



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, November 12, 2025

12:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. CALL TO ORDER

2. TERRITORIAL ACKNOWLEDGEMENT

3. ELECTION OF CRD BOARD CHAIR

4. ELECTION OF CRD BOARD VICE CHAIR

5. RECESS FOR MEETING OF THE CAPITAL REGION HOUSING CORPORATION BOARD AND THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD

6. INAUGURAL ADDRESS OF THE CHAIR

7. APPROVAL OF THE AGENDA

8. ADOPTION OF MINUTES

- 8.1. [25-1193](#) Minutes of the Capital Regional District Board meeting of October 8, 2025

Recommendation: That the minutes of the Capital Regional District Board meeting of October 8, 2025 be adopted as circulated.

Attachments: [Minutes - October 8, 2025](#)

9. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

10. CONSENT AGENDA**10.1. [25-1063](#) Biosolids Advanced Thermal Facility - Engagement Plan**

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biosolids Advanced Thermal Facility Engagement Plan](#)
 [Appendix A: Engagement Highlights – Biosolids to Biochar](#)
 [Presentation: Biosolids to Biochar by Tavola Strategy Group](#)

10.2. [25-1158](#) Community Resiliency Initiative Grant: 2026 FireSmart Community Funding and Supports

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That an application to the Union of British Columbia Municipalities Community Resiliency Initiative Fund for the FireSmart Community Funding and Supports program be supported and that staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.
(NWA)

Attachments: [Staff Report: Community Resiliency Initiative Grant: 2026 FireSmart Funding](#)
 [Appendix A: 2026 FireSmart Funding - Program & Application Guide](#)

10.3. [25-1183](#) UBCM Community Emergency Preparedness Fund Grant: Volunteer and Composite Fire Departments Equipment and Training - 2025 Application

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all things necessary for accepting grant funds and overseeing grant management for CRD volunteer fire departments.
(NWA)

Attachments: [Staff Report: UBCM CEPF Grant-Fire Dpts Equip & Training–2025 App](#)
 [Appendix A: UBCM CEPF 2025 Application Worksheet](#)

10.4. [25-1055](#) Mattress Recycling - Provincial Policy Update

Recommendation: [At the October 15, 2025 Environmental Services Committee meeting, the motion was amended to issue a press release and carried as follows:]
The Environmental Services Committee recommends to the Capital Regional District Board:
That the Board Chair is authorized to send an advocacy letter to the Ministry of Environment & Parks expressing the Capital Regional District's objection to the recent exclusion of mattresses from its forthcoming update to the Province's Recycling Regulation and that the CRD issue a press release on the proposed course of action to better ensure the CRD public is aware of the issue.
(NWA)

Attachments: [Staff Report: Mattress Recycling - Provincial Policy Update](#)

10.5. [25-0948](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: External Grants Dashboard](#)
 [Appendix B: Grant Alerts](#)

10.6. [25-1015](#) 2026 Budget for the Royal Theatre Service and the McPherson Playhouse Service

Recommendation: The Royal and McPherson Theatres Services Advisory Committee recommends the Finance Committee recommend to the Capital Regional District Board:
1. That the amount of \$605,955 be approved for the Royal Theatre Service; and (WP- Oak Bay, Saanich, Victoria)
2. That the amount of \$750,000 be approved for the McPherson Playhouse Service. (WP- Victoria)

Attachments: [Staff Report: 2026 Budget for Royal & McPherson](#)
 [Appendix A: 2024 RMTS Financial Statements](#)
 [Appendix B: 2024 RMTS Annual Report](#)
 [Appendix C: 2026 Budget for Royal Theatre](#)
 [Appendix D: 2026 Budget for McPherson Theatre](#)

10.7. [25-0990](#) Regional Parks Service - 2026 Operating and Capital Budget

Recommendation: [At the October 22, 2025 Regional Parks Committee meeting, a motion arising was carried as follows:]
That staff be directed to investigate and report back to the Regional Parks Committee on a potential Strategic Forest Management and FireSmart Plan including budget. (NWA)

Attachments: [Staff Report: Reg Parks Service–2026 Operating & Capital Budget](#)
 [Appendix A: CRD 2026 Budget – Regional Parks](#)
 [Presentation: 2026 – 2030 Financial Plan](#)

10.8. [25-0810](#) Motion with Notice: Reduced CRD Parking Fees for Low Income Visitors (Director Holman)

Recommendation: [At the October 22, 2025 Regional Parks Committee meeting, the following motion was discussed and defeated:
The Regional Parks Committee recommends to the Capital Regional District Board:
That parking fees at selected regional parks, with provision for reduced fees for low-income visitors, be considered as part of the 2026 budget process.]

This motion with notice was not recommended by the Regional Parks Committee.

10.9. [25-0988](#) Motion with Notice: Off-Leash Dogs in the Governor General Area at Elk/Beaver Lake Regional Park (Director Plant)

Recommendation: [WHEREAS Elk/Beaver Lake Regional Park is a well-used recreation area that serves a wide variety of residents across the Capital Region, including many dog owners; and WHEREAS demand for dedicated off-leash dog park areas continues to grow across the region, reflecting the increasing number of residents with dogs and the importance of providing safe, designated spaces that balance recreation with environmental and community considerations; and
WHEREAS the area adjacent to Elk Lake Road known as the Governor General area in Saanich may provide an opportunity for better accommodating off-leash dogs that could relieve pressure on existing multi-use park trails and enhance the overall visitor experience;
Therefore be it resolved:]

The Regional Parks Committee recommends to the Capital Regional District Board:
That CRD Parks staff be directed to review and report back on potential options for better accommodating off-leash dogs in the Governor General Area at Elk/Beaver Lake Regional Park along Elk Lake Road in Saanich, including site suitability, impacts to park use, environmental considerations, community input, and estimated costs.
(NWA)

10.10. [25-1097](#) Regional Transportation Advisory Committee Terms of Reference

Recommendation: [At the October 22, 2025 Transportation Committee meeting, both Terms of Reference were amended and carried as follows:]

The Transportation Committee recommends to the Capital Regional District Board:
1. That the Regional Transportation Advisory Committee Terms of Reference, as attached in Appendix A, be approved as amended, by including CFB Esquimalt with an invitation to participate in the Regional Transportation Advisory Committee, under Item 3.0 Composition, as a non-voting member;
2. That the updated 2025 Terms of Reference for the Transportation Committee, as attached in Appendix B, be approved as amended, as follows:
a) That section 1.(a)(ii) be amended by adding the wording ", and rapid transit" following the word "transit".
b) That section 1.(b)(i) be amended by adding the wording ", and collaborate with" after the wording "advocate to".
c) That section 1.(b)(ii) be amended by replacing it with the wording "Advocate to and collaborate with the Victoria Regional Transit Commission on regional transit and rapid transit priorities".
3. That the Transportation Working Group be dissolved.
(NWA)

Attachments: [Staff Report: Regional Transportation Advisory Committee ToR](#)
 [Appendix A: ToR - Regional Transportation Advisory Committee](#)
 [Appendix B: Revised ToR - Transportation Committee](#)

10.11. [25-1109](#) Motion with Notice: Region-Wide Free Youth Bus Pass Program
(Directors Caradonna/Thompson)

Recommendation: The Transportation Committee recommends to the Capital Regional District Board:
That the CRD Board direct staff to investigate, as part of the update to the Regional
Transportation Plan, and report back on the costs, benefits, and implications of creating
a region-wide free youth bus pass program under the CRD transportation service in
collaboration with BC Transit.
(NWA)

Attachments: [Memo](#)

10.12. [25-1110](#) Motion with Notice: Rapid Transit Updated Feasibility Study (Director
Murdock)

Recommendation: [At the October 22, 2025 Transportation Committee meeting, the motion was amended
to copy BC Transit and Island Corridor Foundation, and carried as follows:]

The Transportation Committee recommends to the Capital Regional District Board:
That the Board support a letter to senior governments, and copy BC Transit and Island
Corridor Foundation, advocating for support to jointly undertake an updated study on
the feasibility and alignment of rapid transit within the CRD.
(NWA)

11. ADMINISTRATION REPORTS

11.1. [25-1080](#) Bylaw Nos. 4731, 4732 and 4733: Updates to Water Supply, Bulk Water
Fees and Charges and Water Distribution Bylaws

Recommendation: 1. That Bylaw No. 4731, "Bulk Water Rates By-law, 1977, Amendment Bylaw No. 45,
2025", be introduced and read a first, second and third time; and
(WP - All except SGI & SSI)
2. That Bylaw No. 4731 be adopted.
(WP - All except SGI & SSI, 2/3 on adoption)
3. That Bylaw No. 4732, "Water Distribution Local Service Conditions, Fees and
Charges Bylaw No. 1, 2013, Amendment Bylaw No. 15, 2025", be introduced and read
a first, second and third time; and
(WP - Central Saanich, North Saanich & Sidney)
4. That Bylaw No. 4732 be adopted.
(WP - Central Saanich, North Saanich & Sidney, 2/3 on adoption)
5. That Bylaw No. 4733, "Water Supply Local Service Area Fee and Charge Bylaw No.
1, 1997, Amendment Bylaw No. 27, 2025", be introduced and read a first, second and
third time; and
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF)
6. That Bylaw No. 4733 be adopted.
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF, 2/3 on
adoption)

Attachments: [Staff Report: Bylaws 4731, 4732 & 4733 Water Fee Distribution](#)
[Appendix A: Bylaw No. 4731](#)
[Appendix B: Bylaw No. 4732](#)
[Appendix C: Bylaw No. 4733](#)

11.2. [25-1191](#) Biosolids Beneficial Use Management - October Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biosolids Beneficial Use Management October Update](#)

11.3. [25-1204](#) West Shore RCMP Detachment Expansion Service Establishment and Loan Authorization Bylaws

Recommendation: 1. That the West Shore RCMP Building Cost Sharing Memorandum of Understanding, attached at Appendix A, be approved;
(WA)
2. That Bylaw No. 4692, "West Shore RCMP Detachment Expansion Service Establishment Bylaw No. 1, 2025", be introduced and read a first, second, and third time;
(NWA)
3. That Bylaw No. 4693, "West Shore RCMP Detachment Expansion Loan Authorization Bylaw No. 1, 2025", be introduced and read a first, second, and third time;
and
(WA)
4. That participating area approval for Colwood, Langford and View Royal be obtained by municipal council consent-on-behalf, and if successful, that Bylaws No. 4692 and 4693 be submitted to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: West Shore RCMP Detachment Service Est. & LA Bylaws](#)
 [Appendix A: West Shore RCMP Building Cost Sharing MOU](#)
 [Appendix B: Previous Staff Report - July 10, 2024](#)
 [Appendix C: Bylaw No. 4692](#)
 [Appendix D: Bylaw No. 4693](#)

12. REPORTS OF COMMITTEES**Electoral Areas Committee****12.1. [25-0992](#) Bylaw No. 4709: Southern Gulf Islands Small Craft Harbours Regulation Amendment**

Recommendation: The Southern Gulf Islands Harbours Commission recommends the Electoral Areas Committee recommend to the Capital Regional District Board:
1. That Bylaw No. 4709, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 10, 2025", be introduced and read a first, second, and third time.
(NWA)
2. That Bylaw No. 4709 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4709: SGI Small Craft Harbours Reg. AMD No. 10](#)
 [Appendix A: Bylaw No. 4709](#)
 [Appendix B: Bylaw No. 2844 \(Consolidated\) Redlined](#)
 [Appendix C: SGI Harbours Proposed Rates \(2026\)](#)

12.2. [25-1134](#)**Bylaw No. 4718: Delegation of Salt Spring Island Grant-in-Aid
Approval to Salt Spring Island Local Community Commission**

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4718, "Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 6, 2025", be introduced and read a first, second, and third time;
(NWA)
2. That Bylaw No. 4718 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4718: Delegation of Grant-in-Aid Approval to SSI LCC](#)
 [Appendix A: Previous Staff Report - EA Grant-in-Aid Bylaws \(June 11, 2025\)](#)
 [Appendix B: Bylaw No. 4718](#)
 [Appendix C: Bylaw No. 4186 \(Consolidated\) Redlined](#)

12.3. [25-1195](#)**Bylaw No. 4721 to Amend Bylaw No. 3654 - Fire Commissions**

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4721, "Fire Protection and Emergency Response Service Commissions Bylaw, 2010, Amendment Bylaw No. 3, 2025" be introduced and read a first, second and third time; and
(NWA)
2. That Bylaw No. 4721 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4721 to Amend Bylaw No. 3654 - Fire Commissions](#)
 [Appendix A: Fire Services Governance Review - Recommendations](#)
 [Appendix B: Bylaw No. 4721](#)
 [Appendix C: Consolidated Bylaw No. 3654 - Redlined](#)

Finance Committee**12.4. [25-0968](#)****Bylaw No. 4717: 2025 to 2029 Financial Plan Bylaw, 2025,
Amendment Bylaw No. 4, 2025**

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4717, "2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 4, 2025", be introduced and read a first, second and third time: and
(WA)
2. That Bylaw No. 4717 be adopted.
(WA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw 4717 2025-29 Fin Plan Amend No 4](#)
 [Appendix A: Bylaw No. 4717](#)

12.5. [25-1006](#) Bylaw Nos. 4722 and 4723: Amendments to Operating Reserve
Fund Bylaw Nos. 4146 and 4102

Recommendation: The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4722, "Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 6, 2025", be introduced and read a first, second and third time; and
(WA)
2. That Bylaw No. 4722 be adopted.
(WA, 2/3 on adoption)
3. That Bylaw No. 4723, "Capital Regional District Regional Services Operating Reserve Fund Bylaw, No. 1, 2016, Amendment Bylaw No. 6, 2025, be introduced and read a first, second and third time; and
(WA)
4. That Bylaw No. 4723 be adopted.
(WA, 2/3 on adoption)

Attachments: [Staff Report: Bylaws 4722-4723 Amendments ORF](#)
[Appendix A: Bylaw No. 4722 w/Schedule A](#)
[Appendix B: Bylaw No. 4723](#)

12.6. [25-1022](#)**Bylaw Nos. 4724, 4725, 4726, 4727, 4728 and 4729: Capital Reserve Fund Bylaws****Recommendation:**

- The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4724, "Foodlands Access Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 2. That Bylaw No. 4724 be adopted.
(WA, 2/3 on adoption)
 3. That Bylaw No. 4725, "Regional Transportation Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 4. That Bylaw No. 4725 be adopted.
(WA, 2/3 on adoption)
 5. That Bylaw No. 4726, "Galiano Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 6. That Bylaw No. 4726 be adopted.
(WA, 2/3 on adoption)
 7. That Bylaw No. 4727, "Mayne Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 8. That Bylaw No. 4727 be adopted.
(WA, 2/3 on adoption)
 9. That Bylaw No. 4728, "Juan de Fuca Emergency Program Act Extended Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 10. That Bylaw No. 4728 be adopted.
(WA, 2/3 on adoption)
 11. That Bylaw No. 4729, "Animal Control Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
 12. That Bylaw No. 4729 be adopted.
(WA, 2/3 on adoption)

Attachments:

[Staff Report: Capital Reserve Bylaws](#)

[Appendix A: Bylaw No. 4724](#)

[Appendix B: Bylaw No. 4725](#)

[Appendix C: Bylaw No. 4726](#)

[Appendix D: Bylaw No. 4727](#)

[Appendix E: Bylaw No. 4728](#)

[Appendix F: Bylaw No. 4729](#)

12.7. [25-0949](#) Bylaw No. 4730: Revenue Anticipation (General Purpose) Bylaw No. 1, 2025

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4730, "Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2025", be introduced and read a first, second and third time; and (WA)
2. That Bylaw No. 4730 be adopted. (WA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw 4730 Revenue Anticipation](#)
 [Appendix A: Bylaw 4730](#)

Transportation Committee

12.8. [25-1096](#) Bylaws No. 4711 and 4719: Dissolution of Traffic Safety Commission and Service

Recommendation: The Transportation Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4711, "Traffic Safety Commission Dissolution Bylaw No. 1, 2025" be introduced and read a first, second and third time;
(WP - All Except Colwood and Metchosin)
2. That Bylaw No. 4711 be adopted;
(WP - All Except Colwood and Metchosin, 2/3 of adoption)
3. That the assets and obligations of the Traffic Safety Commission Service under Bylaw No. 1828, "Traffic Safety Commission Establishment Bylaw No. 1, 1990", be assumed and maintained by the Transportation Service under Bylaw No. 4630, "Regional Transportation Service Establishing Bylaw No. 1, 2024", including that funds held for the Constable Sarah Beckett Memorial Scholarship continue to be used for that purpose;
(WP - All Except Colwood and Metchosin)
4. That Bylaw No. 4719, "Traffic Safety Commission Establishment Bylaw No. 1, 1990, Amendment Bylaw No. 5, 2025", be read a first, second, and third time;
(WP - All Except Colwood and Metchosin)
5. That participating area approval be obtained by way of municipal and electoral area director consent; and
6. That if successful by two-thirds consent of participants, Bylaw No. 4719 be forwarded to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: Bylaw Nos. 4711 & 4719: Dissolution TSC and Svc](#)
 [Appendix A: Bylaw No. 4711](#)
 [Appendix B: Bylaw No. 4719](#)

13. BYLAWS

14. NOTICE(S) OF MOTION

15. NEW BUSINESS

16. MOTION TO CLOSE THE MEETING

16.1. [25-1176](#) Motion to Close the Meeting

- Recommendation:**
1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
 2. That the meeting be closed for labour relations in accordance with Section (90)(1)(c) of the Community Charter. [2 items]
 3. That the meeting be closed for land acquisition/disposition in accordance with Section 90(1)(e) of the Community Charter. [1 item]
 4. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
 5. That the meeting be closed for Litigation in accordance with Section 90(1)(g) of the Community Charter. [2 items]
 6. That the meeting be closed for contract negotiations in accordance with Section (90)(1)(k) of the Community Charter. [1 Item]
 7. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]
 8. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [3 items]

17. RISE AND REPORT**18. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**