

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE  
SERVICE COMMISSION  
MINUTES OF MEETING  
WEDNESDAY 09 OCTOBER 2024**

**Members Present:**

Ms. J. Hemphill – Chair  
Mr. D. Gollmer – Vice Chair  
Mr. P. White – Trustee

Mr. S. Hemphill – Trustee & FFs Rep  
Ms. D. Morton – Trustee

**Members Absent:**

Mr. B. Gibbons – Treasurer  
Mr. A. Wickheim – Trustee and Dir JDF

**Others Present:**

Mr. J. McCrea – Otter Point Fire Chief  
Mr. B. Patterson – Otter Point Assistant Fire Chief

**Call to Order:**

Meeting called to order at 1930 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Approval Previous Minutes:**

MOTION to accept the minutes of the Sept 11th, 2024 meeting. White/Gollmer. All in favour.  
Motion carried.

**Fire Chief's Report:**

Attached.

**Treasurer's Report:**

Budget 2024 – on track.

**Firefighter's Rep. Report:**

- Annual Appreciation Dinner, 28 Sept. This year's dinner was well attended, five members were recognized – one for Five Year Service, one for Ten Year Service, one for 30 Year Exemplary Service, one for 45 Year Exemplary Service, and Otter Point Firefighter of the Year.
- Upcoming events: 31 Oct, Hallowe'en; 11 Nov, Remembrance Day; 08 Dec, Sooke Santa Parade (new route); and, 14 Dec, Candy Cane Run.

**Old Business:**

None.

**New Business:**

None.

MOTION to adjourn at 1956 hrs. Gollmer/White. All in favour. Motion carried.  
Next Commission meeting is to be held on Wednesday, 11 November 2024, 1930 hrs.