

**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE  
MEETING OF WEDNESDAY, APRIL 16, 2025**

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**SUBJECT**     **Hartland Public Drop-off – Extension of Expanded Hours Pilot**

**ISSUE SUMMARY**

To seek approval to extend the Hartland Landfill and Public Drop-off Depot expanded hours pilot.

**BACKGROUND**

In June 2024, the Capital Regional District (CRD) Board approved a one-year pilot project to trial increasing access to Hartland Landfill and Public Drop-off Depot. The objectives of the pilot project include:

- increasing diversion rates for materials accepted at Hartland’s public drop-off depot, which will help decrease the amount of recyclable material ending up in the garbage and assist the region in reducing waste by one-third (a target of the CRD’s Solid Waste Management Plan).
- decreasing the amount of traffic at the Hartland public drop-off depot during peak depot hours.
- receiving feedback from the public to inform whether the pilot should be a permanent service.

Starting Saturday, June 15, 2024, the hours at Hartland Landfill and Public Drop-off Depot were extended on Saturdays by three hours. Below is a table showing the changes to the Hartland hours.

<b>Regular Hartland Hours</b>	<b>Pilot Hours (June 15, 2024)</b>
Weekdays: 9 am to 5 pm	unchanged
Saturdays: 7 am to 2 pm	Saturdays: 7 am to 5 pm
Sundays and statutory holidays: closed	unchanged

The hours for commercial customers accessing the auto scales and active face were also extended to 5 pm on Saturdays. The site remains closed for all customers on Sundays and statutory holidays.

Staff have been collecting public feedback on the pilot project from Hartland customers and neighbours via a Checkbox Survey and the CRD’s Infoline at [infoline@crd.bc.ca](mailto:infoline@crd.bc.ca). Scale data will be evaluated to determine if customers are utilizing the depot during the expanded hours.

Staff believe there is value to extending the pilot period to October 31, 2025 to ensure a full year’s worth of data can be collected and analyzed before presenting results and recommendations. Resources to extend the pilot have been accounted for in the budget and will not impact other services. Extending the pilot period will allow time for results to be examined, recommendations to be presented and a decision to be made without impacting current service levels.

## **FINANCIAL IMPLICATIONS**

Extending service on Saturdays for an additional three hours incurs approximately \$1,000 in staff costs and an estimated \$3,000 in equipment contract costs. The approximate total annual cost of extending service on Saturdays is an estimated \$208,000. Funding for this extended hour pilot project will be drawn from the Environmental Resource Management annual solid waste operating budgets. The main rationale for the pilot project is to respond to customer long-time demand for better hours, particularly on weekends and not to generate additional revenue.

## **ALTERNATIVES**

### *Alternative 1*

The Environmental Services Committee recommends to the Capital Regional District Board: That the Hartland Landfill and Public Drop-off Depot expanded hours pilot be extended until October 31, 2025.

### *Alternative 2*

The Environmental Services Committee recommends to the Capital Regional District Board: That the Hartland Landfill and Public Drop-off Depot expanded hours pilot conclude on June 15, 2025, without an extension.

### *Alternative 3*

That this report be referred back to staff for additional information.

## **CONCLUSION**

In June 2024, the Capital Regional District began piloting expanded hours at the Hartland public drop-off depot. The pilot is being conducted in response to increased demand at the public drop-off depot and new material bans coming into effect in 2024. During the one-year pilot, Hartland's opening hours were extended to 5 pm on Saturdays. If the pilot is extended through October 2025, it will ensure a full year's worth of data can be analyzed and will inform whether staff recommend the extended pilot hours become a permanent service.

## **RECOMMENDATION**

The Environmental Services Committee recommends to the Capital Regional District Board: That the Hartland Landfill and Public Drop-off Depot expanded hours pilot be extended until October 31, 2025.

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