



Making a difference...together

**Minutes of the Annual General Meeting
of the CEDAR LANE WATER SERVICE COMMISSION
Held Thursday April 18, 2019 in the Creekside Meeting Room 108 121 McPhillips Ave, Salt
Spring Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Lynda Wilcox, Jason Griffin, Cathy Lenihan
Staff: Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations;
Dan Ovington, Manager, Parks and Recreation; Tracey Shaver, Recording
Secretary

1. Call to Order

Chair Griffin called the meeting to order at 1:08 pm.

2. Approval of Agenda

MOVED by Commissioner Wilcox, **SECONDED** by Commissioner Lenihan,
That the Cedar Lane Water Service Commission 2018 Annual General Meeting Agenda of
April 18, 2019 be approved with the addition of item 7.1 Pumping Protocol.

CARRIED

3. Adoption of Minutes of the 2017 Annual General Meeting held on June 5, 2018

MOVED by Commissioner Wilcox, **SECONDED** by Commissioner Lenihan,
That the Cedar Lane Water Service Commission approve the 2017 Annual General Meeting
Minutes dated June 5, 2018 with the correction that Lynda Wilcox was in attendance.

CARRIED

4. Chair's Report

Chair Griffin submitted a written report

- Stressed aquifer
- Continuation of water conservation efforts
- Asserting rights to protect ground water
- Wise fiscal oversight of system

5. Report

5.1 Annual Report for 2018 Fiscal Year

- Staff reviewed the various sections of the annual report which included water production/demand, water quality, operations, capital projects and financial information.
- Noted that CRD is aware that the service has two separate power feeds and during emergencies contacts BC Hydro on behalf of the water service

- Continue to investigate use of unused Cedar Lane well on private property
- CRD labour and operating costs increased significantly; corrective maintenance and additionally requested administrative time.

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Lenihan,
That the Cedar Lane Water Service Commission request that staff provide a breakdown of costs associated with the line item on the 2018 year end Statement of Operations "CRD Labour and Operating costs".

CARRIED

6. Election of Officers

Lynda Wilcox agreed to an additional term starting in 2020. Hearing no other nominations Lynda was appointed by acclamation.

7. New Business

7.1 Pumping Protocol

- Ralph Dom provided a suggestion hoping to ease the strain on pumps and aquifer during the summer months.
- Dan Robson provided some information on how the pumps are regulated and already slowed down "throttled" during summer months
- Additionally one of the pumps has recently been moved out of the depth where raw water turbidity was causing problems.
- Potential to consider Cusheon Lake under the Beddis Water System as a CRD alternative source of treated bulk water.
- Director Holman willing to support emergency water needs with Community Works Funding

8. Adjournment

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Lenihan,
That the meeting be adjourned at 2:30 pm.

CARRIED

CHAIR

SENIOR MANAGER