



Making a difference...together

**Minutes of the Special Meeting of the Salt Spring Island Transportation Commission  
Held July 26, 2021, 103 Bonnet Ave, Salt Spring Island, BC V8K 2K8**

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**Present:**

**In Person:** Director Holman, Gayle Baker, Gary Lehman, Peter Meyer, Maxine Leichter, Karla Campbell, Dean Olafson, Shayla Burnham  
Frank Arellano (BC Transit) Myrna Moore (BC Transit) Shirley Bunyan, Jenny McClean  
**Regrets:** Aubrey Smith, Mitchell Sherrin, Myna Lee Johnstone

**1. Territorial Acknowledgement / Call Meeting to Order**

Territorial Acknowledgement was provided by Shayla Burnham and the meeting was called to order at 9:01 am.

**2. Approval of Agenda**

**MOVED** by Commissioner Leichter, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission agenda of July 26, 2021 be approved as amended by updating item 5. Chair Remarks to “Director and Commissioner Reports” and adding four additional items:

1. Correcting the safety hazard at the intersection of Baker Road and Lower Ganges Road created by the new pathway retaining wall.
2. Salt Spring Island Capital Regional District Tree Removal Guidelines.
3. Coordinating with the Islands Trust Ganges Village Task Force regarding installing pedestrian safety measures in Ganges Village.
4. To add the Safety Report from the Baker Road and Booth Canal Road walkabout to the September 27, 2021 agenda package.

**CARRIED**

The Commission requested staff to circulate the Safety Report from the Baker Road and Booth Canal Road walkabout to the Commission for information.

**3. Adoption of Minutes of June 28, 2021**

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission approve the minutes of June 28, 2021.

**CARRIED**

**4. Presentations/Delegations – None**

**5. Director and Commissioners Reports**

**Director Holman** requested: an update on the Art Inspired Bus Shelter which was provided by Dean Olafson, Salt Spring Island Engineering Manager.

**MOVED** by Director Holman, **SECONDED** by Commissioner Leichter, that the Salt Spring Island Transportation Commission recommend that staff proceed with the necessary due diligence to arrange a contract with the bus shelter proponent at a maximum cost of \$30,000 excluding Capital Regional District (CRD) labour costs and the required survey fees.

**CARRIED**

**Chair Baker** briefly reported: an Active Transportation Planning Grant was submitted and ASK Salt Spring received a letter from an advocacy group, regarding the request to lower traffic speed signs and their intention to participate in the upcoming August 27, 2021 ASK Salt Spring meeting.

**6. Presentation – BC Transit re: Salt Spring Island Transit Future Service Plan**

Frank Arellano, Transit Planner and Myrna Moore, Senior Manager, provided an electronic overview of the slides included within the agenda package on pages 6-29.

**7. Commission Business**

**7.1 Salt Spring Island Transit Future Service Plan**

- It was asked if the “light duty” vehicles were the same size as the current buses on Salt Spring Island and this was confirmed.
- It was asked if the potential “on demand” route would require a light duty vehicle and it was noted that a sprinter van styled vehicle may be an alternative option.
- It was asked what would constitute the amenities at bus stops and it was noted it would be on a case-to-case basis.
- It was asked when the Transportation Commission would be provided cost estimates and it was noted by September, 2021.
- It was asked if the transit system could be electric and it was noted the entire BC Transit fleet replacement would be completed by 2040.
- Current transit facility would need improvements in order to accommodate electric vehicles.
- It was asked to clarify the cost share for infrastructure and it was confirmed the federal government would be responsible for 80% and the local share would be responsible for 20%.

Shirley Bunyan provided a list of priorities:

- 1) Fernwood Service to Walkers Hook route (excludes the need for an additional bus)
- 2) Additional Fulford-Ganges routes
- 3) Flexible trips (specifically, in the summer months for North End residents)

**(a) Public Comments**

- A request was made for BC Transit staff to prioritize service hours.

**7.2 Free Transit for Children Under 12**

**MOVED** by Director Holman, **SECONDED** by Commissioner Meyer, that the Salt Spring Island Transportation Commission support the Free Transit for Children Under 12 initiative.

**CARRIED**

**7.3 Vesuvius Bay Road Alternate Cycling Route**

- The Ministry of Transportation and Infrastructure (MoTI) is in favour and willing to install the signs through EMCON Services.

**MOVED** by Commissioner Meyer, **SECONDED** by Commissioner Lehman, that the Salt Spring Island Transportation Commission recommend accepting the motion to proceed with cycling safety signs, excluding the cost of posts and installation, without exceeding \$1,500 and, that the signs must state: “safer cycling route” or “cycling route” and exclude the word “scenic”.

**CARRIED**

**7.4 Salt Spring Island Community Transit Monthly Revenue Report**

- CRD Staff to confirm revenue for June 2021 and provide an update to the Transportation Commission.

**7.5 Correcting the safety hazard at the intersection of Baker Road and Lower Ganges Road created by the new pathway retaining wall**

- To be discussed at the September 27, 2021 meeting.

**7.6 Salt Spring Island Capital Regional District Tree Removal Guidelines**

- To be discussed at the September 27, 2021 meeting.

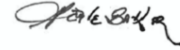
**7.7 Coordinating with the Islands Trust Ganges Village Task Force regarding installing pedestrian safety measures in Ganges Village**

- Transportation Commission to provide Bob Mackie with updated suggestions for the Ganges Village Task Force regarding pedestrian safety measures.

**8. Next Meeting: September 27, 2021 at 9AM, Salt Spring Island Public Library, 129 McPhillips Ave, Salt Spring Island, BC V8K 2T5**

**9. Adjournment**

The meeting adjourned at 11:05 am.



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**CHAIR**



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**SENIOR MANAGER**