



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, February 14, 2024

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-005](#) Minutes of the December 13, 2023 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of December 13, 2023 be adopted as circulated.

Attachments: [Minutes - December 13, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [24-010](#) 2024 Electoral Areas Committee Terms of Reference

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2024 Electoral Areas Committee TOR](#)
[Appendix A: 2024 EAC TOR - Approved Dec 13 2023](#)
[Appendix B: 2024 EAC Terms of Reference - Redlined](#)

6.2. [24-151](#) Union of British Columbia Municipalities Grant for Emergency Support Services - Motion of Support

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness for the Emergency Support Services Grant 2024 and direct staff to provide overall grant management. (NWA)

Attachments: [Staff Report: UBCM Grant for ESS - Motion of Support](#)
[Appendix A: UBCM ESS 2024 Application Form](#)

6.3. [24-195](#) Municipal and Regional District Tax: Designation of Southern Gulf Islands Tourism Partnership Society as the Designated Destination Management Organization

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That the CRD Board Chair write a letter of support for Destination BC to designate the Southern Gulf Islands Tourism Partnership as the Destination Marketing Organization for the next five years for the Southern Gulf Islands and Salt Spring Island Electoral Areas as the designated accommodation area. (NWA)

Attachments: [Staff Report: MRDT Designation of SGITP](#)

6.4. [24-031](#) Previous Minutes of Other CRD Committees and Commissions for Information**Recommendation:**

There is no recommendation. The following minutes are for information only:

- a) East Sooke Fire Protection and Emergency Response Service Commission minutes of November 20, 2023
- b) Mayne Island Parks and Recreation Commission minutes of November 9, 2023
- c) Mayne Island Parks and Recreation Commission minutes of December 14, 2023
- d) North Galiano Fire Prevention and Emergency Response Service Commission minutes of November 24, 2023
- e) Otter Point Volunteer Fire Department Commission minutes of October 18, 2023
- f) Otter Point Volunteer Fire Department Commission minutes of November 8, 2023
- g) Otter Point Volunteer Fire Department Commission minutes of December 12, 2023
- h) Pender Island Parks and Recreation Commission minutes of December 4, 2023
- i) Port Renfrew Fire Protection and Emergency Response Commission minutes of September 28, 2023
- j) Saturna Island Parks and Recreation Commission minutes of December 11, 2023
- k) Shirley Fire Protection and Emergency Response Commission minutes of January 28, 2023
- l) Shirley Fire Protection and Emergency Response Commission minutes of February 27, 2023
- m) Shirley Fire Protection and Emergency Response Commission minutes of March 28, 2023
- n) Shirley Fire Protection and Emergency Response Commission minutes of April 24, 2023
- o) Shirley Fire Protection and Emergency Response Commission minutes of May 30, 2023
- p) Shirley Fire Protection and Emergency Response Commission minutes of June 26, 2023
- q) Shirley Fire Protection and Emergency Response Commission minutes of August 22, 2023
- r) Shirley Fire Protection and Emergency Response Commission minutes of September 23, 2023
- s) Shirley Fire Protection and Emergency Response Commission minutes of October 23, 2023

Attachments: [Minutes: East Sooke Fire Prot'n & Emerg Rspse Svc Comm - Nov 20, 2023](#)
[Minutes: Mayne Island Parks & Rec Commission - Nov 9, 2023](#)
[Minutes: Mayne Island Parks & Rec Commission - Dec 14, 2023](#)
[Minutes: N. Galiano Fire Prevent'n & Emerg Rspse Svc Comm - Nov 24, 2023](#)
[Minutes: Otter Pt. Volunteer Fire Dpt Commiss - Oct 18, 2023](#)
[Minutes: Otter Pt. Volunteer Fire Dpt Commiss - Nov 8, 2023](#)
[Minutes: Otter Pt. Volunteer Fire Dpt Commiss - Dec 12, 2023](#)
[Minutes: Pender Island Parks & Rec Commission - Dec 4, 2023](#)
[Minutes: Pt. Renfrew Fire Prot'n & Emerg Rspse Commiss - Sep 28, 2023](#)
[Minutes: Saturna Island Parks & Rec Commission - Dec 11, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Jan 28, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Feb 27, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Mar 28, 2023](#)
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[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Jun 26, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Aug 22, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Sep 23, 2023](#)
[Minutes: Shirley Fire Protect'n & Emerg Rspse Commiss-Oct 23, 2023](#)

7. Notice(s) of Motion

- 7.1. [24-194](#) Motion with Notice: Amendment to Board Procedures Bylaw (Director Holman)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That staff report to CRD Governance Committee regarding the implications and process for amending the Board Procedures Bylaw so that the CRD Board Chair participates in the Electoral Areas Committee on a voice without vote basis. (NWA)

8. New Business

9. Adjournment

The next meetings are Monday, March 11, 2024 at 10:00 am (Special - Budget) and Wednesday, March 13, 2024 at 11:00 am..

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.