

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, November 13, 2024

1:05 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), M. Alto, P. Brent, S. Brice, J. Brownoff, B. Desjardins (EP), S. Goodmanson, C. Harder, G. Holman, P. Jones, S. Kim (for C. Coleman), D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, C. Plant, M. Tait, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; G. Harris, Acting General Manager, Parks, Recreation & Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; D. Elliott, Senior Manager, Regional Housing; C. Gilpin, Manager, Arts and Culture Support Service; P. Kickham, Acting Senior Manager, Environmental Protection; C. Neilson, Senior Manager, Human Resources; T. Watkins, Senior Manager Environmental Resource Management; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest: R. Bortolin; Stewart McDannold Stuart, Barristers & Solicitors

Regrets: Director C. Coleman

#### 1. CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 1:37 pm.

#### 2. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

### 3. ELECTION OF THE CHAIR OF THE HOUSING CORPORATION BOARD

The Chief Administrative Officer called for nominations for the position of Chair of the Capital Region Housing Corporation Board for 2025.

Director Brent nominated Director de Vries. Director de Vries accepted the nomination.

The Chief Administrative Officer called for nominations a second time.

Director Thompson nominated Director Caradonna. Director Caradonna declined the nomination.

The Chief Administrative Officer called for nominations a third and final time.

Hearing no further nominations, the Chief Administrative Officer declared Director de Vries Chair of the Capital Region Housing Corporation Board by acclamation.

### 4. ELECTION OF THE VICE CHAIR OF THE HOUSING CORPORATION BOARD

Chair de Vries called for nominations of Vice Chair of the Capital Region Housing Corporation Board for 2025.

Director Thompson nominated Director Caradonna. Director Caradonna accepted the nomination.

Chair de Vries called for nominations a second time.

Chair de Vries called for nominations a third and final time.

Hearing no further nominations, Chair de Vries declared Director Caradonna Vice Chair of the Capital Region Housing Corporation Board by acclamation.

### 5. INAUGURAL ADDRESS OF THE CHAIR

Thank you everyone for your continued trust and support with this board. I look forward to serving as Chair for another year. I am proud of the progress we have made in terms of securing funding from the Province for the Regional Housing First Program. We need to establish our next affordable housing supply program in response to direction from the Province. Housing impacts urban, suburban, and rural communities and its important that we have this board and a strategy to address housing needs across the region. I look forward to working with you all.

### 6. APPROVAL OF THE AGENDA

**MOVED** by Director Murdoch, **SECONDED** by Director Brent,  
That the agenda for the November 13, 2024 Session of the Capital Region  
Housing Corporation Board be approved.  
**CARRIED**

## 7. ADOPTION OF MINUTES

- 7.1. [24-1156](#) Minutes of the October 9, 2024 Capital Region Housing Corporation Board Meeting
- MOVED** by Director Brice, **SECONDED** by Director Caradonna,  
That the minutes of the Capital Region Housing Corporation Board meeting of October 9, 2024 be adopted as circulated.  
**CARRIED**

## 8. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

## 9. CONSENT AGENDA

**MOVED** by Director Kobayashi, **SECONDED** by Director Alto,  
That consent agenda items 9.1. and 9.2. be approved.  
**CARRIED**

- 9.1. [24-1079](#) Reassignment of Collateral Charge for Vergo Mortgage
1. That Edward Robbins, Chief Administrative Officer and Nelson Chan, Chief Financial Officer, or their duly authorized delegates be authorized to sign any documents related to the mortgage amendment; and
  2. That the Capital Region Housing Corporation be authorized to pay the Amendment Fee of \$1,000 to Vancouver City Savings Credit Union.
- CARRIED**
- 9.2. [24-1080](#) Capital Region Housing Corporation Umbrella Operating Agreement Routine Capital Plan 2020-2024 Amendment
1. That the amended Five-Year Umbrella Operating Agreement Routine Capital Plan 2020-2024 be approved; and,
  2. That staff be authorized to implement the Five-Year Umbrella Operating Agreement Routine Capital Plan 2020-2024.
- CARRIED**

## 10. ADMINISTRATION REPORTS

There were no Administration Reports.

## 11. REPORTS OF COMMITTEES

There were no Reports of Committees.

## 12. NOTICE(S) OF MOTION

**12.1. 24-1267** Notice of Motion: Rural Housing Program (Director Holman)

Director Holman proposed the following Notice of Motion for consideration at the next meeting:

" That staff provide a report on possible ways in which the CRHC can play a role in the Rural Housing Program"

**13. NEW BUSINESS**

There was no new business.

**14. ADJOURNMENT**

**MOVED** by Director Tait, **SECONDED** by Director Murdoch,  
That the November 13, 2024 Capital Region Housing Corporation Board meeting  
be adjourned at 1:44 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER