

REPORT TO GOVERNANCE AND FIRST NATIONS RELATIONS COMMITTEE MEETING OF WEDNESDAY, DECEMBER 3, 2025

SUBJECT 2026 Appointment of Liaison to Accessibility Advisory Committee

ISSUE SUMMARY

Appoint a liaison between the Accessibility Advisory Committee and the Governance and First Nations Relations Committee.

BACKGROUND

On April 12, 2023, the CRD Board approved the Accessibility Advisory Committee (AAC) Terms of Reference (Appendix A). The Terms of Reference states that “*The Governance Committee will recommend AAC member appointments to the CRD Board for up to a two-year term; and appoint a member as the liaison between the AAC and the Governance [now, and First Nations Relations] Committee.*”

The Governance and First Nations Relations Committee must appoint one of its members to the AAC. A one-year term is recommended as standing committee appointments are established annually by the elected Board Chair. The Committee meets every two months on the third Tuesday at 1:00 pm. The next meeting is January 20, 2026.

Committee Chair Marie-Térèse Little was appointed as the liaison to the Accessibility Advisory Committee in 2025 and is eligible for re-appointment.

ALTERNATIVES

Alternative 1

The Governance and First Nations Relations Committee recommends to the Capital Regional District Board:

That Director [X] be appointed as the Governance and First Nations Relations Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2026.

Alternative 2

That this report be referred back to staff for additional options on appointing a CRD liaison to the Accessibility Advisory Committee.

CONCLUSION

The Governance and First Nations Relations Committee must appoint one of its members to act as a liaison the Accessibility Advisory Committee.

RECOMMENDATION

The Governance and First Nations Relations Committee recommends to the Capital Regional District Board:

That Director [X] be appointed as the Governance and First Nations Relations Committee liaison

to the Accessibility Advisory Committee for a one-year term ending December 31, 2026.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Accessibility Advisory Committee Terms of Reference