

Meeting Minutes

Saanich Peninsula Wastewater Commission

Thursday, March 20, 2025

9:35 AM

Sidney Community Safety Building
2245 Oakville Ave., Sidney, BC

PRESENT

Commissioners: M. Doehnel (Vice Chair), E. Diller (EP), D. Halldorson, C. McNeil-Smith, R. Novek, S. Riddel (for R. Windsor) (EP), S. Shrivastava (EP)

Staff: A. Fraser, General Manager, Infrastructure and Water Services (IWS); J. Dales, Senior Manager, Wastewater Infrastructure Operations; D. Dionne, Manager, IWS Business Support Services; P. Kickham, Manager, Environmental Regulations; D. Robson, Manager, Saanich Peninsula Gulf Island Operations; M. Lagoa, Deputy Corporate Officer; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: Commissioner(s) P. Jones, D. Kelbert (Chair), Z. King, R. Windsor

The meeting was called to order at 9:30 am

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

2. Approval of Agenda

MOVED by Commissioner McNeil-Smith, SECONDED by Commissioner Halldorson, That the agenda for the Saanich Peninsula Wastewater Commission meeting of March 20, 2025 be approved as circulated.
CARRIED

3. Adoption of Minutes

- 3.1. [25-0301](#) Minutes of the Saanich Peninsula Wastewater Commission Meeting of January 16, 2025

MOVED by Commissioner Novek, SECONDED by Commissioner McNeil-Smith, That the minutes of the Saanich Peninsula Wastewater Commission meeting of January 16, 2025 be adopted as circulated.
CARRIED

4. Chair's Remarks

Vice Chair Doehnel encouraged Commissioners to be informed about the business of the Capital Regional District Board, as well as other committees.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. [25-0339](#) General Manager's Verbal Update

A. Fraser presented Item 6.1. for information and provided the following updates:

- Commissioners will receive an invitation to a tour of the Saanich Peninsula Wastewater Treatment Plant, which will be scheduled sometime during the week of April 14, 2025
- a report on the management of biosolids will be on the next agenda

6.2. [25-0302](#) Saanich Peninsula Wastewater Treatment Plant Process

D. Robson presented item 6.2. for information.

Discussion ensued regarding:

- monitoring of storm water and marine outflow locations
- methane capture at the landfill and use of captured gas
- ongoing odour control system improvements
- the potential for the use of biosolids as a fuel source and related regulations

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Commissioner Novek, SECONDED by Commissioner McNeil-Smith,
That the Saanich Peninsula Wastewater Commission meeting of March 20, 2025
be adjourned at 10:26 am.
CARRIED**

CHAIR

RECORDER