end of Clarke Rd.

Meeting Adjournment:

MOTION to adjourn at 2010 hrs. Gollmer/White. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 12 June 2024, 1930 hrs.