Capital Regional District Quarterly Operating Variance Report - Q1, 2022 Service Budgets Greater than \$1,500,000

	dgets Greater than \$2,5				0	Operating Expenses				Operating Revenue						
			Year to Q1						Year to Q1				Annual Forecast			
Service Number	Service Description	Annual Budget \$ (Schedule A)	Actuals \$	% of Budget	2021 % of Budget	\$ Annual Forecast	% Budget (over)/under	Explanation	Annual Budget \$ (Schedule A)	Actuals \$	% of Budget	2021 % of Budget	\$ Annual Forecast	% Budget (over)/under	Explanation	
1.010	Legislative & General	29,930,014	6,179,889	21%	20%	26,861,000	10%	Forecasted one-time savings on timing of staff vacancies and challenges with hiring, and some deferral of HRIS consultancy to 2023. Support services delivering core services as planned.	29,930,014	5,414,151	18%	20%	29,728,000	1%	Half of the revenue is derived from allocations to other services; one-third is funded by requisition, with the balance from reserves, grants and other revenue. Some minor savings due to reduction in reserve funds being required.	
1.105	Facility Management	2,002,250	419,737	21%	20%	1,902,000	5%	Service is facilities management services delivered to CRD HQ and satelite facilities. Savings experienced in Q1 due to staff vacancies, but is forecasted to be partially caught up through the use of auxiliary staff in Q2	2 002 250	429,766	21%	19%	1,902,500	5%	Revenue largely from the provision of facilities management services. Projected to be under budget due to vacancies in Q1.	
1.106	CRD Headquarters Building	1,815,620	396,007	22%	25%	1,800,000	1%	Q4. Service has seen some timing delays in operating expenditures as a result of capital activities altering the operations of the building, but is	1,815,620	480,893	26%	26%	1,830,000	-1%	Service provides office space to other CRD services and is on plan.	
1.226	Health Facilities - VIHA	1,658,419	489,742	30%	23%	1,690,000	-2%	anticipated to be on plan for the year. Service provides leased buildings to VIHA, and is 100% recovery from tenant. Any deficit will be recovered from VIHA and any surplus refunded to VIHA.	1,658,419	379,778	23%	14%	1,690,000	-2%	Service provides leased buildings to VIHA, and is 100% recovery from tenant. Any deficit will be recovered from VIHA and any surplus refunded to VIHA.	
1.280	Regional Parks	16,859,411	2,349,891	14%	14%	16,700,000	1%	Service experiences a seasonal nature to expenditures, primarily weighted to Q2 and Q3. Forecasted temporary staff vacancies on new service levels for 2022 are largely offset by increased temporary auxiliary backfill, and one-time costs for studies and deferred maintenance.		933,580	6%	5%	16,900,000	0%	Revenues are primarily from requisition and are on plan.	
1.297	Arts Grants & Development	3,006,402	227,442	8%	3%	3,000,000	0%	Service is a grant funding service, which had limited grant distribution in Q1. Projecting to disburse remaining budget for grant funding to arts organisaitons in the remaining quarters.	3,006,402	191,411	6%	6%	3,026,000	-1%	Revenues are primarily from requisition, and forecast slightly above plan due to additional internal recovery.	
1.310	Land Banking & Housing	2,932,259	414,991	14%	13%	2,887,259	2%	Operating expenses largely on track at Q1, with some annual savings forecasted for temporary staff vacancies. Large debt payments are budgeted in Q2 and Q4.	2,932,259	1,072,679	37%	34%	2,887,259	2%	Service is largely on plan where revenue is approximaely 50% grants and 50% requisition. Minor reduction in PM fee (grant) revenue due to temporary staff vacancy.	
1.311	Regional Housing Trust Fund	5,302,666	8,282	0%	6%	3,444,591	35%	Expenses are driven by grants to 3rd party housing service providers, which can vary based on eligibility and selection. Any surpluses are carried forward. No grants were provided in Q1.	5,302,666	4,326,333	82%	78%	5,302,666	0%	Service is on plan where revenue is about 80% from surplus carryforward, 20% from requisition.	
1.318	Building Inspection	1,792,001	354,633	20%	23%	1,737,001	3%	Forecasted savings due to temporary staffing vacancies for Building Inspector and Admin Clerk.	1,792,001	455,628	25%	22%	1,822,001	-2%	Service is funded approximately by 70% permit fee revenue, with balance funded by requisition and reserve. Permit fee revenue forecasted higher due to increase in permit requests on Salt Spring Island.	
1.324	Regional Planning Services	2,193,512	289,390	13%	20%	2,037,673	7%	Forecast lower than budgeted due to temporary staff vacancies for planning assistant position and auxiliary staff support.	2,193,512	81,127	4%	18%	2,193,512	0%	Forecast on plan. Revenue is approximately 54% requisition and 39% planned transfer from ORF.	
1.40X	SEAPARC	4,328,565	832,777	19%	20%	4,350,000	0%	Service levels are recovering to pre-pandemic levels. Forecasted to be on plan with usual seasonal increase in activity through rest of the year.	4,328,565	258,329	6%	6%	4,400,000	-2%	Revenues are approximately 70% from requisition; 30% fees. It is anticipated that higher activity in the remaining quarters will result in actuals slightly higher than plan.	
1.44X	Panorama Rec. Center	9,869,066	1,801,399	18%	16%	9,600,000	3%	Service levels are recovering to pre-pandemic levels. Forecasted savings due to some temporary staff vacancies. Seasonal increase in activity projected through rest of the year.	9,869,066	1,301,478	13%	14%	9,800,000	1%	Revenues are approximately 55% from requisition; 45% fees. It is anticipated that higher activity in the remaining quarters will result in actuals in line with plan.	
1.459	Salt Spring Is- Pool, Parks, Land, Art & Rec. Prog	1,988,640	417,270	21%	19%	1,912,243	4%	Service continues to operate with reduced hours of service for the Pool due to staffing shortages. These shortages have resulted in reduced salary costs that are projected to continue as long as shortages persist.	1,988,640	76,240	4%	5%	1,912,851	4%	Reduced hours of service for the pool has resulted in lower pool fees and service revenue.	
1.521	Environmental Resource Management	25,126,320	5,935,864	24%	20%	25,395,714	-1%	Operational services are continuing as planned, and forecasted to be in line with budget for the year. No material change in costs expected.	25,126,320	7,044,943	28%	33%	26,235,398	-4%	Tipping fee revenues higher due to an increased quantity of solid waste being received. Recycling revenue for scrap metal (price fluctuates with the global commodity markets) is also higher than budgeted.	
1.576	Environmental Engineering Services	2,558,433	546,347	21%	19%	2,450,000	4%	Service provides engineering and project management services to mulitple services the CRD's recreation and environmental management services. Forecasted savings for temporary staff vacancies.	2,558,433	781,674	31%	27%	2,500,000	2%	Revenues are driven by providing services to other CRD services which continue to operate as planned. Recovery revenue from CRD service forecasted to be inline with annual budget.	
1.577	IW - Environmental Operations	12,251,889	3,027,876	25%	24%	11,993,288	2%	Overhead service budget, continuing to deliver services as planned. Forecasted savings for the year due to temporary staff vacancies.	12,251,889	3,339,245	27%	26%	12,945,000	-6%	Revenues are a result of infrastructure operations providing services to CRD utilities, which continue to operate as planned. Recovery revenue forecasted to generate a favourable variance.	
1.578	Environmental Protection and Water Quality	8,639,511	1,885,945	22%	23%	8,439,511	2%	Overhead service budget, continuing to provide service as planned. Forecast largely on budget, with some savings on temporary staff vacancies.	8,639,511	2,015,535	23%	25%	8,499,511	2%	Revenues are driven by providing services to other CRD services that generally continue to operate as planned.	
1.911	911 Systems	2,532,090	380,032	15%	15%	2,515,739	1%	This service collects 911 levies from phone carriers and distributes a percentage to participating municipalities. Fixed contracts and debt servicing costs are on track with budget. Forecasted minor reduction in 911 levies from phone carriers.	2,532,090	565,175	22%	22%	2,516,646	1%	Sources of revenue are fixed source requisitions, lease revenue, and variable 911 levies received from phone carriers. Forecasting reduced revenues due to a drop in 911 levies.	
1.921	Regional CREST	1,764,110	438,334	25%	25%	1,764,110	0%	This is a contribution service that provides support to CREST based on service agreement. Operating expenses are on track with budget.	1,764,110	101,792	6%	6%	1,764,110	0%	Operating revenues are primarily requisition and are on plan.	
2.610	Saanich Peninsula Water Supply	7,517,025	1,275,417	17%	17%	7,500,000	0%	Operational services and system maintenance are continuing as planned. Expenditures are forecasted to be in line with budget.	7,517,025	1,288,642	17%	17%	7,500,000	0%	Revenues are driven by seasonal water sales. Demand is forecast below prior year actuals, however it is in line with budgeted amount and is expected to be within budgeted levels for 2022.	
2.670	Regional Water Supply	36,539,270	3,837,780	11%	10%	36,500,000	0%	Operational services and system maintenance are continuing as planned. Some savings forecasted due to temporary staff vacancies.	36,539,270	6,724,012	18%	18%	36,500,000	0%	Revenues are driven by seasonal water sales. Demand is forecast below prior year actuals, however it is in line with budgeted amount and is expected to be within budgeted levels for 2022.	
2.680	Juan de Fuca Water Distribution	22,560,391	2,261,272	10%	13%	22,560,000	0%	Operational services and system maintenance are continuing as planned. No material change in costs expected.	22,560,391	3,027,002	13%	13%	22,500,000	0%	Revenues are driven by seasonal water sales. Demand is forecast below prior year actuals, however it is in line with budgeted amount and is expected to be within budgeted levels for 2022.	
3.717	Core Area Wastewater Operations	29,742,711	5,993,373	20%	17%	26,946,064	9%	Operating expenditure savings on electricity, chemicals, and repairs & maintenance continue as new infrastructure is optimized. Labour charges at the plant are on budget. Reduced residual treatment payments due to operational optimization issues at the Residual Treatment Facility have provided temporary savings. Service overall is forecasted to have a favourable variance at year end.		778,115	3%	3%	28,580,986	4%	Service revenues are primarily from requisition. Forecasted revenue from reserve is reduced due to delays in operational readiness of the OMS receiving facility at the Residual Treatment Facility.	
3.718	Saanich Peninsula Wastewater	4,681,095	1,056,089	23%	21%	4,224,354	10%	Service delivering on plan. Current expenditures forecast a favourable variance as a result of operational delays on the OMS receiving facility.	4,681,095	24,680	1%	1%	4,651,321	1%	Revenues are approximately 95% from requisition, 5% other. Forecasted in line with budget, with potential minor underage for heat recovery function pending system review.	
3.755	Regional Source Control	1,647,875	420,683	26%	24%	1,630,000	1%	Operational services are continuing as planned and forecasted to be in line with budget for the year.	e 1,647,875	102,853	6%	10%	1,640,000	0%	Service revenue is primarily from requisition. Overall revenue is expected to be on plan.	
	Total Services above Other CRD Services Total CRD	239,239,545 37,084,784 276,324,329	87% 13%					0	239,239,545 37,084,784 276,324,329	87% 13%					ľ	
CRHD	Capital Regional Hospital District	33,950,390	2,781,247	8%	7%	33,742,163	0.6%	Forecasted savings in administration due to the deferred hiring of a new capital planner term position, as well as net savings in property	33,950,390	1,980,194	6%	6%	33,881,389	0.2%	Forecasting less reserve funds will be required due to deferral of new capital planner term position. Revenues primarily from requisition.	
	Total CRHD	33,950,390						management budgets.	33,950,390							

Capital Regional District

Quarterly Operating Variance Report - Q1, 2022

Service Budgets Greater than \$1,500,000

			Operating Expenses								Operating Revenue							
		Year to Q1			Annual Forecast				Year to Q1			Annual Forecast						
		Annual Budget \$				\$ Annual	% Budget		Annual Budget \$				\$ Annual	% Budget				
Service Number	Service Description	(Schedule A)	Actuals \$	% of Budget	2021 % of Budget	Forecast	(over)/under	Explanation	(Schedule A)	Actuals \$	% of Budget	2021 % of Budget	Forecast	(over)/under	Explanation			
CRHC	Administration	3,005,316	595,702	20%	20%	2,849,689	5%	Savings forecasted due to temporary staff vacancies.	3,005,316	736,201	24%	24%	3,005,316	0%	Revenues are directly tied to property management fees, and forecated on plan.			
CRHC	Development Services	566,273	96,839	17%	15%	521,543	8%	Savings forecasted due to temporary staff vacancies.	569,800	107,201	19%	0%	521,543	8%	Revenues are directly tied to capital project fees, and forecasted under budget due to temporary staff vacancies.			
CRHC	UOA buildings	12,520,664	3,074,824	25%	26%	12,465,322	0%	Forecasted in line with budget. Small savings in salaries in Q1 offset by one-time maintenance expenses.	12,716,418	3,232,027	25%	31%	12,769,340	0%	Revenues are approximately 85% revenue from tenant rents and 15% from subsidy grants. Revenue forecasted slightly higher than budget due to some small rent increases.			
CRHC	ILBC building	685,970	166,072	24%	24%	680,549	1%	Forecasted to be in line with budget. Small savings in electricity in Q1.	691,795	161,553	23%	28%	680,400	2%	Revenues are approximately 50% revenue from tenant rents and 50% from grants tied to occupancy controlled by Island Health. Small reduction to forecast due to tenant vacancies.			
CRHC	NOA buildings	1,558,549	292,422	19%	21%	1,513,971	3%	Forecasted to be in line with budget. Some minor savings expected from timing of refinancing costs.	1,683,290	415,813	25%	33%	1,678,280	0%	Revenues are 100% from tenant rents. Forecasted slightly below budget due to Q1 vacancies, which are anticipated to stabilize for rest of the year.			
CRHC	RHFP buildings	7,984,357	1,949,022	24%	18%	7,962,289	0%	Forecasted to be in line with budget. Small savings in salaries in Q1 offset by one-time maintenance and utilities expenses.	8,333,320	1,936,672	23%	14%	8,186,662	2%	Revenues are 100% from tenant rents. Forecast slightly below budget due to tenan vacancies.			
CRHC	IHI building	709,454	186,319	26%	21%	718,409	-1%	Forecasted to be in line with budget. Some one-time maintenance expenses in Q1.	857,510	203,606	24%	31%	846,739	1%	Revenues are 100% revenue from tenant rents. Slightly below budget due to Q1 vacancies, which are anticipated to stabilize for rest of the year.			
	Total CRHC Total Services (CRD + CRHD + CRHC)	27,030,583 337,305,302							27,857,449 338,132,168									