

## Meeting Minutes

### Saanich Peninsula Water Commission

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Thursday, May 15, 2025

9:30 AM

Sidney Community Safety Building  
2245 Oakville Ave., Sidney, BC

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**PRESENT:**

Commissioners: D. Kelbert (Chair), M. Doehnel (Vice Chair), E. Diller, D. Halldorson (9:44 am),  
Z. King (9:46 am) (EP), R. Novek, S. Shrivastava, R. Windsor (EP)

STAFF: A. Fraser, General Manager, Infrastructure and Water Services (IWS); L. Jones, General  
Manager, Parks, Recreation and Environmental Services (EP); J. Dales, Senior Manager,  
Wastewater Infrastructure Operations; R. Tooke, Senior Manager, Environmental Innovation (EP); P.  
Kickham, Manager, Environmental Regulations; A. Wardle, Project Engineer, IWS Capital Projects;  
M. Lagoa, Deputy Corporate Officer; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: Commissioners C. McNeil-Smith, P. Jones

The meeting was called to order at 9:42 am.

#### 1. Territorial Acknowledgement

Chair Kelbert provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Commissioner Novek, SECONDED by Commissioner Diller,  
That the agenda for the Saanich Peninsula Water Commission meeting of May  
15, 2025 be approved.  
CARRIED**

Commissioner Halldorson joined the meeting in person at 9:44 am.

#### 3. Adoption of Minutes

- 3.1. [25-0512](#) Minutes of the Saanich Peninsula Water Commission Meeting of March  
20, 2025

**MOVED by Commissioner Shrivastava, SECONDED by Commissioner Diller,  
That the minutes of the Saanich Peninsula Water Commission meeting of March  
20, 2025 be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Commission Business

- 6.1. [25-0453](#) General Manager's Verbal Update - May
- A. Fraser presented Item 6.1. and provided information on the effects of the dry spring on the reservoir and the recent water symposium.
- Discussion ensued regarding:
- factors that influence the implementation of water restrictions
- 6.2. [25-0513](#) Main No. 4 Upgrade and Bear Hill Trunk Extension - Tariffs Update
- A. Fraser presented Item 6.2. for information.
- Discussion ensued regarding:
- alternative sources for materials
  - quality standards and specifications
- 6.3. [25-0514](#) Summary of Recommendations from Other Water Commissions
- A. Fraser presented Item 6.3. for information.
- 6.4. [25-0515](#) Water Watch Report
- A. Fraser presented Item 6.4. for information.

#### 7. Notice(s) of Motion

There were no notice(s) of motion.

#### 8. New Business

**8.1. Vacant First Nations Committee Membership Position**

Chair Kelbert advised that the First Nations representative position on the committee has been vacant for an extended period.

Motion arising:

**MOVED by Commissioner Kelbert, SECONDED by Commissioner Halldorson, That the Saanich Peninsula Water Commission direct staff to approach Saanich Peninsula Nations (Tsawout and Tsartlip) and request that a First Nations representative be appointed to the Saanich Peninsula Water Commission.**

Discussion ensued regarding:

- bulk water conveyance for First Nations
- importance of involvement and representation
- one vacant position currently available

The question was called:

**That the Saanich Peninsula Water Commission direct staff to approach Saanich Peninsula Nations (Tsawout and Tsartlip) and request that a First Nations representative be appointed to the Saanich Peninsula Water Commission.**  
**CARRIED**

**8.2. Update on Water Advisory Committee Business**

Commissioner Doehnel provided a brief update on the Water Advisory Committee meeting business, including follow up from the water master plan and wildfire preparation in the water catchment area.

**9. Adjournment**

**MOVED by Commissioner Doehnel, SECONDED by Commissioner Shrivastava, That the Saanich Peninsula Water Commission meeting of May 15, 2025 be adjourned at 10:04 am.**  
**CARRIED**

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Chair

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Recorder