

Meeting Minutes

Transportation Committee

Wednesday, June 27, 2018

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT: N. Jensen (Chair), D. Martin (for W. McIntyre, Vice-Chair), R. Atwell, S. Brice, C. Day (for C. Hamilton), J. Loveday (for B. Isitt), D. Murdock (out at 10:34 am), S. Price (Board Chair, ex-officio), M. Tait.

STAFF: B. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; K. Berniaz, Research Planner, Regional and Strategic Planning; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; E. Gorman, Deputy Corporate Officer, Legislative Services; J. Cuthbert, Committee Clerk (Recorder)

OTHERS PRESENT: C. Foord and B. McLintock, Traffic Safety Commission

The meeting was called to order at 9:32 am.

1. Approval of Agenda

MOVED by Director Tait, **SECONDED** by Alternate Director Loveday,
That the agenda be approved as circulated.
CARRIED

2. Adoption of Minutes

- 2.1. [18-402](#) Minutes from the October 25, 2017 Transportation Committee meeting.

MOVED by Director Brice, **SECONDED** by Alternate Director Loveday,
That the minutes from the October 25, 2017 Transportation Committee meeting be
adopted as circulated.
CARRIED

3. Chair's Remarks

The Chair welcomed Alternate Directors Martin, Day, and Loveday and spoke to the People Power initiative.

4. Presentations/Delegations

- 4.1. [18-401](#) Presentation: CRD Traffic Safety Commission June 2018 Update
Vice-Chair Chris Foord and Director Barb McIntock

The CRD Traffic Safety Commission gave a presentation, which is on file with Legislative Services.

A discussion ensued regarding the following:

- a mandate that includes working with Salt Spring Island
- car seat information and education
- education opportunities related to road use around cyclists
- Vision Zero coordinating with municipalities

5. Committee Business

- 5.1. [18-081](#) 2018 Board Standing and Select Committees - Terms of Reference

Mr. Lorette introduced staff and spoke to the report.

A discussion ensued regarding the following:

- removing "including the establishment of a transportation service for the region" from the preamble of the Terms of Reference
- removing item 1. B from the Terms of Reference
- recombining Transportation with Planning and Protective Service Standing Committee

MOVED by Alternate Director Day, SECONDED by Director Tait,

That the Transportation Committee recommends to the Capital Regional District Board:

That the Terms of Reference for the 2018 Transportation Committee, as attached in Appendix A, be approved with the removal of "including the establishment of a transportation service for the region" from the preamble and the removal of item 1.B.

CARRIED

- 5.2. [18-355](#) People Power - Active Transportation and Healthy Communities Program Final Report

Mr. Lorette introduced Ms. Berniaz and spoke to the report.

A discussion ensued regarding how the partnerships with the participating schools were developed.

MOVED by Alternate Director Day, SECONDED by Alternate Director Loveday,

That the Transportation Committee receive the People Power final report for information and direct staff to bring forward opportunities to support Active and Safe Routes to School planning as part of 2019 Service Plan discussions.

CARRIED

Director Murdock left the meeting at 10:34 am.

5.3. [18-388](#) 2017 Capital Regional District Origin Destination Household Travel Survey Findings

Mr. Lorette introduced Mr. Hicks and spoke to the report.

Mr. Hicks gave a presentation.

A discussion ensued regarding how the selection process was completed for the collection phase of this report.

**MOVED by Director Brice, SECONDED by Alternate Director Loveday,
That the Transportation Committee recommend to the Capital Regional District Board:**

That the findings from the 2017 Capital Regional District Origin Destination Household Travel Survey report be received for information.

CARRIED

5.4. [18-396](#) Verbal Update on BC Transit Workshop

Mr. Lorette gave a verbal report regarding the two day BC Transit workshop in Parksville from June 5th to 7th which focused on strategic and operational priorities and seeking input from partners. Mr. Hicks attended the workshop on behalf of the Capital Regional District.

5.5. [18-109](#) Traffic Safety Commission Minutes for Information

**MOVED by Director Brice, SECONDED by Alternate Director Loveday,
That the following minutes of the Traffic Safety Commission meetings be received for information:**

September 14, 2017

October 12, 2017

November 9, 2017

December 14, 2017

January 11, 2018

February 8, 2018

March 8, 2018

April 12, 2018

CARRIED

6. New Business - None.

7. Adjournment

**MOVED by Director Tait, SECONDED by Director Brice,
That the meeting be adjourned at 11:15 am.**

CARRIED

Chair

Recorder