

Meeting Minutes

Governance Committee

Wednesday, August 2, 2023

9:30 AM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

PRESENT

Directors: M. Little (Chair), S. Goodmanson (Vice Chair) (EP), K. Armour (for B. Desjardins), S. Brice, C. Coleman, G. Holman (EP), P. Jones, D. Murdock (9:41 am), J. Rogers (for S. Tobias) (EP)

Staff: T. Robbins, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Morley, General Manager, Corporate Services; A. Orr, Senior Manager, Corporate Communications; C. Jenkinson, Manager, Executive Administration; F. Lopez, Manager, Strategic Planning; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: B. Desjardins, K. Murdoch, C. Plant, S. Tobias

The meeting was called to order at 9:31 am.

1. Territorial Acknowledgement

Director Brice provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Brice, SECONDED by Director Coleman,
That the agenda for the August 2, 2023 Governance Committee meeting be
approved.
CARRIED**

3. Adoption of Minutes

3.1. [23-444](#) Minutes of the April 5, 2023 Governance Committee Meeting

**MOVED by Director Coleman, SECONDED by Director Brice,
That the minutes of the Governance Committee meeting of April 5, 2023 be
adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair Little welcomed everyone to the meeting and spoke about the items on today's agenda.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [23-535](#) 2023 Governance Committee Terms of Reference - Revised

K. Morley spoke to Item 6.1.

**MOVED by Director Brice, SECONDED by Director Jones,
That the Governance Committee recommends to the Capital Regional District
Board:
That the revised 2023 Governance Committee Terms of Reference be approved
as presented.
CARRIED**

6.2. [23-531](#) Capital Regional District Advocacy Strategy

T. Robbins spoke to Item 6.2.

Discussion ensued on the following:

- application to Electoral Areas
- process for advocacy regarding local interests in Electoral Areas
- specifics surrounding operational strategies
- collaboration with different levels of governments and MLA's

Director Murdock joined the meeting at 9:41 am.

**MOVED by Director Coleman, SECONDED by Director Jones,
The Governance Committee recommends to the Capital Regional District Board:
That the updated CRD Advocacy Strategy be approved.
CARRIED**

6.3. [23-534](#) Capital Regional District Mission Statement

T. Robbins spoke to Item 6.3.

Discussion ensued on the impacts the mission statement has on priorities and the meaning and intent of the word "transcend".

MOVED by Alternate Director Armour, SECONDED by Director Brice,
The Governance Committee recommends to the Capital Regional District Board:
That the following mission statement be adopted: "We are a regional federation working together to serve the public good and plan the future of our livable, sustainable and resilient region. We transcend municipal and electoral area boundaries to deliver services to residents regionally, sub-regionally and locally through an inclusive, efficient and open organization."

Amendment:

MOVED by Alternate Director Armour, SECONDED by Director Brice,
That the main motion be amended to replace the word "transcend" with the words "work across".

CARRIED

MOVED by Alternate Director Rogers, SECONDED by Director Holman,
That the motion be amended as follows:

- add a comma after the word "good";
- remove the word "and" between the words "good" and "plan";
- add the word "for" between the words "plan" and "the"; and,
- replace the words "of our" with the words ", and build a".

CARRIED

MOVED by Director Holman, SECONDED by Alternate Director Armour,
That the amendment be amended to add the word "help" before the words "build a".

CARRIED

The question was called on the amended motion as amended.

That the motion be amended as follows:

- add a comma after the word "good";
- remove the word "and" between the words "good" and "plan";
- add the word "for" between the words "plan" and "the"; and,
- replace the words "of our" with the words ", help build a".

CARRIED

The question was called on the main motion as amended:

The Governance Committee recommends to the Capital Regional District Board:
That the following mission statement be adopted: "We are a regional federation working together to serve the public good, plan for the future, and help build a livable, sustainable and resilient region. We work across municipal and electoral area boundaries to deliver services to residents regionally, sub-regionally and locally through an inclusive, efficient and open organization."

CARRIED

6.4. [23-516](#) Bylaw No. 4556: Capital Regional District Public Notice Bylaw No. 1, 2023

K. Morley spoke to Item 6.4.

Discussion ensued on the email subscription service and individualized notifications.

**MOVED by Director Coleman, SECONDED by Director Murdock,
The Governance Committee recommends to the Capital Regional District Board:**

- 1. That Bylaw No. 4556, "Capital Regional District Public Notice Bylaw No. 1, 2023" be introduced and read a first, second, and third time;**
- 2. That Bylaw No. 4556 be adopted.**

CARRIED

6.5. [23-530](#) Membership in the Institute of Corporate Directors

K. Morley spoke to Item 6.5.

Discussion ensued on the professional development funding and reducing the membership term from 2026 to 2024.

**MOVED by Director Goodmanson, SECONDED by Director Brice,
The Governance Committee recommends to the Capital Regional District Board:
That the Board renew its membership with the Institute of Corporate Directors
until the end of 2024.**

CARRIED

**6.6. [23-539](#) Bylaw No. 4350 and 4566 - Proposed Amendments to Recreation
Commission Bylaws for Sooke and EA (2788) and Peninsula (2397)**

L. Hutcheson spoke to Item 6.6

Discussion ensued on the commission consultation.

**MOVED by Director Holman, SECONDED by Director Jones,
That the Governance Committee recommends to the Capital Regional District
Board:**

- 1. That Bylaw No. 4350, "Sooke and Electoral Area Parks and Recreation
Commission Bylaw No. 1, 2000, Amendment Bylaw No. 4, 2023" be introduced
and read a first, second and third time.**
- 2. That Bylaw No. 4350 be adopted.**
- 3. That Bylaw No. 4566, "Peninsula Recreation Commission Bylaw No. 1, 1996,
Amendment Bylaw No. 6, 2023" be introduced and read a first, second, and third
time.**
- 4. That Bylaw No. 4566 be adopted.**

CARRIED

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Coleman, **SECONDED** by Director Brice,
That the August 2, 2023 Governance Committee meeting be adjourned at
10:47 am.
CARRIED

CHAIR

RECORDER