



Making a difference...together

REGIONAL EMERGENCY COORDINATORS ADVISORY COMMISSION

Minutes of the meeting held on **Thursday, September 5, 2024, from 2:00 pm to 4:00 pm**
Location: Saanich Emergency Program EOC, 760 Vernon Ave, Saanich

Attendees:

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| Erin Stockill – Saanich (Chair) | Wendy Watt – IEOA |
| Bruce Clark – Greater Victoria Harbour Authority (Vice-chair) | Jules Hamilton – Saanich Police |
| Jane O’Higgins-Wilson – REMP (Coordinator) | Melodie Hutmacher – Camosun College |
| Thomas Hansen – EMCR | Lee Archibald – BC Transit |
| Geoff Pendrel – Victoria | Gordon Rees – Ocean Networks Canada |
| Jacob Tilson – Oak Bay | Lindsay Harkness – Public Safety Canada |
| Jollette Schenck – CRD | Sean Ratz – JTFF RLO |
| Tara Laycock – BC Hydro | Fred Godwin- JTFF RLO |
| Dustin Griffiths – Health Emergency Management BC | Rachel Middleton – JTFF RLO |
| Micheal Dussault – St Johns Ambulance | Scott Snow – Victoria Airport Fire |
| Martin Wong - St Johns Ambulance | Ryland Bennett - Sooke |
| Alyse Allen – North Saanich | |
| Dan Hogarth – Telus | |
| Nathan Webb – Canadian Coast Guard | |
| JJ Brickett – Canadian Coast Guard | |

1. Territorial Acknowledgement

The chair began the meeting at 14:02 and made a territorial acknowledgment. Quorum was met.

2. Round table introductions

3. Approval of Agenda

The agenda was approved by consensus.

4. Adoption of Minutes from the meeting of May 2, 2024

The minutes of the last meeting were approved by consensus.

5. Presentations:

a. BC Transit Emergency Program and Disaster Response Transportation (DRT)

L. Archibald presented on DRT, which is the process of a bus, or buses utilized in an emergency for the movement of evacuees from a location of danger to one of safety. The program is in a soft launch now and is still in development, but

it is available to local authorities now. The presentation and further resources will be provided to commission members.

b. REMP Exercise Strait Flush

J. O'Higgins-Wilson provided an overview of REMP's regional exercise from June 2024. Exercise Strait Flush was a functional Emergency Operations Centre (EOC) exercise framed around a low-impact tsunami advisory event impacting the capital region and had seven local authority emergency programs participate. The exercise was a success but also highlighted some areas for improvement in communication resources and pre-established protocols.

6. Networking Break

7. Old Business: Nil

8. New Business

a. Regional Exercise Advisory/Working Group

Discussion related to regional exercising and the potential for a regional exercise working group. The following members volunteered to participate:

- Lee Archibald
- Melodie Hutmacher
- Michael Dussault
- Jollette Schenk
- Dustin Griffiths
- JJ Brickett for CCG Continuous Improvement Team
- Erin Stockill
- Chairing – Geoff Pendrel

b. Communications Project Scoping

Brief discussion related to the desire for a regional communications project. This item will be moved forward to further meetings to develop a project scope.

c. SME Presentation Proposals and Suggestions

The members were asked to suggest or volunteer for future REPAC/RECAC expert presentations, suggested were:

- EMCR Broadcast Intrusive Alerting Specialist
 - BC Ferries (to be paired with a presentation with the CCG Rescue Centre)
 - Multijurisdictional Emergency Management Organizations from EMCR
 - Telus
 - Ministry of Citizens' Services – Emergency Communications
 - Island Equipment Operators Association
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9. Roundtable Discussion

- a. Chair Stockill brought forward a request that the group discuss the possibility of offering online participation. Group discussion followed.

Motion: That meetings remain in person for the next year.

Moved by R. Bennett, **Seconded by:** J. Tilson

CARRIED

- b. Greater Victoria Harbour Authority – B. Clark reported that the GVHA will be doing exercising with their leadership team in October/November and welcomes observers.
- c. Victoria Airport - S. Snow reported that they will be holding an exercise in October and have an observer spot available.
- d. BC Hydro – T. Laycock reported that they are working through the after action from the 2024 fire season. The building assessment program is being reviewed and they are interested in any well-developed assessment processes from partners.
- e. Victoria – G. Pendrel reported on a full day EOC exercise the program will be doing on November 29th, It will be an earthquake scenario and partners are welcome.
- f. St Johns Ambulance – M. Dussault reported that SJA would be happy to support exercises, this is a good time of year for them to do so.

10. Adjournment

The meeting adjourned at 15:55.

Next Meeting: November 7th, 2024, in person
