

## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, May 12, 2021

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Hicks (Chair), G. Holman (Vice-Chair), D. Howe, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [21-402](#) Minutes of the April 14, 2021 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of April 14, 2021 be adopted as circulated.

**Attachments:** [Minutes - April 14, 2021](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.*

*To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. [21-328](#) Appointment of Officers

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Rick Sutherland, Spencer Navarrete, Morgan Shott, Kim Misick, Jeremy Restall and Barry Holland be appointed as Assistant Bylaw Officers.  
(NWA)

**Attachments:** [Staff Report: Appointments of Officers](#)

- 6.2.**      [21-329](#)      Community Emergency Preparedness Fund: Emergency Operations Centres and Training Grant - Motion of Support
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the Board support an application to Union of British Columbia Municipalities Community Emergency Preparedness Fund for the Emergency Operations Centres and Training Grant and direct staff to provide overall grant management. (NWA)
- Attachments:**      [Staff Report: CEPF: EOC & Training Grant-Motion of Support](#)
- 6.3.**      [21-330](#)      Community Resiliency Initiative Grant: FireSmart Economic Recovery Fund
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the Board support an application to the Union of British Columbia Municipalities Community Resiliency Initiative Fund for the FireSmart Economic Recovery Fund and direct staff to provide overall grant management. (NWA)
- Attachments:**      [Staff Report: CRIG-FireSmart Economic Recovery Fund-Support](#)  
[Appendix A: UBCM FireSmart Economic Recovery Fund Application](#)
- 6.4.**      [21-255](#)      2020 Electoral Areas Grants-in-Aid Annual Report
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the 2020 Electoral Areas Grants-In-Aid Annual Report be received for information. (NWA)
- Attachments:**      [Staff Report: 2020 Electoral Areas Grants-in-Aid Annual Report](#)  
[Appendix A: 2020 Electoral Areas Grants-In-Aid Awarded](#)
- 6.5.**      [21-256](#)      2020 Community Works Fund Annual Report
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the 2020 Community Works Fund Annual Report be received for information. (NWA)
- Attachments:**      [Staff Report: 2020 Community Works Fund Annual Report](#)  
[Appendix A: 2020 CWF Balance Remaining](#)  
[Appendix B: 2020 CWF Grants Awarded](#)  
[Appendix C: 2020 CWF Detailed Breakdown by Electoral Area](#)

- 6.6.**      [21-396](#)      Alternate Approval Process for Bylaw 4408 - Southern Gulf Islands Harbours Service Loan Authorization
- Recommendation:** That the Electoral Areas Committee recommends to the Capital Regional District Board:
1. That in accordance with section 86(3) of the Community Charter, the date of July 5, 2021 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaw No. 4408, must be submitted to the Capital Regional District by the qualified electors of Southern Gulf Islands Electoral Area;
  2. That the attached Notice of Alternative Approval Process (Appendix B) and the Elector Response Form (Appendix C) be approved; and
  3. That the total number of registered electors within the service area is 5,224 and that 10% of that number is 523 electors.
- (NWA)

**Attachments:**      [Staff Report: AAP for Bylaw 4408 - SGI Harbours Service Loan Authorization](#)  
[Appendix A: Bylaw No. 4408](#)  
[Appendix B: Notice AAP Bylaw 4408](#)  
[Appendix C: Elector Response Form SGHarbours AAP](#)

- 6.7.**      [21-382](#)      Southern Gulf Islands Community Economic Sustainability Commission Bylaw Amendment
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be directed to report back with amendments to Bylaw 3038, the "Southern Gulf Islands Community Economic Sustainability Commission Bylaw No. 1, 2012" to increase the number of commissioners from five (5) to nine (9), with the additional members considered commissioners at large to represent the Southern Gulf Islands Electoral Area as a whole, and to enable the commissioners at large to be appointed for one (1) or two (2) year terms.
- (NWA)

**Attachments:**      [Staff Report: SGICESC Bylaw Amendment](#)  
[Appendix A: Bylaw 3038, SGICESC Bylaw No. 1, 2012](#)

- 6.8.**      [21-304](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** That the following minutes be received for information:  
a)    Mayne Island Parks and Recreation Commission minutes - March 11, 2021

**Attachments:**      [Minutes: Mayne Island Parks & Rec Commission-March 11/21](#)

## 7. Notice(s) of Motion

- 7.1.**      [21-315](#)      Motion with Notice: Representation on Island Coastal Economic Trust (Director Holman)

**Recommendation:** That staff report back to the Electoral Areas Committee on appointment options for a Capital Regional District representative on the Island Coastal Economic Trust - Central South Island Regional Advisory Committee.

## 8. New Business

## 9. Adjournment

The next meeting is June 9, 2021.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.