

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, May 14, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Special- Budget Planning

PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; C. Hopp, Manager, SSI Engineering; K. Bittorf, Manager, SSI Parks and Recreation; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: B. Duncan, Salt Spring Arts Council; K. Hudson, Salt Spring Public Library; H. Jang, Artspring; P. Meyer, Island Pathways; R. Swann, Salt Spring Public Library

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:04 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That agenda for the May 14, 2026, meeting of the Local Community Commission
be approved as presented.
CARRIED**

3. Presentations/Delegations

3.1. Presentations

3.1.1. Presentation: Karen Hudson & Richard Swann, SSI Public Library Re: SSI Public Library 2027 budget

K. Hudson and R. Swann spoke regarding the Salt Spring Public Library 2027 budget request.

- 3.1.2.** Presentation: Bronwen Duncan, SS Arts Council & Howard Jang, Artspring
Re: SSI Art Service 2027 budget

B. Duncan and H. Jang spoke regarding Salt Spring Arts Service 2027 budget request.

- 3.1.3.** Presentation: Peter Meyer, Island Pathways Re: Greater Ganges Area
Road Shoulder Sweeping Program

P. Meyer spoke regarding Island Pathways road shoulder sweeping program.

**MOVED by Director Holman, SECONDED by Commissioner Baker,
That Island Pathways work with staff to review and adjust the proposal for the
road shoulder sweeping program with additional information.
CARRIED**

3.2. Delegations

- 3.2.1.** Delegation: Myna Lee Johnstone, SSI Resident Re: Item 4.9. LCC
Supplementary Items and Capital Projects for Consideration

M. Johnstone spoke to agenda 4.9.

- 3.2.2.** Delegation: Jenny McClean, SSI Resident Re: Item 4.10. Motion with
Notice: Increase Grants-in-Aid Funding 2027 (B. Webster)

J. McClean spoke to agenda 4.10.

- 3.2.3.** Delegation: Susan Palmer, SSI Arts Council Re: Item 4.2 Mahon Hall, 114
Rainbow Road, Salt Spring Island and 4.8 Local Community Commission
Supplementary Items and Capital Projects for Consideration

S. Palmer spoke to agenda 4.2. and 4.8.

The Commission recessed at 10:43am.

The Commission reconvened at 10:55pm.

4. Special Meeting Matters

4.1. LCC Operating & Capital Budget Planning 2026-2030

This report was received for information.

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,
That the meeting be extended past the 3-hour scheduled time.
CARRIED**

The Commission recessed at 11:58 pm.

The Commission reconvened at 12:32 pm

4.2. Mahon Hall, 114 Rainbow Road, Salt Spring Island

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission request that the Salt
Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt
Spring Island Administration Provisional budget with an additional day per week
of auxiliary Engineering Technician time to support the Mahon Hall revitalization
and other Salt Spring Island initiatives.
CARRIED**

4.3. Salt Spring Island Parks and Recreation - 2026-2027 Fees and Charges

**MOVED by Director Holman, SECONDED by Commissioner Webster,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow people present to speak regarding agenda item 4.3.
CARRIED**

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends to the
Capital Regional District Board:
That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be
approved as presented in Appendix A.**

Commissioner Baker declared a personal conflict and recused herself from the
meeting room at 12:58pm.

The question was called on the motion.

**That the Salt Spring Island Local Community Commission recommends to the
Capital Regional District Board:
That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be
approved as presented in Appendix A.
CARRIED**

Commissioner Baker returned to the meeting room at 1:02pm.

4.4. Rainbow Recreation Centre Off-Leash Dog Park

This report was received for information.

4.5. Rainbow Recreation Centre Building Envelope Renewal Project

This report was received for information.

4.6. SSI Hydro-Field Ongoing Operating and Management Costs

This report was received for information.

4.7. Permit for Bicycle Icon Painting

This report was received for information.

4.8. Local Community Commission Supplementary Items and Capital Projects
for Consideration

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That Appendix A be amended to reduce the percentage from 10% to 5% for item
A-1.

CARRIED
Opposed Holman

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” for item A-2.

MOVED by Director Holman, SECONDED by Commissioner Webster,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow the members of the public present to speak regarding
agenda item 4.8.

CARRIED

Commissioner Webster amended the motion arising.

“That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” and the amount of \$50,000 “iii. Feasibility Study Consultant” for
item A-2.”

The question was called on the motion arising as amended

**That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” and the amount of \$50,000 “iii. Feasibility Study Consultant” for
item A-2.**

CARRIED

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That Appendix A be amended to remove the amount of \$40,000 “Business
License Feasibility Study” for item A-4.

CARRIED

MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That Appendix B be amended to defer the amount of \$15,000 “Portlock
Accessibility upgrades” for item B-6 to 2028 instead of 2027.

CARRIED

MOVED by Commissioner Baker, SECONDED by Commissioner Corno,
That Appendix B be amended to defer the amount of \$20,000 “Accessible Beach
Access Funding” for item B-6 to 2028 instead of 2027.

Commissioner Baker amended the motion.

“That Appendix B be amended to defer the amount of \$10,000 “Accessible
Beach Access Funding” for item B-6 to 2028 instead of 2027 and leaving an
amount of \$10, 000 in 2027.”

The question was called on the motion arising as amended.

That Appendix B be amended to defer the amount of \$10,000 "Accessible Beach Access Funding" for item B-3 to 2028 instead of 2027 and leaving an amount of \$10, 000 in 2027.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That Appendix B be amended to defer the amount of \$11,000 "Dog Park Relocation Assessment" for item B-1 to 2028 instead of 2027.

DEFEATED

Opposed Corno, Rook, Webster

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That Appendix B be amended to remove the amount of \$35,000 "Equipment to support adult fitness classes" for item B-8.

CARRIED

Opposed Webster

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That Appendix B be amended to remove the amount of \$20,000 "Home economics room upgrades" for item B-7.

Director Holman amended the motion arising

"That Appendix B be amended to reduce the amount of \$20,000 to \$10,000 "Home economics room upgrades" for item B-7."

The question was called on the Motion Arising as amended.

That Appendix B be amended to reduce the amount of \$20,000 to \$10,000 "Home economics room upgrades" for item B-7.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That Appendix B be amended to defer the amount of \$25,000 "Entry Desk reconfiguration planning and design" for item B-12 to 2028 instead of 2027.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B as amended with specific direction on amendments, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

CARRIED

4.9. Motion with Notice: Increase Reserve Transfers for Services (B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission (LCC) request to staff
1. Report back to the LCC on CRD reserve guidelines.
2. Prepare provisional LCC budgets for all services with a goal of meeting the
reserve guidelines in the future and ensure there will be sufficient funding to
support projects in the Five-Year Financial Plan.
CARRIED

4.10. Motion with Notice: Increase Grants-in-Aid Funding 2027 (B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to prepare
the 1.116 Salt Spring Island Grants in Aid Preliminary Five-Year Financial Plan by
increasing Grants in Aid from \$70,090 to \$80,000 in 2027 as an ongoing
supplementary item funded by requisition.
CARRIED
Opposed Baker

4.11. Motion with Notice: Increase Economic Development Operating Reserve
(B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to prepare
the 1.124 Salt Spring Economic Development Preliminary Five-Year Financial
Plan by increasing the transfer to the Operating Reserve from \$7,460 to \$30,000 in
2027.

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That consideration on the Motion with notice be postponed to May 21, 2026
meeting of the Local community commission.
CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That consideration of Agenda item 4.12 be postponed to May 21, 2026 meeting of
the Local community commission.
CARRIED

4.13. SSI Library Requestion Motion Arising

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends that staff
amend 1.141 SSI Public Library by decreasing the Contribution to Library by
\$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital
reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
Request that the motion be withdrawn from consideration.
CARRIED

That the Salt Spring Island Local Community Commission recommends that staff
amend 1.141 SSI Public Library by decreasing the Contribution to Library by
\$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital
reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.
WITHDRAWN

4.14. Motion with Notice: Increase Library Contribution in 2027 (B. Webster)

Commissioner Webster withdrew consideration of the motion.

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That consideration of Agenda item 4.15 to 4.19 be postponed to May 21, 2026
meeting of the Local community commission.
CARRIED

4.20. Motion with Notice: Voter Assent Reserve Funding (E. Rook)

Commissioner Rook withdrew consideration of the motion.

5. Adjournment

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission adjourn the meeting at
4:04pm.
CARRIED