

## Meeting Minutes

### Regional Parks Committee

---

Wednesday, October 23, 2024

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

---

#### PRESENT

Directors: C. McNeil-Smith (Chair), J. Brownoff (Vice Chair) (9:47 am) (EP), C. Coleman, S. Goodmanson, G. Holman (EP), J. Rogers (for S. Tobias) (EP), M. Tait (9:33 am) (EP), K. Williams, R. Windsor, C. Plant (Board Chair, ex officio) (EP)

Staff: T. Robbins, Chief Administrative Officer; R. Smith, Acting General Manager, Parks, Recreation & Environmental Services; M. MacIntyre, Senior Manager, Regional Parks; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors L. Szpak, S. Tobias

The meeting was called to order at 9:31 am.

#### 1. Territorial Acknowledgement

Director Windsor provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Coleman, **SECONDED** by Director Williams,  
That the agenda for the October 23, 2024 Regional Parks Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

3.1. [24-1049](#) Minutes of the September 25, 2024 Regional Parks Meeting

**MOVED** by Director Goodmanson, **SECONDED** by Director Williams,  
That the minutes of the Regional Parks Committee meeting of September 25, 2024 be adopted as circulated.  
**CARRIED**

Director Tait joined the meeting electronically at 9:33 am.

#### 4. Chair's Remarks

There were no Chair's remarks.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [24-988](#) Mountain Forest Regional Park - Interim Management Guidelines

M. MacIntyre spoke to Item 6.1.

Discussion ensued regarding:

- engagement with the local community
- potential First Nation naming for this park
- the potential to create a connector trail

**Director Brownoff joined the meeting electronically at 9:47 am.**

**MOVED by Director Goodmanson, SECONDED by Director Williams,  
The Regional Parks Committee recommends to the Capital Regional District  
Board:**

**That the Mountain Forest Regional Park Interim Management Guidelines be  
adopted.**

**CARRIED**

### 6.2. [24-989](#) Water Safety Pilot Program at Thetis Lake and Elk/Beaver Lake Regional Parks - Summer 2024 Update

M. MacIntyre spoke to Item 6.2.

Discussion ensued regarding:

- there was no theft or vandalism for the duration of the pilot
- Island Health to present to the committee with updated data and future plans
- sharing any learnings with stakeholders
- engaging with View Royal Fire Department regarding their purchase of drones

**MOVED by Director Coleman, SECONDED by Director Goodmanson,  
The Regional Parks Committee recommends to the Capital Regional District  
Board:**

**That the Water Safety Program be continued at Elk/Beaver Lake Regional Park  
and Thetis Lake Regional Park for the foreseeable future.**

**CARRIED**

**6.3.** [24-987](#)

Bylaw No. 4640: Amendment to the Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 3675

M. MacIntyre spoke to Item 6.3.

Discussion ensued regarding:

- allocation of funds generated
- promotion of active transportation
- the process that determined the pay parking increases schedule

**Motion Arising:**

**MOVED** by Director Plant, **SECONDED** by Alternate Director Rogers,  
That the gradual pay parking increases at Thetis Lake and Sooke Potholes in proposed Bylaw No. 4640 be revised as follows: 2026 Daily \$5 and Season \$40, 2027 Daily \$6 and Season \$50.

Discussion continued regarding:

- the potential impact to acquiring a contractor to manage these lots with the proposed lowered rates
- that pay parking be implemented in more regional parks

The question was called on the motion arising:

That the gradual pay parking increases at Thetis Lake and Sooke Potholes in proposed Bylaw No. 4640 be revised as follows: 2026 Daily \$5 and Season \$40, 2027 Daily \$6 and Season \$50.

**CARRIED**

Opposed: Coleman, Holman, Tait, Windsor

**MOVED** by Director Plant, **SECONDED** by Director Coleman,

The Regional Parks Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4640, "Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 11, 2024", be introduced and read a first, second and third time; and
2. That Bylaw No. 4640 be adopted.

**CARRIED**

Opposed: Tait

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Windsor, **SECONDED** by Director Coleman,

That the October 23, 2024 Regional Parks Committee meeting be adjourned at 10:54 am.

**CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDER