

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, January 8, 2025

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: K. Murdoch (Chair), S. Goodmanson, (Acting Chair), P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, C. Harder, G. Holman, P. Jones, S. Kim (for M. Alto) (EP), D. Kobayashi, M. Little, C. McNeil-Smith, D. Murdoch, C. Plant (EP), M. Tait (EP), D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor (EP)

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; G. Harris, Acting General Manager, Parks, Recreation & Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Henderson, Senior Manager Real Estate and SGI Administration; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest: L. Lee, Lead Audit Engagement Partner, KPMG

Regrets: Director M. Alto

The meeting was called to order at 12:22 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Brice, **SECONDED** by Director McNeil-Smith,
That the agenda for the January 8, 2025 Session of the Capital Regional Hospital District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [24-1367](#) Minutes of the October 30, 2024 and the minutes of the November 13, 2024 Capital Regional Hospital District Board Meetings

MOVED by Director Brice, **SECONDED** by Director McNeil-Smith,
That the minutes of the Capital Regional Hospital District Board meetings of October 30, 2024 and November 13, 2024 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

There were no Chair's remarks.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

- 5.1.1. [24-1368](#) Presentation: CRHD 2024 Audit Planning, Lenora Lee, Lead Audit Engagement Partner, KPMG (Verbal)

L. Lee presented the 2024 Audit Planning Presentation.

Discussion ensued regarding:

- risks associated with multiple funding sources
- minor capital expenses

5.2. Delegations

There were no delegations.

6. CONSENT AGENDA

**MOVED by Director Brice, SECONDED by Director McNeil-Smith,
That consent agenda item 6.1. be approved.
CARRIED**

- 6.1. [24-1294](#) Capital Regional Hospital District 2024 Audit Planning Discussion

**That the Capital Regional Hospital District 2024 Audit Plan developed by KPMG
be approved.
CARRIED**

7. ADMINISTRATION REPORTS

There were no Administration Reports.

8. REPORTS OF COMMITTEES

There were no Reports of Committees.

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

There were no notice(s) of motion.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Director Brice, **SECONDED** by Director McNeil-Smith,
That the January 8, 2025 Capital Regional Hospital District Board meeting be
adjourned at 12:32 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER