



## Notice of Meeting and Meeting Agenda Hospitals and Housing Committee

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Wednesday, February 3, 2021

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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L. Helps (Chair), D. Screech (Vice Chair), D. Blackwell, S. Brice, F. Haynes, G. Holman, J. Loveday, K. Murdoch, G. Orr, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [21-113](#) Minutes of the January 6, 2021 Hospitals and Housing Committee Meeting

**Recommendation:** That the minutes of the Hospitals and Housing Committee meeting of January 6, 2021 be adopted as circulated.

**Attachments:** [Minutes - January 6, 2021](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.*

*To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. [21-090](#) Award of Contract RFP No. CRHD.2020-03 - Construction Management Services for the Demolition of Oak Bay Lodge

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional Hospital District Board:  
That Contract RFP No. CRHD.2020-03 for Oak Bay Lodge Construction Management Services for Demolition be awarded to Unitech Construction Management for \$43,000 plus a contingency of \$3,000 for additional services if warranted.

**Attachments:**      [Staff Report: Award Contract RFP No. CRHD.2020.3 - Oak Bay Lodge](#)  
[Appendix A: RFP No. CRHD.2020-03 Proposal Summary](#)  
[Appendix B: Construction Management Contract Template](#)

**6.2.**      [21-091](#)      Hockley House Development Mortgage Registration: 830 Hockley Avenue

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:  
a) That the resolution attached as Appendix A and required by BC Housing Management Commission to authorize the execution of the Section 219 Covenant and the Loan and Mortgage documents for 830 Hockley Avenue be approved; and  
b) That staff be authorized to sign any documents related to the Loan and Mortgage and Section 219 Covenant registration and to take steps necessary to conclude the purchase of 830 Hockley Avenue, Langford, BC.

**Attachments:**      [Staff Report: Hockley House Dev't Mortgage Reg'n-830 Hockley Ave](#)  
[Appendix A: Hockley House Resolution of Directors](#)

**6.3.**      [21-092](#)      Hockley House Mortgage - Tri-Partite Agreement and Landlord Estoppel Certificate: 830 Hockley Avenue

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:  
That staff be authorized to execute any agreements with Capital Region Housing Corporation and BC Housing Management Commission and to take steps necessary to conclude the purchase of 830 Hockley Avenue, Langford, BC.

**Attachments:**      [Staff Report: Hockley House Mortgage Tri-Partite Agreement](#)

**6.4.**      [21-093](#)      Royal Oak Square Refinancing

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:  
That staff be authorized to apply for, accept and execute all documents related to a \$4,500,000 Canada Mortgage and Housing Corporation insured mortgage with the Toronto-Dominion Bank.

**Attachments:**      [Staff Report: Royal Oak Square Refinancing](#)

**6.5.**      [21-013](#)      1114 Rockland Housing Agreement and Bylaw

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:  
a) That Bylaw No. 4398, "Resale Control and Housing Agreement Bylaw (1114 Rockland Avenue), 2021" be introduced and read a first, second and third time; and  
b) That Bylaw No. 4398 be adopted.

**Attachments:**      [Staff Report: 1114 Rockland Housing Agreement and Bylaw](#)  
[Appendix A: Bylaw No. 4398](#)

**6.6.**      [21-076](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** That the following minutes be received for information:  
a) Tenant Advisory Committee minutes - September 28, 2020

**Attachments:**      [Minutes: Tenant Advisory Committee - September 28, 2020](#)

**7. Notice(s) of Motion**

**8. New Business**

**9. Motion To Close**

**9.1.**      [21-114](#)      Motion to Close the Meeting

**Recommendation:**    That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.

**10. Adjournment**

The next meeting is March 3, 2021.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.