

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, July 17, 2024

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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PRESENT: G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers; C. Coleman; S. Duncan; C. Graham; S. Gray; C. Green; K. Guiry; S. Hammond (EP); K. Jordison (EP); S. Kim; D. Lajeunesse; T. Morrison (EP); T. Phelps Bondaroff; J. Rogers; C. Stock; M. Wagner; C. Plant (for M. Westhaver); A. Wickheim

STAFF: T. Robbins, CAO; A. Fraser, General Manager, Integrated Water Services; J. Ussery, Manager, Resource Planning, Watershed Protection; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations; G. Harris, Senior Manager, Environmental Protection; J. Kelly, Manager, Capital Projects; J. Zimmerman, Communications Coordinator; D. Dionne, Administrative Coordinator; M. Risvold, Committee Clerk

REGRETS: C. Stock, M. Westhaver, Z. de Vries

EP = Electronic Participation

The meeting was called to order at 11:00 am

#### 1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a territorial acknowledgement.

#### 2. APPROVAL OF THE AGENDA

Item 10.1 was moved to item 5.3.

**MOVED by Commissioner Phelps Bondaroff and SECONDED by Commissioner Green, That the agenda be approved as amended.  
CARRIED**

#### 3. ADOPTION OF MINUTES

Adoption of the Minutes of the June 19, 2024 Meeting

Attachments: [Draft Minutes, June 19, 2024](#)

**MOVED by Commissioner Kim and SECONDED by Commissioner Caradonna, That the Minutes of the June 19, 2024 meeting be adopted.  
CARRIED**

#### 4. CHAIR'S REMARKS

The Chair acknowledged the earlier start time for the meeting and advised the boardroom is available on Friday in the event more time is needed for the workshop.

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Presentations

There were no presentations.

##### 5.2 Delegations

###### 5.2.1

Delegation - Jack Hull; Resident of District of Saanich: Re: Agenda Item: 10.1. Correspondence Re: Regional Water Supply Master Plan

J. Hull spoke to agenda item 5.3. Staff responded to a question from the commission with regard to concrete pressure pipe in the water distribution system.

##### 5.3. Correspondence [Received]: From Mr. Jack Hull: Regional Water Supply Master Plan

This correspondence was received for information.

#### 6. GENERAL MANAGER'S REPORT

There was nothing to report.

#### 7. COMMISSION BUSINESS

**7.1** Draft 2025 Strategic Plan for the Greater Victoria Water Supply System

**Attachments:** [Staff Report: Draft 2025 Strategic Plan for the Greater Victoria Water Supply System](#)  
[Appendix A: Regional Water Supply 2017 Strategic Plan](#)  
[Appendix B: February 21, 2024, 2017 RWS Strategic Plan Close-out Report](#)  
[Appendix C: 2025 Draft Strategic Plan Outline](#)  
[Appendix D: Comments from the Water Advisory Committee](#)  
[Appendix E: Presentation](#)

A. Fraser spoke to item 7.1 and read the mission statement that was drafted through the management team at Integrated Water Services.

The commission participated in a strategic plan workshop facilitated by Joanna Winter.

**MOVED by Commissioner Chambers and SECONDED by Commissioner Green, That staff take the actions and feedback received from the Commission and incorporate into the draft strategic plan for consideration at a future meeting.**

**CARRIED**

**7.2** Regional Water Supply Service 2024 Mid-Year Capital Projects and Operations Update

**Attachments:** [Staff Report: RWS Service 2024 Mid-Year Cap Proj & Ops Update](#)  
[Appendix A: Current Status of Active Projects](#)

J. Marr and S. Irg spoke to item 7.2.

**This report was received for information.**

**7.3** Water Quality Summary Report for Greater Victoria Drinking Water System - January to April 2024

**Attachments:** [Staff Report: Water Quality Summary Report for GVDWS - Jan-Apr 2024](#)  
[Appendix A: Water Quality Summary Report - GVDWS - Jan-Apr 2024](#)

G. Harris spoke to item 7.3.

**This report was received for information.**

**7.4** Recommendations from Other Water Commissions

**Attachments:** [Summary of Recommendations from Other Water Commissions](#)

**This report was received for information.**

7.5 Water Watch Report

Attachments: [Water Watch Report](#)

This report was received for information.

8. NOTICE(S) OF MOTION

There were none.

9. NEW BUSINESS

There was no new business.

10. CORRESPONDENCE

10.1 Correspondence [Received]: From Mr. Jack Hull: Regional Water Supply Master Plan

Attachments: [Correspondence: Jack Hull: RWS Master Plan](#)

Agenda item 10.1 was moved to item 5.3.

11. ADJOURNMENT

**MOVED by Commissioner Coleman and SECONDED by Commissioner Green, That the meeting be adjourned at 1:13pm.  
CARRIED**

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CHAIR

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SECRETARY