

## Meeting Minutes

### Surfside Park Estates Water Service Committee

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Tuesday, March 10, 2026

2:00 PM

Panorama Recreation Centre Boardroom  
1885 Forest Park Drive  
North Saanich, BC V8L 4A3

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**PRESENT:**

K. Wall (Chair), S. Roberts (Vice Chair), P. Brent (EA Director), C. McConkey, D. Simard

**STAFF:** S. Henderson, General Manager, Electoral Area Services (EP); J. Starke, Senior Manager, Southern Gulf Islands Administration; D. Robson, Manager, Saanich Peninsula Gulf Island Operations; L. Xu, Manager, Local Services and Corporate Grants (EP); M. Risvold, Administrative Secretary, Infrastructure and Water Services (EP); M. Miklea, Manager, Legislative Services (EP); M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

The meeting was called to order at 2:00 pm.

#### 1. Territorial Acknowledgement

J. Starke provided a Territorial Acknowledgement.

#### 2. Election of Chair

J. Starke called for nominations for the position of Chair of the Surfside Park Estates Water Service Committee for 2026.

P. Brent nominated K. Wall. K. Wall accepted the nomination.

J. Starke called for nominations a second time.

J. Starke called for nominations a third and final time.

Hearing no further nominations, J. Starke declared K. Wall Chair of the Surfside Park Estates Water Service Committee for 2026 by acclamation.

### 3. Election of Vice Chair

Chair Wall called for nominations for the position of Vice Chair of the Surfside Park Estates Water Service Committee for 2026.

P. Brent nominated S. Roberts. S. Roberts accepted the nomination.

Chair Wall called for nominations a second time.

Chair Wall called for nominations a third and final time.

Hearing no further nominations, Chair Wall declared S. Roberts Vice Chair of the Surfside Park Estates Water Service Committee for 2026 by acclamation.

### 4. Approval of Agenda

**MOVED by P. Brent, SECONDED by C. Simard,  
That the agenda for the Surfside Park Estates Water Services Committee meeting  
of March 10, 2026 be approved.  
CARRIED**

### 5. Adoption of Minutes

- 5.1. [26-0280](#) Minutes of the Surfside Park Estates Water Service Committee meeting of October 23, 2025

**MOVED by P. Brent, SECONDED by C. McKonkey,  
That the minutes of the Surfside Park Estates Water Service Committee meeting  
of October 23, 2025 be adopted as circulated.  
CARRIED**

### 6. Chair's Remarks

There were no Chair's remarks.

### 7. Presentations/Delegations

There were no presentations or delegations.

### 8. Commission Business

8.1. [26-0248](#) Senior Manager's Verbal Update - March

J. Starke and D. Robson spoke to Item 8.1. and noted the following:

- 2025 was a heavily involved operational year due to significant leaks
- repair program between March last year and this year, significantly reduced production
- significant cost savings in reduced consumption/filter media
- 50% reduction in water production
- leaks found primarily in deficient water service lines
- water main replacement program will be needed

Discussion ensued on the water system data analysis and the water loss may still be above 30-35%.

8.2. [26-0257](#) Committee Orientation

J. Starke presented Item 8.2. for information.

Discussion ensued regarding:

- parcels connected to the water system
- some parcels are not able to connect to the water system due to inability to build on the lot
- benefits of proactive maintenance
- capital plan projects still require funding, no grants available
- potential change in regulatory requirement related to arsenic
- assessment required to review and provide recommendations to meet upcoming regulatory changes for arsenic
- community resistance to fully funding replacements
- communications related to urgent business within the community

9. Notice(s) of Motion

There were no Notice(s) of Motion.

10. New Business

10.1. Committee Roundtable

Committee roundtable discussion ensued on rainwater catchment service rebate program and regulatory and portable water requirements.

11. Adjournment

**MOVED by P. Brent, SECONDED by S. Roberts,  
That the Surfside Park Estates Water Service Committee meeting of March 10,  
2026 be adjourned at 3:14 pm.  
CARRIED**

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Chair

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Recorder