

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, DECEMBER 13, 2023**

SUBJECT Capital Regional District Emergency Management Organization
 Appointments – Deputy Emergency Manager

ISSUE SUMMARY

The Capital Regional District (CRD) Emergency Management Bylaw requires the CRD Board to appoint several positions which includes the CRD Deputy Emergency Manager.

BACKGROUND

The *Emergency and Disaster Management Act* requires local authorities to establish and maintain an emergency management organization. The CRD Emergency Management Bylaw No. 3447 includes both an Emergency Management Committee, appointed by the CRD Board, and an Emergency Coordinating Committee (ECC), appointed by the Chief Administrative Officer (CAO). Additionally, the Bylaw also requires the appointment of an Emergency Manager and Deputy Emergency Manager by the CRD Board.

Corey Anderson has recently been hired into the role of Manager, Emergency Programs for the CRD as of November 20, 2023 and will be acting in the Deputy Emergency Manager role as anticipated by Bylaw No. 3447.

ALTERNATIVES

Alternative 1

That for the purpose of compliance with the *Emergency and Disaster Management Act* and in accordance with Capital Regional District Bylaw No. 3447, Corey Anderson, Manager, Emergency Programs, be appointed as Deputy Emergency Manager.

Alternative 2

That the Capital Regional District Emergency Management Organization Appointments – Deputy Emergency Manager report be referred back to staff for further information based on CRD Board direction.

IMPLICATIONS

Alignment with Board & Corporate Priorities

The appointment of the Deputy Emergency Manager contributes to the Board's desired outcome to "Protect public safety and cooperatively mitigate against, prepare for, respond to and recover from emergencies".

Alignment with Existing Plans & Strategies

This appointment aligns with the requirements of the Corporate Emergency Plan and assists in meeting the regulatory requirements of an effective emergency management organization as required by legislation.

CONCLUSION

Appointment by the Board of the Deputy Emergency Manager is required by the CRD Emergency Management Bylaw No. 3447 and reflects changes in staffing with the Protective Services Division.

RECOMMENDATION

That for the purpose of compliance with the Emergency and Disaster Management Act and in accordance with Capital Regional District Bylaw No. 3447, Corey Anderson, Manager, Emergency Programs, be appointed as Deputy Emergency Manager.

Submitted by:	Shawn Carby, CD, BHSc, MAL, Senior Manager Protective Services
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer