

Notice of Meeting and Meeting Agenda Regional Water Supply Commission

Wednesday, September 17, 2025

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

G. Baird (Chair), K. Harper (Vice Chair), J. Caradonna, N. Chambers, C. Coleman, Z. de Vries, S. Duncan, C. Graham, S. Gray, C. Green, K. Guiry, S. Hammond, K. Jordison, S. Kim, T. Morrison, K. Pearson, T. Phelps Bondaroff, J. Rogers, C. Stock, M. Wagner, M. Westhaver, A. Wickheim

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

- 3.1. [25-0904](#) Minutes of the Regional Water Supply Commission Meeting of July 16, 2025

Recommendation: That the minutes of the Regional Water Supply Commission meeting of July 16, 2025 be adopted as circulated.

Attachments: [Minutes - July 16, 2025](#)

4. CHAIR'S REMARKS

5. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Regional Water Supply Commission at legserv@crd.bc.ca.

6. CONSENT AGENDA

- 6.1. [25-0906](#) Summary of Recommendations from Other Water Commissions

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Summary: SPWC - July 17, 2025](#)

6.2. [25-0907](#) Water Watch Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Water Watch Report - September 8, 2025](#)

7. COMMISSION BUSINESS**7.1. [25-0905](#) General Manager's Verbal Update - September**

Recommendation: There is no recommendation. This verbal update is for information only.

7.2. [25-0902](#) Recommendation to Award Design-Build Contract - Field Operations Centre

Recommendation: The Regional Water Supply Commission approves:

1. That the Field Operations Centre design-build contract be awarded to Kinetic Design-Build for \$12,758,000 (excluding GST);
2. That staff be authorized to award additional work up to a contingency amount of \$400,000; and,
3. That the Capital Regional District Chief Administrative Officer be authorized to execute the CCDC14 design-build contract, subject to receipt of the City of Langford building permit.

Attachments: [Staff Report: Recommendation to Award Design-Build Contract - FOC](#)
[Appendix A: Field Operations Centre Design Drawings](#)
[Appendix B: Report to Commission - November 20, 2024](#)
[Appendix C: Design-Build Contract with Supplementary General Conditions](#)

7.3. [25-0903](#) Master Plan Implementation Framework

Recommendation: That the Regional Water Supply Commission directs staff to proceed with the Master Plan Implementation Project using the 5 Guiding Principles as shown on the draft Tabletop Document.

Attachments: [Staff Report: Master Plan Implementation Framework](#)
[Appendix A: Draft Tabletop Document](#)

7.4. [25-0790](#) Saanich Peninsula Water Commission Amalgamation Study Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: SPWC Amalgamation Study Update](#)
[Appendix A: Amalgamation Study Draft Report](#)
[Appendix B: Presentation to RWSC - November 20, 2024](#)
[Appendix C: Staff Report to SPWC - January 18, 2024](#)
[Appendix D: Saanich Peninsula Water Supply Infrastructure Map](#)
[Presentation: SPWC Amalgamation Study](#)

8. NOTICE(S) OF MOTION

9. NEW BUSINESS**10. MOTION TO CLOSE THE MEETING****10.1. [25-0937](#) Motion to Close the Meeting**

- Recommendation:**
1. That the meeting be closed for negotiations and related discussions respecting the proposed provision of a municipal service in accordance with Section 90(1)(k) of the Community Charter. [1 item]
 2. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]

11. ADJOURNMENT

The next meeting is Wednesday October 15, 2025.

To ensure quorum, please advise Megan MacDonald (mmmacdonald@crd.bc.ca) if you or your alternate cannot attend.

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)