

**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, JANUARY 20, 2021**

SUBJECT 2021 Solid Waste Advisory Committee Terms of Reference

ISSUE SUMMARY

This report is to provide the 2021 Solid Waste Advisory Committee Terms of Reference for the Committee's approval.

BACKGROUND

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish Standing Committees and appoint members to provide advice and recommendations to the Board.

On December 9, 2020, the Regional Board approved the 2021 Standing Committee Terms of Reference for the Environmental Services Committee. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the committees and members.

This year, there was a change made to the composition of the Solid Waste Advisory Committee: The Chair of the Environmental Services Committee shall be Chair of the Solid Waste Advisory Committee. There were no changes to the defined purpose of the Committee's TOR.

The Solid Waste Advisory Committee's TOR will require approval by the Environmental Services Committee. Any proposed revisions to the TOR also require ratification by the Environmental Services Committee.

CONCLUSION

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members.

RECOMMENDATION

That the Environmental Services Committee approve the 2021 Terms of Reference for the Solid Waste Advisory Committee, attached as Appendix A.

Submitted by:	Stephen May, P.Eng., Acting General Manager, Parks & Environmental Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT

Appendix A: 2021 Solid Waste Advisory Committee Terms of Reference